

Tredington Parish Council

Neighbourhood Plan



Consultation

Statement

Table of Contents

INTRODUCTION	4
LEGAL REQUIREMENTS	4
CONSULTATION PROCESS.....	4
NEIGHBOURHOOD DEVELOPMENT PLAN AREA	5
FIRST PUBLIC MEETING.....	6
THE STEERING GROUP.....	7
THE INITIAL QUESTIONNAIRE.....	7
FIRST OPEN EVENING.....	8
SECOND OPEN EVENING - CALL FOR SITES.....	8
THIRD OPEN EVENING	8
FOURTH OPEN EVENING.....	9
HOUSING NEEDS SURVEY	9
COVID PANDEMIC	9
PROFESSIONAL CONSULTANCIES	10
ONLINE CONSULTATION	10
REGULATION 14 CONSULTATION.....	10

Appendices:

1. Steering Group Minutes 2017 to 2022.
2. Steering Group Reports and Updates 2017 to 2022.
3. Initial Survey and Questionnaire & Results June 2018.
4. Tredington Neighbourhood Plan Survey Results 2018 Report SDC Performance & Insight Unit.
5. Initial Business Survey Results 2018.
6. Third Open Evening 7th & 8th June 2019 Questionnaire and Presentation.
7. Fourth Open Evening 1st & 2nd November 2019 Presentation.
8. Online Consultation 7th February to 7th March 2021 Questionnaire and Residents Comments
9. Online Consultation 7th February to 7th March 2021 Analysis.
10. Online Regulation 14 Consultation 10th January to 21 February 2022 Analysis of Residents Returns and Comments.
11. Regulation 14 Consultation 10th January to 21 February 2022 Statutory Consultee Comments.
12. Regulation 14 Consultation 10th January to 21 February 2022 Stratford District Council Comments.
13. Regulation 14 Consultation 10th January to 21 February 2022 Warwickshire County Council and Flood Risk Team Comments.

Introduction

Legal Requirements

This Consultation Statement has been prepared to fulfil the legal requirements of Part 5, Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 by:

- (a) Detailing the persons and bodies who were consulted about the proposed neighbourhood development plan;
- (b) Outlining how these persons and bodies were consulted;
- (c) Providing a summary of the main issues and concerns raised;
- (d) Reviewing how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

Consultation Process

Throughout the process of producing the Tredington Parish Neighbourhood Development Plan (TNDP) a more in-depth consultation process has been undertaken than the minimum standards set out in the Neighbourhood Planning (General) Regulations 2012.

The aims of the consultation process were:

- To ensure that the Tredington Parish Neighbourhood Development Plan is fully informed by the views and priorities of residents, businesses, and key local stakeholders.
- To ensure that detailed consultation takes place at all stages of the process, especially where key priorities needed to be set.
- To engage with as broad a cross-section of the community as possible, using a variety of consultation and communication techniques.
- To ensure consultation results are made publicly available and used to inform subsequent stages of the Neighbourhood Planning process.

Consultation was led by the Neighbourhood Development Plan Steering Group on behalf of Tredington Parish Council with independent professional support from Avon Planning Services (APS), AECOM and Stratford District Council.

