

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Discretionary Charges</u>				
<u>Council Tax</u>				
Recovery of costs following summons issue	No VAT	£82.50	£82.50	£82.50
<u>NNDR (Business Rates)</u>				
Recovery of costs following summons issue	No VAT	£82.50	£82.50	£82.50
<u>Housing</u>				
<u>House in multiple occupation (HMO) Inspection Fees - NEW Applications</u>				
Number of occupants:-				
5 to 10	No VAT	£733.00	£806.30	£806.30
11 to 15	No VAT	£810.00	£891.00	£891.00
16 to 20	No VAT	£887.00	£975.70	£975.70
21 +	No VAT		£0.00	£0.00
21 + to be charged for additional occupants. Per group of up to 10. In addition to fee for 16-20	No VAT	£80.00	£88.00	£88.00
<u>House in multiple occupation (HMO) Inspection Fees - renewals</u>				
Number of occupants:-				
5 to 10	No VAT	£658.00	£723.80	£723.80
11 to 15	No VAT	£729.00	£801.90	£801.90
16 to 20	No VAT	£797.00	£876.70	£876.70
21 +	No VAT		£0.00	£0.00
21 + to be charged for additional occupants. Per group of up to 10. In addition to fee for 16-20	No VAT	£80.00	£88.00	£88.00
<u>Administration Charges</u>				
Request for missing documents - per letter	No VAT	£65.00	£71.50	£71.50

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Late licence applications (after one reminder letter)	No VAT	£123.00	£135.30	£135.30
Unlicensed HMO (Penalty)	No VAT	£182.00	£200.20	£200.20
Admin charge for change of manager	No VAT	£59.00	£64.90	£64.90
Additional copying - per licence	No VAT	£6.00	£6.60	£6.60
Additional copying - other documents	No VAT	£3.00	£3.30	£3.30
<u>Immigration Housing Certificate</u>	No VAT	£134.00	£147.40	£147.40
<u>Housing Standards</u>				
Hazard Awareness Improvement Notice	No VAT	£321.00	£353.10	£353.10
Hazard Awareness Prohibition Notice	No VAT	£321.00	£353.10	£353.10
Revocation of Improvement/Prohibition Orders	No VAT	£0.00	£0.00	£0.00
HMO Variation/Revocation's	No VAT	£0.00	£0.00	£0.00
<u>Home Choice Plus</u>				
Advertising properties on Home Choice Plus system	No VAT	£70.00	£70.00	£70.00
<u>Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - Penalty Charges</u>				
First Offence *	No VAT	£1,170.00	£1,228.50	£1,228.50
Second Offence	No VAT	£2,339.00	£2,455.95	£2,455.95
Third and subsequent	No VAT	£5,849.00	£5,000.00	£5,000.00
* Reduced to £750 for prompt payment				

Civil Penalties**

****Although civil penalties are able to be applied under the Housing & Planning Act 2016, any resulting income must be spent on housing related activities.**

Failure to comply with an Improvement Notice (Section 30, Housing Act 2004)

