



Hampton Lucy Neighbourhood Plan Consultation Statement

March 2023

2011 – 2031

Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012, ('The 2012 Regulations'). Section 15(2), Part 5 of the Regulations sets out what a Consultation Statement should contain as follows:

1. Details of the persons and bodies consulted about the proposed neighbourhood plan.
2. Explains how they were consulted.
3. Summarises the main issues and concerns raised by the persons consulted.
4. Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

Background

Hampton Lucy Parish Council ('HLPC') first began to consider the benefits of a neighbourhood plan in 2014. The 'Neighbourhood Area' for the Parish was designated by Stratford on Avon District Council ('SDC') on the 7 October 2014 and is shown on the plan in **Appendix 1**. The Neighbourhood Area is nestled in a river valley with 212 dwellings and around 400 inhabitants living in the village of Hampton Lucy, the hamlet of Hatton Rock and various isolated rural farms and houses. There are a few businesses in the Neighbourhood Area - the NFU in the outskirts of the Neighbourhood Area at Ryon Hill, the office units at Hatton Rock and a clinic on the Warwick Road.

HLPC agreed for a Neighbourhood Plan Group ('the Group') to develop the Hampton Lucy Neighbourhood Plan ('the Neighbourhood Plan') as a working group, rather than by Committee, with it having the obligation to report to it on a regular basis. Its membership comprised of a small group of volunteers who were parishioners and, for some periods, HLPC Councillors and the Clerk.

The Group, as agreed with HLPC, engaged the services of Avon Planning Services Limited (Avon Planning), a company based in Evesham, well experienced in working with parish councils on neighbourhood plans.

The work of the Group was taken in-house by HLPC in 2020.

HLPC has now progressed its Neighbourhood Plan through the various stages of consultation and screening and the Regulation 14 requirements under the 2012 Regulations. This Statement is one of a suite of required documents before the process is handed to SDC for it to progress through to the next stages. The HLPC sets out in this Statement how it has delivered the four requirements above.

Aims of Consultation

The aims of the consultation of HLPC were to ensure:

- that the residents of the Neighbourhood Area ('the Residents'), local businesses and other interested parties would have the opportunity to input into the Neighbourhood Plan.
- the consultation would take place at critical points in the process.
- that the consultation process used a variety of approaches and techniques in order to maximise community and business input.
- feedback was provided to the community and local businesses.

Details of the persons and bodies consulted about the proposed Neighbourhood Plan

Those consulted were Residents, businesses and landowners within the Neighbourhood Area. HLPC also consulted a wider pool of likely interested parties being statutory authorities and the National Trust. All were consulted at different stages of the process as set out below as appropriate, with details given under their respective headings:

- The initial meetings gathered together of views about the Neighbourhood Plan from Residents at Open Days
- By way of Resident and Business Surveys
- With statutory bodies under the Environmental Screening process
- Ongoing consultation with Residents at further Open Days and HLPC Meetings to update on the progress of the Plan and, from 2019, consultation on the changing position in respect of prospective reserve housing sites under SDC's 2020 Site Allocation Plan ('SAP') and its SAP Revised Preferred Options 2022 ('the Revised SAP')
- The Regulation 14 Consultation.

The Consultations

The initial gathering together of views about the Plan from Residents at open meetings.

Meetings of the Group commenced in 2014 when a modus operandi was agreed. The Group met on a regular basis with reports given at critical parts of the process at HLPC meetings attended by members of the public. The strategy that emerged through discussion was to ensure that HLPC would engage most effectively with Residents and the small number of businesses in the Neighbourhood Area

The consultation process commenced with a scoping exercise which started with the first Open Day in March 2015. This was the first step to obtain Residents' views on important issues for the Neighbourhood Area.



The Open Day was advertised by the poster and by leaflets delivered to all households, local businesses and put into school bags, both of which are set out in Appendix 2. Question boards as those photographed above elicited views from Residents.

Those attending were asked to give their opinions such as which green spaces should be preserved by designation, flooding prevention, heritage and conservation, wildlife and biodiversity, transport and parking and business opportunities. Residents were asked to complete comment forms giving their views.