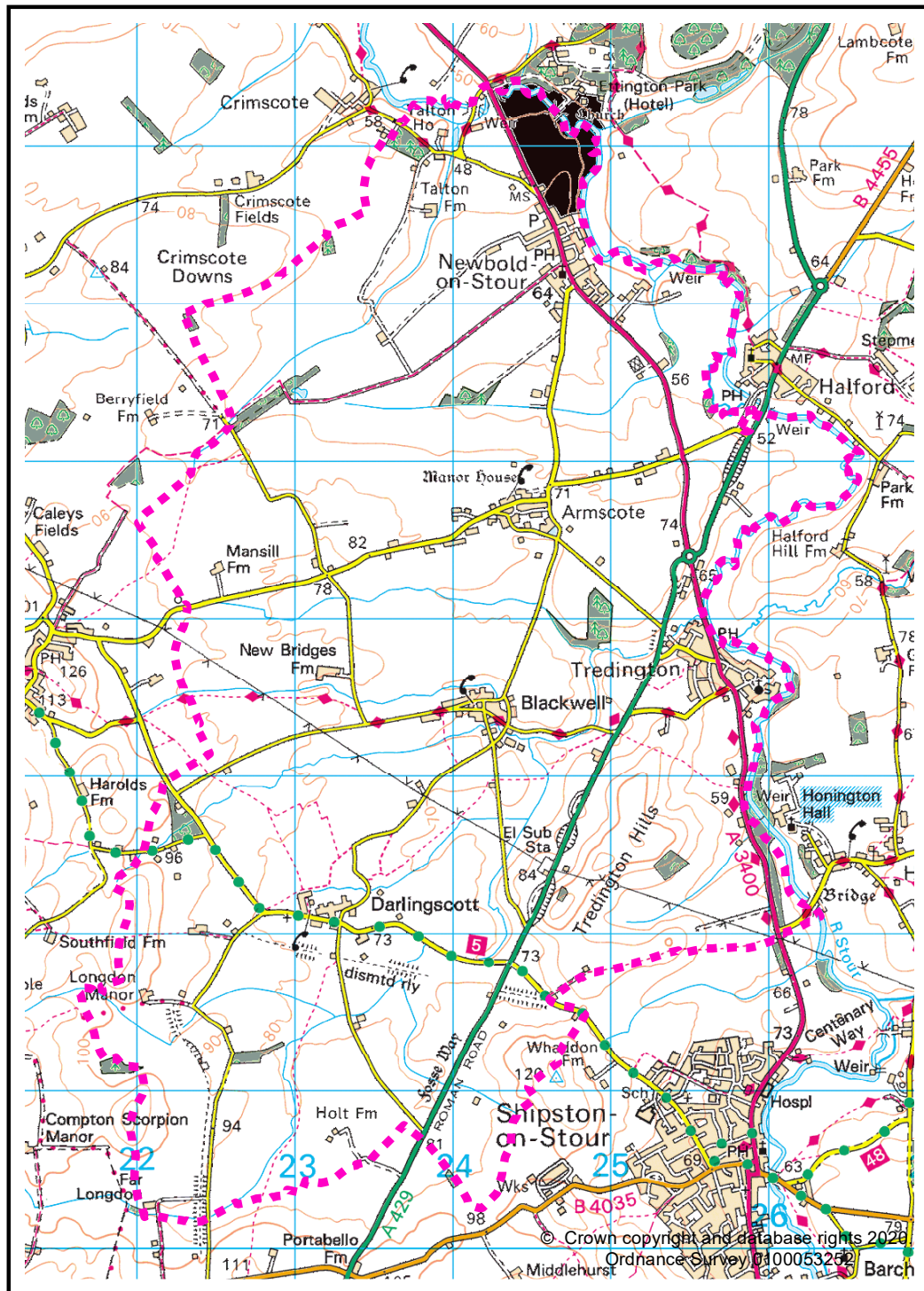
The programme of consultations undertaken throughout the preparation of the Neighbourhood Development Plan, is summarised below.

Activity	Date
Initial Public Meeting Blackwell	18 th February 2017
Initial Public Meeting Newbold-on-Stour	25 th April 2017
Open Evening Tredington WI Hall	5 th March 2018
Parish Wide Questionnaire	Mid-February to End of March 2018
Business Questionnaire	End of June to 30 th July 2018
Second Open Evening (Call for Sites)	7 th February 2019
Third Open Evening	7 th - 8 th Jun 2019
Fourth Open Evening	1 st – 2 nd November 2019
Housing Needs Survey	January 2020
On-line Questionnaire	7 th February to 7 th March 2021
Pre-Submission Consultation on the Draft Plan with Public Meetings	10 th January to 21 st February 2022

Neighbourhood Development Plan Area

Tredington Parish comprises two category three Local Service Villages (Tredington and Newbold-on-Stour) and three hamlets, Armscote, Blackwell and Darlingscott.

The Neighbourhood Development Plan area, being the same as the Parish area, was ratified by Stratford-on-Avon District Council (SDC) on 26th June 2017.



