

Protocol for appointment of Parish & Town Council Representatives to the Audit & Standards Committee of Stratford-on-Avon District Council

Stratford-on-Avon District Council (SDC) values collaborative working with town and parish Councils in the District and believes it is important that they have a voice when considering matters relating to the Code of Conduct for councillors and associated procedures.

To that end SDC has co-opted two representatives from Parish/Town Councils to its Audit & Standards Committee. This document sets out the procedure for those appointments.

Appointments are made up to the next all-out elections for SDC and/or when the co-opted councillor ceases to be a Councillor or decides to step down from the role on the Committee.

- 1 Following the SDC all-out elections, or when a vacancy occurs in the role of co-opted member to the Audit & Standards Committee, the Monitoring Officer will write to all Parish & Town Councils in the District seeking nominations within a reasonable time period. Such nominations may include current co-opted parish representatives.
- 2 Those nominated will be asked to provide a brief, no more than two paragraphs, summary of why they should be appointed.
- 3 All Parish and Town Councils will then be provided the details of those nominated and provide an indicative vote, for up to the maximum number of vacancies on the Committee.
- 4 The outcome of the indicative vote from the Parish & Town Councils and nominations will be presented to the Audit & Standards Committee for them to determine who should be co-opted to the Committee.

Document Control

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