They were asked to consider where new potential housing sites in the Neighbourhood Area could be by putting location dots on preferred sites on a plan of the Neighbourhood Area and to pin their comments to the notice board. Both, at the end of the day, were as photographed below. These boards and this plan were used in further Open Meetings.



The results directed the preparation of the questionnaire for the surveys required to ascertain the thoughts of Residents and businesses about what was important for the future of any development in the Neighbourhood Area.

Through the Residents' and Business Surveys.

The following surveys were commissioned by the Group on behalf of HLPC to obtain opinions from Residents and businesses to enable policies to be drafted and the Vision and Values for the Neighbourhood Plan to be agreed.

'The Residents' Survey'

This was designed using the help and advice of SDC and Avon Planning with whom the feedback from the 2015 Open Day was shared. The survey ran from the 10 October to the 8 November 2016.

The survey questionnaires were hand delivered by volunteers to each of the households in the Neighbourhood Area with 249 forms being distributed overall. The completed questionnaires were collected by members of the Group. 158 questionnaires were returned within the given timescales, being a good 63% response. The information provided was processed by an independent third party, (SDC), who aggregated and analysed the responses to create the Final Report which was issued in February 2017. The Residents' Survey and the Final Report can be found on HLPC's website, hamptonlucypc.uk.

Housing Needs Survey

This was designed by Warwickshire Rural Community Council (WRCC) and hand delivered, together with a covering letter to each household in the Neighbourhood Area. This Survey was designed to ascertain housing need in the Parish which would direct future housing policy. The exercise was undertaken in 2016 and again in 2021 with the results of the latter being summarised in the Neighbourhood Plan.

Completed survey forms were returned by Freepost envelope direct to the Rural Housing Enabler at WRCC. The Survey Report produced in November 2021 was reviewed by HLPC. This showed the need for seven more dwellings to be provided in the Neighbourhood Area with the up-to-date housing need requirements factored into the NP Plan. The results of this 2021 updated survey can be found on HLPC's website, hamptonlucypc.uk.

Business Surveys

Surveys were hand delivered to the small number of businesses in the Neighbourhood Area at the same time as Residents in 2016 and five responses were received. Three members of the Neighbourhood Plan Group met with the NFU at their offices in Ryon Hill to discuss the NP Plan. Up-dated surveys were delivered again to businesses in early 2020 and four responses were then received. All comments have been factored into the NP Plan.

With statutory bodies under the Environmental Screening process

SDC commissioned an environmental screening exercise with Lepus Consulting, which included consultation with Natural England, Historic England and the Environment Agency to ascertain whether a Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA) were needed.

The report, dated August 2021, included the responses from three statutory consultees who all concluded an SEA and HRA Assessment was not required. The Lepus Report can be found on HLPC's website hamptonlucypc.uk.

Ongoing consultation with Residents at further Open Days and HLPC Meetings to update on the progress of the Plan and, from 2019, consultation on the changing position in respect of prospective reserve housing sites under the SAP and the Revised SAP 2022

There was a further Open Meeting on the 25 March 2017 when an update was given on the progress on the Plan and to give the feed-back from the Residents' Survey with a further opportunity for those attending to give their views.

It then became necessary for further consultation with Residents about potential housing sites within the Neighbourhood Area following the 'call for sites' by SDC for its Strategic Housing Land Availability Assessment ('SHLAA') which commenced in August 2018. Site Assessments of likely housing sites within and in proximity to the village of Hampton Lucy had already been undertaken by Avon Planning in June 2016 on which sites Residents were asked to comment and rank in order of most popular (or least unpopular) in the Resident's Survey.

Five of the sites assessed by Avon Planning had been promoted by landowners and were included in the SHLAA site assessments by SDC.

These assessments gave HLPC and Residents the benefit of further evidence-based information to inform their decisions about the suitability of the five sites for housing development especially important if any of them were determined by SDC to be taken forward as reserve housing sites under the SHLAA.

An EGM was convened on the 18 September 2019 to discuss HLPC's consultation response to these sites being accepted, or not, as reserve sites when all site plans and assessments were on shown on boards around the village hall.