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
1st offence	No VAT	£5,000.00	£5,000.00	£5,000.00
2nd offence by same person/company	No VAT	£15,000.00	£15,000.00	£15,000.00
Subsequent offence(s) by same person/company	No VAT	£25,000.00	£25,000.00	£25,000.00
<u>Premiums / Discounts (use all that apply)</u>				
Acts or omissions demonstrating high culpability	No VAT	£2,500.00	£2,500.00	£2,500.00
Large housing portfolio (10+ units of accommodation)	No VAT	£2,500.00	£2,500.00	£2,500.00
Multiple Category 1 or high Category 2 hazards	No VAT	£2,500.00	£2,500.00	£2,500.00
Vulnerable occupant and/or significant harm occurred as result of housing conditions	No VAT	£2,500.00	£2,500.00	£2,500.00
Perpetrator demonstrates income to be less than £440/week	No VAT	-£0.50	-£0.50	-£0.50
<u>Offences in relation to licensing of HMOs under Part 2 of the Housing Act 2004 (Section 72, Housing Act 2004)</u>				
Failure to obtain property licence (section 72(1))	No VAT	£10,000.00	£10,000.00	£10,000.00
2nd and subsequent offence(s) by same person/company	No VAT	£30,000.00	£30,000.00	£30,000.00
Breach of licence conditions (Section 72(2) and (3)) - Per licence breach	No VAT	£5,000.00	£5,000.00	£5,000.00
<u>Premiums / Discounts (use all that apply)</u>				
Perpetrator demonstrates income to be less than £440/week	No VAT	-£0.50	-£0.50	-£0.50
<u>Offences in relation to licensing of HMOs under Part 3 of the Housing Act 2004 (Section 95, Housing Act 2004)</u>				
Failure to obtain a licence (section 95(1))	No VAT	£10,000.00	£10,000.00	£10,000.00
2nd and subsequent offence(s) by same person/company	No VAT	£30,000.00	£30,000.00	£30,000.00
Breach of licence conditions (Section 95(2)) - Per licence breach	No VAT	£5,000.00	£5,000.00	£5,000.00
<u>Premiums / Discounts (use all that apply)</u>				
Perpetrator demonstrates income to be less than £440/week	No VAT	-£0.50	-£0.50	-£0.50

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Offences of contravention of an Overcrowding Notice (section 139, Housing Act 2004)</u>				
1st offence	No VAT	£5,000.00	£5,000.00	£5,000.00
2nd and subsequent offence(s) by same person/company	No VAT	£15,000.00	£15,000.00	£15,000.00
<u>Premiums / Discounts (use all that apply)</u>				
Acts or omissions demonstrating high culpability	No VAT	£2,500.00	£2,500.00	£2,500.00
Vulnerable occupant and/or significant harm occurred as result of overcrowding	No VAT	£2,500.00	£2,500.00	£2,500.00
Perpetrator demonstrates income to be less than £440/week	No VAT	-£0.50	-£0.50	-£0.50
<u>Failure to comply with management regulations in respect of HMOs (Section 234, Housing Act 2004)</u>				
1st offence	No VAT	£1,000.00	£1,000.00	£1,000.00
Second and subsequent offence(s) by same person/company	No VAT	£3,000.00	£3,000.00	£3,000.00
<u>Premiums / Discounts (use all that apply)</u>				
Acts or omissions demonstrating high culpability	No VAT	£2,500.00	£2,500.00	£2,500.00
Large housing portfolio (10+ units of accommodation)	No VAT	£2,500.00	£2,500.00	£2,500.00
Vulnerable occupant and/or significant harm occurred as result of housing conditions	No VAT	£2,500.00	£2,500.00	£2,500.00
Perpetrator demonstrates income to be less than £440/week	No VAT	-£0.50	-£0.50	-£0.50

Note: In terms of fixed penalty notices – the authority took a decision to go in with the West Midlands Authorities on a common matrix. Note: These are under review following challenge from First Tier Property Tribunals and may be subject to change.

Building Control

Domestic Charges

See appended document

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Street Naming</u>				
Street Naming & Numbering charge per plot	No VAT	£25.00	£25.00	£25.00
Street Naming & Numbering charge per plot (up to 5 plots)	No VAT	N/A	£130.00	£130.00
Street Naming & Numbering charge per plot (for every plot over 5)	No VAT	N/A	£30.00	£30.00

Car Parking

(Subject to change with appropriate consultation)

All Car Parks

Long Stay - Cars

up to 1 hour	Plus VAT	£0.83	£1.00	£1.20
up to 2 hours	Plus VAT	£1.67	£2.00	£2.40
up to 3 hours	Plus VAT	£2.50	£2.92	£3.50
up to 4 hours	Plus VAT	£3.33	£4.17	£5.00
up to 9 hours	Plus VAT	£5.00	£6.67	£8.00
up to 12 hours	Plus VAT	£6.67	£8.33	£10.00
up to 24 hours	Plus VAT	£8.34	£10.00	£12.00
up to 72 hours	Plus VAT	£16.67	£16.67	£20.00
Overnight Charge - 16:00 to 08:00	Plus VAT	£1.67	£2.50	£3.00