Tredington Parish Boundary

First Public Meeting

Dates	18 th February 2017 and 25 th April 2017
Venues	Blackwell and Newbold-on-Stour Village Halls
Format	Public Meeting
Publicity	Leaflets delivered to all residents, Parish magazines, Parish noticeboards and social media.
Attendance	76 (Blackwell) and 56 (Newbold-on-Stour)

Following a decision by the Parish Council to promote the idea of a Neighbourhood Plan, in the spring of 2017, Parish Councillors and others organised meetings at Blackwell and Newbold-on-Stour village halls. The complex nature of the Neighbourhood Area necessitated holding meetings in two locations to make them accessible to all residents. The first meetings were held to canvass support for the idea of creating a Neighbourhood Plan and to seek volunteers to take the project forward. Given the population of the Designated Area, attendance was low, although both venues were full. The motion to proceed with the Neighbourhood Plan was carried unanimously.

Initial Public Meeting
Blackwell Village Hall 18



Public Meeting Newbold-on-Stour Village Hall 25 April



The Steering Group

A Steering Group was formed and met for the first time on 24th February 2017. The Chair subsequently met with a member of the SDC Policy Unit on 11th May 2017. The purpose was to seek initial guidance on the way in which a Neighbourhood Plan should be prepared and progressed in order to meet the SDC requirements both to satisfy National Legislation and to be compatible with Local Authority requirements. An outline process and suggested timescale were prepared.

The Steering Group met in June and July when the Chairman reported that he had received confirmation from the Parish Council they wanted the Neighbourhood Development Plan to proceed. During that same meeting ideas were crystallised and tasks allotted.

The Chair attended the Parish Council meeting in September 2017. He delivered a comprehensive report, setting out the way forward and the estimated costs. The report and copies of the Minutes are at Appendix 1.

The Initial Questionnaire

Dates	14 th February to 19 th March 2018
Venues	House to House
Format	Personal consultation (if required)
Publicity	Questionnaires delivered to all households and collected by committee members
Questionnaires	372 (approx 66% of households) returned Pt 1; 574 (approx 41% of residents) returned Pt2

The committee decided to undertake a residents' consultation exercise, to be followed by a similarly appropriate questionnaire for businesses. Professional guidance was needed before proceeding with the questionnaire; Avon Planning Services (APS) were invited to attend the next meeting having been recommended by other Neighbourhood Plan groups.

The Performance, Consultation and Insight section at Stratford-on-Avon District Council (SDC) was engaged, as a market research agency, to provide fully comprehensive independent market research service to eliminate bias from the Parish Council. As the questionnaire evolved, it was decided that many questions should have additional response/comment boxes to see if certain concerns emerged relatively frequently.

The final questionnaire comprised two parts: Part One focused on the household completing the forms; while Part Two addressed many aspects of Tredington Parish.

The questionnaires were delivered to every home in the Parish in January 2018 by committee members and volunteers. The completed questionnaires were subsequently collected by the same people who also offered residents the opportunity to clarify any issues they might have had.

First Open Evening

Additionally, on 5th March 2018, an Open Evening was held in the WI Hall Tredington to afford residents the opportunity to ask any questions. Questionnaires were also available for residents to complete at that time. The questionnaire and subsequent analyses are at Appendices 3 and 4.

Dates	5 th March 2018
Venues	Tredington WI Hall
Format	Open Evening
Publicity	Leaflets delivered to all residents, Parish magazines and Parish Noticeboards.

A questionnaire was also delivered or emailed to 100 businesses in the Parish; 14 completed questionnaires were returned and details are at Appendix 5. Opportunities for clarification were afforded at the Open Evening on 5th March and when the completed questionnaires were collected.

Subsequently, all the commentary responses were analysed and categorised to pick up the issues raised in the additional comments' boxes. These responses then became the basis of our next steps.