Fifteen members of the public were present and there was a healthy debate about the five sites' suitability for housing development. The HLPC resolved to object to all of them being accepted as potential development sites on the planning grounds summarised both in Avon Planning and SDC's SHLAA assessments. None were taken forward by SDC as suitable reserve sites under its completed SAP and for this reason HLPC saw it inappropriate to promote any site within the Neighbourhood Plan for housing development. HLPC indicated it would be open to consider any future sites for affordable housing should a suitable site become available.

This position changed under the Revised SAP 2022 when one site (the 'Snitterfield Street Site') was accepted as a potential reserve site following an appeal by the landowner after its heritage impact was re-assessed by a heritage consultant.

Residents were invited by HLPC to an Extraordinary Meeting on 14 June 2022 when the updated position on the Snitterfield Street Site was explained. Having listened to comments from Residents, HLDC determined that consultation under Regulation 14 should proceed on the basis that no housing sites would be promoted but with the Neighbourhood Plan. It provides that the issue of any suitable site promotion would be reviewed when the Revised SAP 2022 was concluded and, in any event, in two years-time when other revisions and further consultation with Residents and businesses would be appropriate. At this time the current

consultation under the proposed South Warwickshire Local Plan may have progressed and may also need to be taken in consideration.

HLPC resolved at this meeting to move to consult with Residents under Regulation 14 of the 2012 Regulations.

Regulation 14 Consultation

In accordance with Neighbourhood Planning (General) Regulations 2012, Part 5, 14(a) – (c) a notice was placed in the Stratford Herald that a formal pre-submission public consultation on the Neighbourhood Plan would start at 9am on 29 July 2022 and end at 5pm on 18 September 2022, a period longer than the required six-week period timed to ensure the summer holiday period was over by the ending of the consultation period. This Notice explained to consultees how to make their comments on the Neighbourhood Plan and where to obtain a hard copy. The Notice was as set out in **Appendix 3**.

In the week commencing 29 July, the Residents and business on HLPC email list were emailed the Neighbourhood Plan with the comment form for responses. The Hampton Lucy face-book group was also alerted to the consultation and Plan on the 28 July 2022.

Residents and businesses on HLPC email list were emailed the Neighbourhood Plan with the comment form for the receipt of consultation input. The comment form was available to download on HLPC's website.

Emails with the Neighbourhood Plan and the comment forms were also sent to email addresses in a list received from SDC as set out in **Appendix 4**.

In addition, for those not on the Clerk's email list, 50 paper copies of the plan and response forms were also printed and made available to Residents in the church and the Boar's Head public house with supplies topped up regularly. Almost all the copies were collected by Residents who needed or preferred a paper copy.

A further Open Day was held in the village hall in September 2022 before the consultation period ended the notice of which was in the Grapevine made available as referred to below. The meeting was well attended and a presentation was given by a Councillor giving an overview of the policies in the Plan when Residents were encouraged to deliver their comments by the end of the consultation period.

How HLPC communicated with Residents, businesses and other consultees

Throughout the process communication with residents and businesses was conducted in the manner to reach as many Residents, businesses, statutory consultees and others as possible in the following manner.

The Grapevine

The Grapevine is a monthly magazine with a print run of 480 delivered by hand by volunteers to all houses in the Neighbourhood Area and also made available at the village pub, 'the Boar's Head' and the Church. It is also emailed to those on its mailing list.

The Open Days and updates about the Plan were advertised in the Grapevine with examples set out in **Appendix 5**.

The HLPC email list and Facebook

HLPC made use of an active email list of Neighbourhood Area Residents and businesses to email recipients with information about the Neighbourhood Plan on a regular basis, sending information about such as open days, HLPC meetings and the Regulation 14 consultation.

There are 162 currently on the email list. There is also an active village Facebook Group with an example of a face-book page as set out in **Appendix 6**.

The Hampton Lucy Noticeboard

The notice board in Hampton Lucy by the telephone box and opposite the school in Hampton Lucy Village was used to communicate information on the progress of the Neighbourhood Plan by the display of the HLPC agendas and minutes. It was also used to display posters advertising Open Days and consultation events.