*Bridgeway Free

Long Stay - Coaches/Lorries

up to 1 hour	Plus VAT	£0.83	£2.00	£2.40
up to 2 hours	Plus VAT	£1.67	£2.92	£3.50
up to 3 hours	Plus VAT	£2.50	£4.17	£5.00
up to 4 hours	Plus VAT	£3.33	£6.67	£8.00
up to 9 hours	Plus VAT	£5.00	£8.33	£10.00
up to 12 hours	Plus VAT	£6.67	£10.00	£12.00
up to 24 hours	Plus VAT	£8.34	£16.67	£20.00
up to 72 hours	Plus VAT	£16.67	Not available	Not available

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Overnight Charge - 16:00 to 08:00	Plus VAT	£1.67	£16.67	£20.00
<u>Long Stay - Motorhomes</u>				
up to 1 hour	Plus VAT	£0.83	£1.00	£1.20
up to 2 hours	Plus VAT	£1.67	£2.00	£2.40
up to 3 hours	Plus VAT	£2.50	£2.92	£3.50
up to 4 hours	Plus VAT	£3.33	£4.17	£5.00
up to 9 hours	Plus VAT	£5.00	£6.67	£8.00
up to 12 hours	Plus VAT	£6.67	£8.33	£10.00
up to 24 hours	Plus VAT	£8.34	£16.67	£20.00
up to 72 hours	Plus VAT	£16.67	£25.00	£30.00
Overnight Charge - 16:00 to 08:00	Plus VAT	£1.67	£8.33	£10.00
<u>Season Tickets</u>				
Long/Short Stay				
3 Month	Plus VAT	£112.50	£112.50	£135.00
Yearly	Plus VAT	£416.67	£416.67	£500.00
Yearly Season Ticket discounts (Based on numbers purchased)				
5-24		£0.05	£0.05	
25-49		£0.10	£0.10	
50-99		£0.15	£0.15	
100-149		£0.20	£0.20	
150+		£0.25	£0.25	
<u>PCN's</u>				
Paid within 14 days discount	No VAT	£70/£50	£70/£50	£70/£50
50% INCREASE IF CHARGE CERTIFICATE SENT OUT	No VAT	£35/£25	£35/£25	£35/£25
FURTHER £5 INCREASE IF SENT TO DEBT REGISTRATION				

Refuse

Bulky Waste Collection

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Bulky Household Waste Collection (1 to 3 items)	No VAT	£40.00	£42.00	£42.00
Bulky Household Waste Collection (4 to 5 items)	No VAT	£50.00	£52.00	£52.00
<u>Garden Waste Collection (charge applicable per wheeled bin or equivalent sacks)</u>				
Green Bin/Sack Emptying for 1 Year.	No VAT	£40.00	£42.00	£42.00
<u>Provision of First Wheeled Bins (Refuse, Recycling and Garden Waste)</u>				
Provision and delivery of 240 litre wheeled bin	No VAT	£42.00	£42.00	£42.00
Provision and delivery of 180 litre wheeled bin	No VAT		£38.00	£38.00
Provision and delivery of 140 litre wheeled bin	No VAT	£35.00	£35.00	£35.00
<u>Provision of Additional Wheeled Bins</u>				
Provision and delivery of 140 litre wheeled bin - Refuse	No VAT	£35.00	£35.00	£35.00
Provision and delivery of 240 litre wheeled bin - Recycling	No VAT	£24.00	£24.00	£24.00
Provision and delivery of 140 litre wheeled bin - Recycling	No VAT	£20.00	£20.00	£20.00
<u>Provision of First Green Sack (Garden Waste)</u>				
Provision and delivery of 120 litre reusable sack	No VAT	£5.00	£5.00	£5.00
<u>Provision of Additional Green Sack (Garden Waste)</u>				
Provision and delivery of 120 litre reusable sack	No VAT	£5.00	£5.00	£5.00
<u>Provision of First Caddy (Food Waste)</u>				
Provision and delivery of 7 litre caddy	No VAT	Free	Free	Free
<u>Provision of First Caddy (Food Waste)</u>				
Provision and delivery of 23 litre caddy	No VAT		Free	Free
<u>Provision of Replacement Bins</u>				