Second Open Evening - Call for sites

Dates	7 th February 2019
Venues	Open Evening Fuzzy Duck Pub, Armscote
Format	Invitation to submit suggestions and clarify requirement
Publicity	Parish magazines, Parish noticeboards and social media, Stratford-upon-Avon Herald (6 week period).
Attendance	10 residents

A "Call for Sites" was initiated in January 2019, with an opportunity to ask any questions at a Steering Group committee meeting on 7th February 2019; 10 residents attended. The closing date for completed bids was initially set for 15th March. The initiative was publicised in parish newsletters, on social media, and through advertisements in the Stratford Herald over a 6-week period; by 15th March, there had been little response, so the date was extended resulting in three sites being identified in Tredington and none in Newbold-on-Stour; these and other sites became the focus for the Third Open Evening.

Third Open Evening

Dates	7 th & 8 th June 2019
Venues	Tredington WI Hall
Format	Open Evening
Publicity	Parish magazines, Parish noticeboards and social media.
Attendance	60 residents over the two days

Once the bids, in response to the Call for Sites, had been received, a Public Meeting was set for 7th and 8th June 2019. The aim was to ascertain whether there was any support for these sites amongst the residents. In addition, the first attempt to identify and garner support for Local Green Spaces and to establish whether any sites were suitable for the 5-year Land Bank were fielded. Additionally, the opportunity was taken to explain the background and purpose of the Neighbourhood Plan via a display that progressed round the room. Every attendee received a questionnaire seeking views on the Call for Sites, possible Local Green Spaces and sites for the 5-Year land Bank. Steering Group members were available to answer and/or clarify any questions over both days. The outcome was summarised in a separate report. The Open

Evening was very much a learning process for the Neighbourhood Plan Group. Many valuable lessons were learned that were taken forward and applied at successive consultations. Although turnout was low, we very much appreciated those that came as it helped us to form ideas for inclusion in the Plan and to how we might take the process forward. Details of the consultation and the feedback are at Appendix 6.

Fourth Open Evening

Dates	1 st & 2 nd November 2019
Venues	Newbold-on-Stour Village Hall
Format	Open Evening
Publicity	Parish magazines, Parish noticeboards and social media.
Attendance	100 residents over the two days

As more information became available and the plan structure became clearer, a third Open Evening was scheduled for 1st & 2nd November. Unfortunately, on 1st November, the weather was appalling, with torrential rain, and the 2nd became the day England played South Africa in the Rugby World Cup Final. Nevertheless, the committee persevered extending the hours on Saturday to allow people to watch the game and then attend the Open event. Attendees were questioned about Land Parcels, Built Up Area Boundaries (BUABs), Local Green Spaces and whether they would accept a Mobile Phone mast in their community. Again, the Open Evening was based on display boards and every attendee received a questionnaire; Steering Group members were available to answer and/or clarify any questions over both days. The outcome was summarised in a separate report (Appendix 7).

Of the 100 attendees, 20 were from Tredington and 80 from Newbold-on-Stour; no-one from the hamlets attended.

Housing Needs survey

In September 2019 Tredington Parish Council commissioned a 'Housing Needs Survey' to update the one last done in 2013. Every household (some 640) in the Parish received a form, but only those with a housing need were required to complete and return it. Consequently, the response was very low with only 15 questionnaires being returned, of which three were discounted. Results were made available early in 2020 and can be viewed at <https://tredingtonnp.co.uk>

Covid Pandemic

The Covid pandemic struck in early 2020. A public meeting to finalise our data-set on a residents' views over a range of subjects was planned for April 2020; inevitably this was cancelled. A period of consolidation followed, refining sections of the report and committee meetings held on Zoom.

In September, Locality and Aecom were engaged to carry out independent assessments of Local Green Spaces and potential development sites respectively; their reports were published and posted on the web site at the end of the year.

In February 2021, the Committee decided to hold a final questionnaire as some of the details had changed and the data was considered dated and there was a need to establish resident's opinions on Local Green Spaces, Designated Development Sites, amended BUABs, revised Reserve Housing Allocation Site proposals and Valued Landscapes. Covid restrictions meant

that it would have to be held online with provision made to provide hard copies to those who did not have access to the internet.

Professional Consultancies

The intention had been to hold a further public meeting at Blackwell Village Hall to focus particularly on the three hamlets. The arrival of the pandemic rendered this impossible. The group felt that progress had to be sustained and that sufficient guidance had been received from residents. It was time, in the autumn of 2020, to appoint professional consultants to examine both possible Local Green Spaces, possible Reserve Housing Sites and potential development sites.