Open Days and HLPC Council Meetings

See details above of Open Days and meetings in the chronology of the Consultation Process.

Regulation 14 Consultation Responses

27 respondents commented mostly by email. Of these 13 were from Residents. The comments received were reviewed by the HLPC and a summary has been prepared giving the full responses from each respondent with comments of HLPC on those received. The Summary of Comments and Responses can be found in **Appendix 7**.

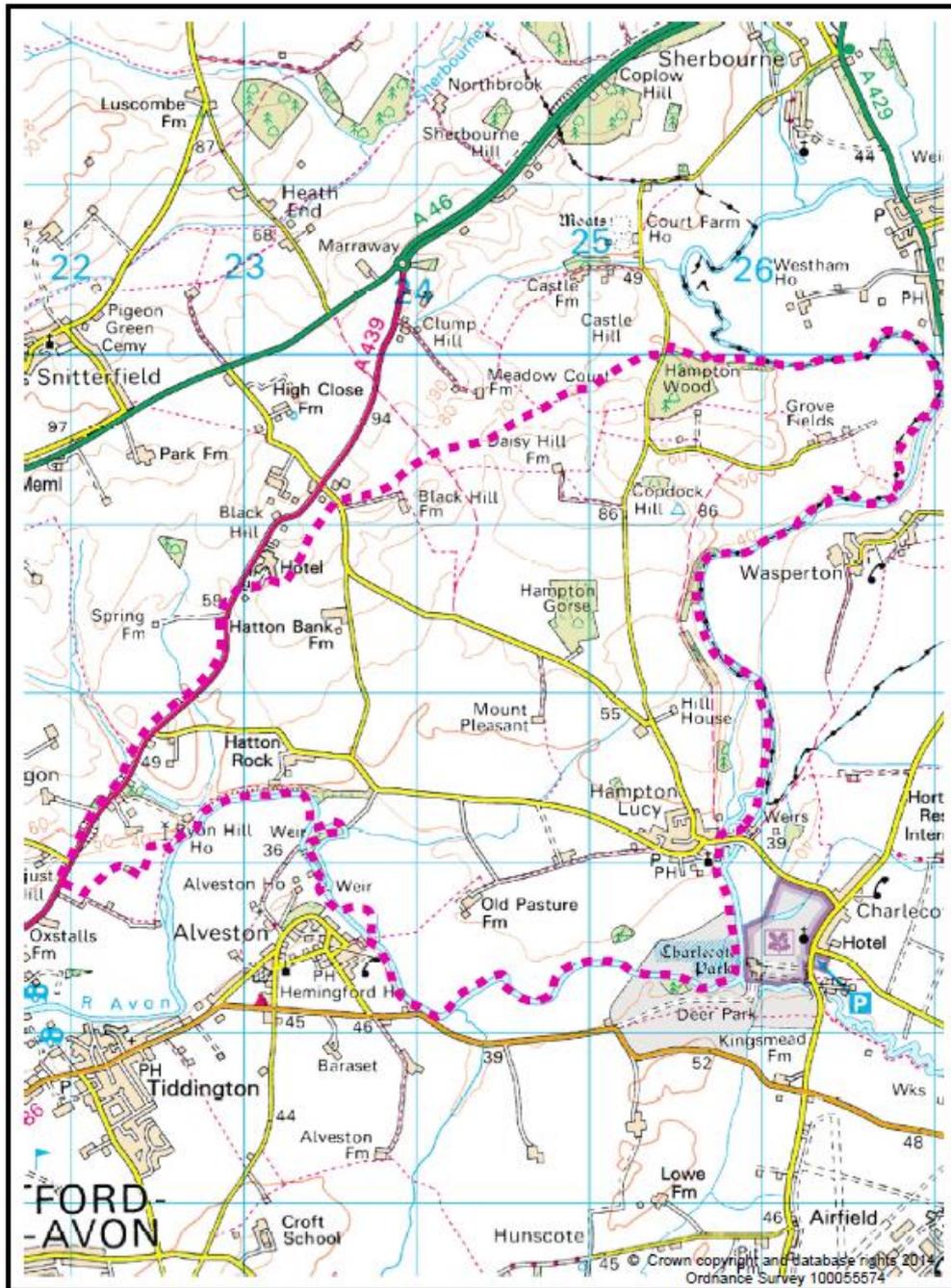
Comments were also received from SDC as set out in the Comment Schedule in **Appendix 8**, again with the responses from HLPC.