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>For Refuse, Recycling and Garden Waste</u>				
Free for those on Council Tax or Housing Benefit		Free	Free	Free
In cases where the bin has been stolen and a CRN has been obtained		Free	Free	Free
In cases of genuine damage by contractor (excluding wilful damage or loss)		Free	Free	Free
Collection of unwanted wheeled bin(s)	No VAT		£20.00	£20.00
Provision and delivery of 240 litre wheeled bin (Recycling)	No VAT	£42.00	£42.00	£42.00
Provision and delivery of 180 litre wheeled bin (Refuse only)	No VAT		£38.00	£38.00
Provision and delivery of 140 litre wheeled bin (Refuse and Recycling)	No VAT	£35.00	£35.00	£35.00
Provision and delivery of 240 litre wheeled bin (Garden Waste)	No VAT	Free	Free	Free
Swap from large (240 litre) bin to small (140 litre) bin (Refuse and Recycling)	No VAT	£16.00	£16.00	£16.00
Swap from small (140 litre) bin to large (180 litre) bin (Refuse only)	No VAT		£22.00	£22.00
Swap from small (140 litre) bin to large (240 litre) bin (Recycling)	No VAT	£22.00	£22.00	£22.00
Swap from small (140 litre) bin to large (240 litre) bin (Garden Waste)	No VAT	Free	Free	Free
<u>Fly Tipping</u>				
Removal of Fly tip from domestic land (per m3)	Plus VAT	£28.33	£29.17	£35.00
Removal of Fly tip from agricultural/commercial land (per m3)	Plus VAT	£33.33	£33.33	£40.00
Disposal of Fly tip from agricultural/commercial land (per tonne)	Plus VAT	£125.00	£125.00	£150.00
<u>Graffiti Removal</u>				
Removal of Graffiti from private or commercial property (per 30 mins)	Plus VAT	£28.33	£29.17	£35.00
<u>Sharps Removal</u>				
Removal of Sharps from domestic property		Free	Free	Free
Removal of Sharps from private or commercial property	Plus VAT	£37.50	£37.50	£45.00
<u>Abandoned Vehicle</u>				
Removal of Abandoned Vehicles from private or commercial land	Plus VAT	£150.00	£150.00	£180.00
<u>Enforcement - Fixed Penalty Notices (FPNs)</u>				

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
FPN for small scale fly tipping (1 cubic metre or less). Reduced to £150 if paid within 10 days	No VAT	£200.00	£200.00	£200.00
FPN for large scale fly tipping (over 1 cubic metre). Reduced to £300 if paid within 10 days	No VAT	£400.00	£400.00	£400.00
FPN for littering. Reduced to £50 if paid within 10 days	No VAT	£80.00	£80.00	£80.00
FPN for failing to comply with a community protection notice. Reduced to £75 if paid within 14 days	No VAT	£100.00	£100.00	£100.00

Corporate Property

Events

Performers per day	Plus VAT	£30.00	£30.00	£36.00
Performers per part day	Plus VAT	£20.00	£20.00	£24.00
Filming per day	Plus VAT	£530.00	£530.00	£636.00
Filming per part day	Plus VAT	£260.00	£260.00	£312.00

Recreation Ground

Football pitch with toilets (under 16) per match	Plus VAT	£10.00	£10.00	£12.00
Pitch with dry changing (adult) per match	Plus VAT	£20.00	£20.00	£24.00
Overnight mooring fee River Avon Recreation ground	Plus VAT	£10.00	£10.00	£12.00
*VAT not applied when 10 or more games are booked				

S106 Agreement Monitoring Costs

Monitoring individual obligations	No VAT	£250.00	£250.00	£250.00
Monitoring where housing provisions apply	No VAT	£400.00	£400.00	£400.00

CCTV

CCTV access request - Admin. charge - others	Plus VAT	£100.00	£115.00	£138.00
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Land Charges