Our Planning Consultants (APS) analysed the Local Green Spaces very thoroughly and Locality appointed Aecom to consider possible development and Reserve Housing sites. Those conclusions were then put to residents in the form of an online questionnaire, which was publicised in the parish newsletters, on social media and via a flyer to every home.

Online Consultation

Dates	7 th February to 7 th March 2021
Venues	Online (Survey Monkey)
Format	Questionnaire
Publicity	Parish magazines, Parish Noticeboards , social media and flyers to every household.
Returns	273 online and 8 hard copy

A hard copy questionnaire was designed and adapted for Survey Monkey and hard copies were made available to those unable to access the internet. The meeting was publicised in Parish magazines and social media and a flyer was delivered to every household. For those who could not access the internet, contacts were provided to obtain hard copies. The consultation period ran from 7th February to 7th March. The results of these questionnaires were then incorporated into the plan to produce the first complete draft. The questionnaire and results results were publicised on the web site and are at Appendices 8 and 9.

Regulation 14 Consultation

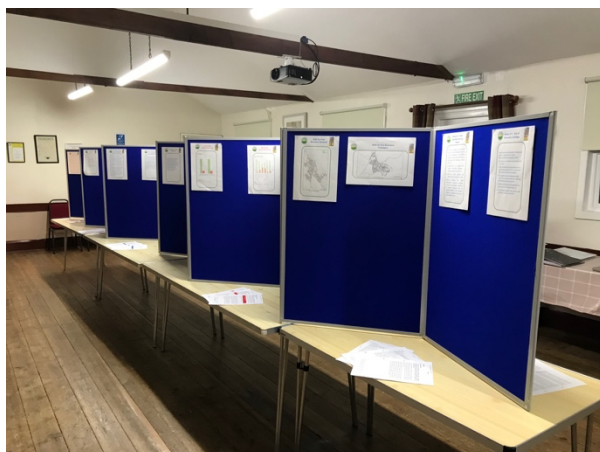
Dates	10 th January to 21 st February 2022
Venues	Online (Survey Monkey)
Format	Questionnaire
Publicity	Parish magazines, Parish Noticeboards, social media and flyers to every household.
Returns	55 online and 6 hard copy

Dates	21 st & 22 nd January 2022
Venues	Newbold-on-Stour Village Hall
Format	Open Event
Publicity	Parish magazines, Parish Noticeboards, social media and flyers.
Attendance	46 residents over the two days

Dates	4 th & 5 th February 2022
Venues	Tredington WI Hall
Format	Open Event
Publicity	Parish magazines, Parish Noticeboards, social media and flyers
Attendance	18 residents over the two days

The Regulation 14 pre-submission consultation was planned for the New Year. The Committee were ready in mid-November but the forthcoming Christmas celebrations and the changing Covid situation caused the delay until January. The Committee decided on an online survey complemented by hard copy questionnaires and copies of the Plan for those not able to access the internet. Two public meetings were planned (one in Newbold-on-Stour and the other in Tredington) to enable residents to ask questions of the team; in the event 64 people attended over the two sessions. There were 61 responses to the Questionnaire; details of the numbers in favour and comments received by residents and statutory consultees are at Appendices 10, 11, 12 and 13.

Tredington WI Hall 4th & 5th February 2022



Tredington Parish Council agreed the Submission Version (Version 14) of the Plan at their meeting on 4th July 2022.

Conclusion

The Tredington Neighbourhood Development Plan Consultation Statement and its appendices are considered to comply with Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations.

The Appendices contain details of the Pre-plan activities, District Council endorsement and Steering Group Minutes. They also contain consultations including questionnaires, analysis of responses, open days presentations and literal responses received as well as comments by the Steering Group. Regulation 14 Consultation details, including analysis, comments and Steering Group responses are also included.

The Tredington Neighbourhood Plan and all its appendices are available at <https://tredingtonnp.co.uk>

All feedback has been given full consideration by the Parish Council and the NPSG and, wherever possible, relevant and appropriate changes have been made to the Plan prior to submission to the LPA.