The two Schedules of Comments and Responses were discussed at an Extraordinary HLPC meeting on the 2 March 2023 when HLPC's Responses were approved with the required changes being reflected in the final draft of the Neighbourhood Plan. HLPC resolved to proceed to the next stage at this meeting.

The Neighbourhood Plan and the Basis Condition Statement have now been sent SDC to progress the next stage of the consultation process under Regulation 16 of the 2012 Regulations.

Appendix 1

The Designated Neighbourhood Area



Appendix 2:

NEIGHBOURHOOD PLAN

PUBLIC CONSULTATION

Sunday 8th March 2015

You are invited to call in at the Village Hall
any time between **11am and 5pm**
to put forward your ideas and aspirations for the future
of our village and neighbourhood area

ALL WELCOME – Come and have your say!

Refreshments will be provided

For more information: Contact Jackie Williams [REDACTED]



Hampton Lucy's Neighbourhood Plan

PUBLIC CONSULTATION

You are invited to call in at the Village Hall on
Sunday 8th March any time between 11am and 5pm

To put forward your ideas and aspirations for the future
of our village and neighbourhood area

Refreshments will be provided

If you are unable to attend on the 8th, please could you give us
your views & suggestions on the topics overleaf
(both positive and negative)

All views and information are most welcome

The plan allows all the people who live in the neighbourhood to
directly influence the future development of Hampton Lucy, it has
"Statutory Status" and Stratford District Council will be legally
required to take its recommendations into account as part of the
district planning process.

It's not just about housing and other building development in the
parish but can address anything to do with the parish that is of
concern to its residents - shops, social facilities, roads, green spaces,
conservation areas, traffic flow etc.

Please return this form to Tudor Cottage (next to Village Hall) or
41/42 Church St

Please give us your views and suggestions on the following topics for our area

Green spaces / Wildlife / Biodiversity

Housing

Amenities (including the School / Public Footpaths / Communications)

Heritage and Conservation (e.g. Listed Buildings)

Transport and Traffic

Leisure Opportunities / Health & Wellbeing

Flooding

Anything else

We need to reach as many people as possible in the local area, so please let us know your
address so we know who has responded. All information is completely confidential - Thank
you for your time and effort. (For more info contact jaewil@btinternet.com 01789 841155)

Address:

Appendix 3

Regulation 14: Stratford Herald Advert

Hampton Lucy Parish Council's Neighbourhood Plan

Regulation 14 Public Consultation Notice

In accordance with Neighbourhood Planning (General) Regulations 2012, Part 5, 14(a) – (c), notice is hereby given that a formal pre-submission public consultation on the Neighbourhood Plan will start at 9am on 29th July 2022 ending 5pm on 18th September 2022.

About the Plan

The Hampton Lucy Neighbourhood Plan (the 'Plan') has been created through listening to the views of the residents and businesses of the Parish. It has evolved to help deliver the local community's aspirations and requirements for the future up to 2031. The Plan will provide a means of guiding, promoting and enabling balanced, sustainable change and growth within the designated area. Hampton Lucy Parish Council ('the Parish Council') invites comments on the Plan. All responses received will be considered by the Parish Council to produce a revised version which will then be submitted to Stratford on Avon District Council, as the local planning authority, for examination by an independent examiner.

Viewing the Draft Plan and Commenting on it

The Plan, supporting evidence base documents and the comments form for responses ('Comment Form') can be found at:

<http://hamptonlucypc.uk/>

The Plan with the Comment Form will be emailed to all those on the Parish's Council's email mailing list.