Form Con29 only - fees set by WCC	Plus VAT	£90.50	£90.50	£108.60
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Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Extra parcel of land for CON29	Plus VAT	£10.00	£10.00	£12.00
Non standard enquiries (per 20 mins)	Plus VAT	£10.00	£10.00	£12.00
<u>Con29 'O' questions:-</u>				
Q22	Plus VAT	£16.00	£16.00	£19.20
Q4	N/A	Free	Free	Free
Q21	N/A	Free	Free	Free
All other questions - per question	Plus VAT	£10.00	£10.00	£12.00
<u>Con29 questions:-</u>				
Q1.1 (a- i) Planning	Plus VAT	£15.00	£15.00	£18.00
Q1.1 (j-l) Building Control	Plus VAT	£7.50	£7.50	£9.00
All other questions - per question	Plus VAT	£5.00	£5.00	£6.00

Planning DC & Enforcement

A4 SiteMap Ordnance Survey Extracts

6 x Block Plan @ 1:500 scale	Plus VAT	£8.33	£8.33	£10.00
8 x Block Plan @ 1:500 scale	Plus VAT	£8.75	£8.75	£10.50
10 x Block Plan @ 1:500 scale	Plus VAT	£9.17	£9.17	£11.00
6 x Site Location Plan @ 1:1250 scale	Plus VAT	£16.67	£16.67	£20.00
8 x Site Location Plan @ 1:1250 scale	Plus VAT	£17.08	£17.08	£20.50
10 x Site Location Plan @ 1:1250 scale	Plus VAT	£17.50	£17.50	£21.00
6 x Site Location Plan @ 1:2500 scale	Plus VAT	£45.83	£45.83	£55.00
8 x Site Location Plan @ 1:2500 scale	Plus VAT	£46.25	£46.25	£55.50
10 x Site Location Plan @ 1:2500 scale	Plus VAT	£46.67	£46.67	£56.00
Additional Copies are charged at £0.25 per copy	Plus VAT	£0.21	£0.21	£0.25

Pre Application Advice

See appended document

Planning Applications

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
See appended document				
<u>Approval of details for Planning Obligations</u>				
Where the legal agreement relates to a Major application*	Plus VAT		£416.67	£500.00
Where the legal agreement relates to a Non-Major application*	Plus VAT		£208.33	£250.00
Where the submission relates to a Fixed Equity Sale Valuation**	Plus VAT		£41.67	£50.00
Where the submission relates to a Fixed Equity Sale Marketing Strategy**	N/A		NIL	NIL
<u>Modification or Discharge of Planning Obligations</u>				
Where the legal agreement relates to a Major application*	Plus VAT		£416.67	£500.00
Where the legal agreement relates to a Non-Major application*	Plus VAT		£208.33	£250.00

*Please note that a separate fee for the legal work may need to be agreed with Legal Services.

**Collected by Housing Policy team. Please also note that a separate fee for the legal work may need to be agreed with Legal Services.

Heritage and Design

Conservation

High Hedges Complaint	No VAT	£400.00	£400.00	£400.00
High Hedges Complaint if in receipt of means tested benefit	No VAT	£100.00	£100.00	£100.00

Licensing

Private Hire Vehicle Licencing

Operators (Five Year Licence)	No VAT	£1,327.00	£1,327.00	£1,327.00
Private hire Vehicle (new)	No VAT	£346.00	£346.00	£346.00
Private hire Vehicle (renewal)	No VAT	£304.00	£304.00	£304.00
Copy of paper licence	No VAT	£15.00	£15.00	£15.00
Replacement Badge	No VAT	£32.00	£32.00	£32.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Replacement Plate	No VAT	£53.00	£53.00	£53.00
Change of ownership of plate with no reissue of licence	No VAT	£100.00	£100.00	£100.00
Driver pack	No VAT	£9.00	£9.00	£9.00
<u>Hackney Carriages (Annual)</u>				
New or reissue of plate following change of ownership	No VAT	£414.00	£414.00	£414.00
Hackney carriage - Renewal	No VAT	£377.00	£377.00	£377.00
Omnibus	No VAT	£377.00	£377.00	£377.00
Omnibus Driver	No VAT	£388.00	£388.00	£388.00
Omnibus Renewal	No VAT	£74.00	£74.00	£74.00
Statutory License (Drivers renewal - 3 year)	No VAT	£210.00	£210.00	£210.00
Replacement Tariff Card	No VAT	£16.00	£16.00	£16.00
<u>Dual Drivers' Licence</u>				
3 Year new	No VAT	£278.00	£278.00	£278.00
3 Year renewal	No VAT	£236.00	£236.00	£236.00
Bounced Cheque Charge	No VAT	£40.00	£40.00	£40.00
DBS Completion and signature + DBS Fee	No VAT	£9.00	£9.00	£9.00
Knowledge Test	No VAT	£32.00	£32.00	£32.00
<u>Pleasure Boat Licences (Annual)</u>				
Class A Rowing. Punts, Canoes	No VAT	£45.00	£45.00	£45.00
Class A Motor Boats	No VAT	£60.00	£60.00	£60.00
Class B Carrying not more than 12 Passengers	No VAT	£105.00	£105.00	£105.00
Class C Cabin Cruisers or Long Boats	No VAT	£105.00	£105.00	£105.00
Boatman's Licence to Navigate Initial	No VAT	£105.00	£105.00	£105.00
Boatman's Licence to Navigate Renewal	No VAT	£60.00	£60.00	£60.00

Street Trading Consents

For Fixed Locations (12 Month Licence)