A copy of the Neighbourhood Plan and the Comment Form can be emailed to you if you are not currently on the Parish's Council's email mailing list by sending your details to the Parish Clerk at hamptonlucyclerk@gmail.com

Paper copies of the Plan may be collected from the Boars' Head Public House or the Church in Hampton Lucy. Comment Forms will also be available at these venues. The Parish Council can also arrange delivery of the Plan and Comment Form, by you phoning the Parish Clerk, John Dunkerton, on 01789 842573.

You may give your responses on the Neighbourhood Plan by using the Comment Form by sending it back electronically to hamptonlucyclerk@gmail.com or

by sending it by post to, or dropping it through the letter box of the registered office of the Parish Council at 41-42 Church Street, Hampton Lucy CV35 8BE

There will also be a public meeting in the village hall at a time that will be confirmed on our website and by email when Councillors will be present to discuss any queries.

All comments must be received by 5pm on 18th September 2022.

Appendix 4

SDC's list of individuals and bodies consulted by email

Akins Ltd	CPRE
Ancient monuments society	National Planning Casework Service
Birmingham International Airport	National Grid UK Transmission
CABE info@designcouncil.org.uk	National Trust
Canal and River Trust	Natural England
Capital and Property Projects	Network Rail
Coal Authority	Ofcom spectrum
Council for British Archaeology	Off Route Airspace
Cotswold Conservation Board	SDC Conservation
Coventry Diocese DAC Secretary	WCC Principal Highway Control Officer
Civil Aviation Authority	Ramblers Association
Coventry Airport	SDC Planning and Environment
CTC - National Cycling Charity	Royal Agricultural Society of England
Historic England	RSPB wildlife
English Heritage Parks and Gardens	Severn Trent Water Planning
Environment Agency	Severn Trent Water
Force Crime Prevention Design Advisor	Sport England West Midlands
Forestry Commission	National Grid Gas Distribution
Garden History Society	Stratford-on-Avon Gliding Club
Georgian Group	Sustrans
Gloucester Diocese	Thames Water Utilities
Homes England	Theatres Trust
Highways Agency (Midlands)	Upper Avon Navigation Trust Ltd
Inland Waterways Association	Victorian Society
Joint Radio company	Warwickshire Badger Group
Kernon Countryside Consultants	Warwickshire Bat Group

London Oxford Airport	Warwickshire Police
Ministry of Defence	Warwickshire Primary Care Trust
National Air Traffic Services	Warwickshire Police
Orbit Group	NHS Property Services
Warwickshire Rural Housing Association	WCC Archaeology
Warwickshire Wildlife Trust	WCC Extra Care Housing
WCC - planning	WCC NDP Liaison Officer
WCC Flood Risk	WCC Forestry
WCC Ecology	WCC Gypsy & Traveller Officer
WCC Fire & Rescue Service	WCC Highways
WCC Health & Communities	WCC Land Registry
WCC Libraries	WCC Rights of Way
Wellesbourne Airfield	Western Power Distribution
Woodland Trust	Warwickshire Rural Community Council
Warwickshire Amphibian and Reptile Team	Stansgate Planning
Coventry and Warwickshire Partnership NHS Trust	South Warwickshire Clinical Commissioning Group
Community Forum - Stratford area	Stratford Business Forum
Strutt and Parker	Bromford Housing Group
Stonewater Housing Association	Fortis Living Housing Association
Warwickshire Rural Housing Association	Platform Housing Group
Shakespeares England	SSA Planning, Nottingham
SDC Planning Policy	Charlecote Parish Meeting
Lichfields	Stratford-on-Avon Town Council
Delta Plannning (Stefan Stojisavljevic)	Snitterfield Parish Council
Julie Warwick (JMW Planning Solutions Ltd)	Fulbrook Parish Meeting
Tetlow King Planning	Warwick District Council
Iceni Projects Ltd	County Councillor Penny-Anne O'Donnell
Holt Property	District Councillor Peter Richards (Snitterfield)

Quod - Planning and Development Consultants	District Councillor Anne Parry (Wellesbourne East)
National Grid	Danny Kendall (Wellesbourne West)
Mather Jamie - Commercial Land Agents	District Councillor Kate Rolfe (Tiddington)
Barton Willmore	District Councillor Tony Jefferson (Welcombe)
Avison Young	District Councillor John Riley (Avenue)
Barratt Developments	District Councillor Ian Shenton (Wootton Wawen)
Barratt Homes	
WSP	
Persimmon Homes	
Michael O'Driscoll	
Lichfields	
Richborough Estates	
Seven Homes	

Appendix 5

Examples of Grapevine Articles

March 2015

Hampton Lucy Neighbourhood Plan There will be an opportunity for everyone concerned to have their say on **Sunday, 8 March**, between 11.00am and 5.00pm, when the Hampton Lucy Neighbourhood Planning Group will be on hand in the village hall to talk about their plans and listen to comments and suggestions. Refreshments will be provided. See the flyer enclosed in the Hampton Lucy Parish copies of The Grapevine. AJW

December 2016

HLPC Neighbourhood Plan Neighbourhood planning is a new way for communities to influence the future of the places where they live and work. The government has enabled local communities to undertake neighbourhood planning through the Localism Act, 2011, and the Hampton Lucy Neighbourhood Planning Group is working on behalf of the Parish Council to produce such a plan for our parish. You will recently have received the 'It's time to give us your views' questionnaire, the results of which will help us to develop the policies that will form the core of the plan. They have now been collected and the committee would like to thank all the households and businesses which have completed them. We have had a return of over 85%, which is high for such a complex and detailed questionnaire. The questionnaires have now been passed to an independent expert who will analyse the results and produce a written report enabling the group to move onto the next stage, preparing the plan. CS

March 2017

Hampton Lucy Parish Council - Neighbourhood Plan Open Day All households and businesses in the Parish of Hampton Lucy received the questionnaire "It's Time to Give Us Your View" in October last year. The response to the questionnaire was excellent and the replies provided a lot of information on your thoughts on the Parish, both now and how you would like it to be in the future. The results are being independently analysed and should be available later this month. The Neighbourhood Plan Group, on behalf of the Parish Council, will be holding a public **Open Day on Saturday, 25 March**, from 10.30am to 4.30pm in the Village Hall and the results of the questionnaire will be on display. Representatives of the Neighbourhood Planning Group and the Parish Council will be available to answer your questions and to discuss the next steps in preparing the Plan. Any additional information will be published on the village website. This Open Day is an essential part of the Neighbourhood Plan preparation process, so please put the date in your diary and come along to learn about how you can influence the future of your Parish. The members of the Neighbourhood Plan Group are - Jackie Williams, Sue Main, Cathy Kimberley, Kate Evans and Chris Schroeder. CS

May 2017

Hampton Lucy Parish Council - Neighbourhood Plan Group. The Parish Council's Neighbourhood Plan Group would like to thank all residents who attended the **Neighbourhood Plan Open Day in the Village Hall on Saturday, 25 March**. The feedback received by the Group members was very positive and showed that the work being carried out to prepare the plan is on track. The analysis of the key results from the questionnaire that was delivered to all households towards the end of 2016 was on display at the open day and the analysis will be posted in full on the Neighbourhood Plan website later this month. The link to the website is below or it can be accessed from the Hampton Lucy village website.

<http://www.hamptonlucyneighbourhoodplan.co.uk/> CS

Appendix 6

Example of a facebook page



John Dunkerton ▶ Hampton Lucy Village

· 28 July 2022 ·



Hampton Lucy's Neighbourhood Plan is now ready. If you would like a copy and would like to comment on it, please contact me on parishclerk@hamptonlucypc.uk.

Hampton Lucy Neighbourhood Plan

2011 - 2031

Pre-Submission Consultation



Hampton Lucy Church, The Boars Head and Conservation Area in Church Street

4

Appendix 7

**Schedule of Comments from residents and other
consultees on the Plan with responses from HLPC under
the Regulation 14 Consultation**

[See separate Document]

Appendix 8

**Schedule of Comments from SDC with responses from
HLPC under the Regulation 14 Consultation**

[See separate Document]