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Zone 1 - Food	No VAT	£1,519.00	£1,519.00	£1,519.00
Zone 1 - Non Food	No VAT	£1,100.00	£1,100.00	£1,100.00
Zone 2 - Food	No VAT	£812.00	£812.00	£812.00
Zone 2 - Non Food	No VAT	£707.00	£707.00	£707.00
Zone 3 - Food	No VAT	£760.00	£760.00	£760.00
Zone 3 - Non Food	No VAT	£707.00	£707.00	£707.00
<u>For Fixed Locations (3 Month Licence)</u>				
Zone 1 - Food	No VAT	£380.00	£380.00	£380.00
Zone 2 - Food	No VAT	£205.00	£205.00	£205.00
Zone 3 - Food	No VAT	£190.00	£190.00	£190.00
<u>To Trade as a mobile operator (12 Month Licence)</u>				
Food Mobile Zones 1 + 2 + 3	No VAT	£1,937.00	£1,937.00	£1,937.00
Food Mobile Zone 2 + 3	No VAT	£1,728.00	£1,728.00	£1,728.00
Additional Vehicles per vehicle	No VAT	£576.00	£576.00	£576.00
Food Mobile Zone 3	No VAT	£1,414.00	£1,414.00	£1,414.00
Additional Vehicles per vehicle	No VAT	£576.00	£576.00	£576.00
Non Food Mobile Zone 2 + 3	No VAT	£760.00	£760.00	£760.00
Additional Vehicles per vehicle	No VAT	£367.00	£367.00	£367.00
Non Food Mobile Zone 3	No VAT	£524.00	£524.00	£524.00
Additional Vehicles per vehicle	No VAT	£262.00	£262.00	£262.00
<u>Mobile Street Trading (3 Month Licence)</u>				
Food Mobile Zone 2 + 3	No VAT	£432.00	£432.00	£432.00
Food Mobile Zone 3	No VAT	£471.00	£471.00	£471.00
<u>Special Events/markets Daily Rate</u>				
Category 1 - Up to 20 Traders	No VAT	£120.00	£120.00	£120.00
Category 2 - 21 to 49 Traders	No VAT	£262.00	£262.00	£262.00
Category 3 - 50 to 75 traders	No VAT	£393.00	£393.00	£393.00
Category 4 - 76 to 99 Traders	No VAT	£524.00	£524.00	£524.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Category 5 - Over 100 Traders	No VAT	£696.00	£696.00	£629.00
Consecutive days 50% of daily rate	No VAT	See Above	See Above	See Above
Late night opening of Public Conveniences	No VAT	Actual Cost	Actual Cost	Actual Cost
Additional Street Cleaning	No VAT	Actual Cost	Actual Cost	Actual Cost
<u>Day Rates</u>				
Food Trader	No VAT	£68.00	£68.00	£68.00
Non Food Trader	No VAT	£53.00	£53.00	£53.00
<u>Gambling Act 2005</u>				
<u>Adult Gaming Centres</u>				
New application fee	No VAT	£1,320.00	£1,320.00	£1,320.00
Annual Fee	No VAT	£810.00	£810.00	£810.00
Application to vary	No VAT	£1,000.00	£1,000.00	£1,000.00
Application to transfer	No VAT	£1,200.00	£1,200.00	£1,200.00
Application for re-instatement	No VAT	£1,200.00	£1,200.00	£1,200.00
Application for provisional statement	No VAT	£1,200.00	£1,200.00	£1,200.00
Licence application (provisional statement hodlers)	No VAT	£1,200.00	£1,200.00	£1,200.00
Copy Licence	No VAT	£25.00	£25.00	£25.00
Notification of change	No VAT	£50.00	£50.00	£50.00
<u>Tracks</u>				
New application fee	No VAT	£2,330.00	£2,330.00	£2,330.00
Annual Fee	No VAT	£1,000.00	£1,000.00	£1,000.00
Application to vary	No VAT	£1,250.00	£1,250.00	£1,250.00
Application to transfer	No VAT	£950.00	£950.00	£950.00
Application for re-instatement	No VAT	£950.00	£950.00	£950.00
Application for provisional statement	No VAT	£2,330.00	£2,330.00	£2,330.00
Licence application (provisional statement hodlers)	No VAT	£950.00	£950.00	£950.00
Copy Licence	No VAT	£25.00	£25.00	£25.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Notification of change	No VAT	£50.00	£50.00	£50.00
<u>Betting Premises (excluding tracks)</u>				
New application fee	No VAT	£2,320.00	£2,320.00	£2,320.00
Annual Fee	No VAT	£600.00	£600.00	£600.00
Application to vary	No VAT	£1,200.00	£1,200.00	£1,200.00
Application to transfer	No VAT	£1,200.00	£1,200.00	£1,200.00
Application for re-instatement	No VAT	£1,200.00	£1,200.00	£1,200.00
Application for provisional statement	No VAT	£1,200.00	£1,200.00	£1,200.00
Licence application (provisional statement hodlers)	No VAT	£1,200.00	£1,200.00	£1,200.00
Copy Licence	No VAT	£25.00	£25.00	£25.00
Notification of change	No VAT	£50.00	£50.00	£50.00
<u>Miscellaneous</u>				
Motor Vehicle Salvage Operators	No VAT	£100.00	£100.00	£100.00
Sex Establishments	No VAT	£3,500.00	£3,500.00	£3,500.00
Sexual Entertainment Venues	No VAT	£3,500.00	£3,500.00	£3,500.00
Registration for Acupuncture, Electrolysis, Ear piercing, tattooing establishment + 1 operator	No VAT	£110.00	£110.00	£110.00
Additional Operators	No VAT	£58.00	£58.00	£58.00
Change of Premises	No VAT	£110.00	£110.00	£110.00
<u>Scrap Metal Dealers</u>				
Site Licence	No VAT	£800.00	£800.00	£800.00
Additional Site Licence	No VAT	£220.00	£220.00	£220.00
Collectors Licence	No VAT	£150.00	£150.00	£150.00
Change in Licensee name	No VAT	£20.00	£20.00	£20.00
Application for change of site	No VAT	£220.00	£220.00	£220.00
Application for change in site manager	No VAT	£70.00	£70.00	£70.00
Application to change a site licence to a collectors licence	No VAT	£30.00	£30.00	£30.00
Application to change a collectors licence to a site licence	No VAT	£340.00	£340.00	£340.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Caravans</u>				
Inspection Cost	No VAT	£120.00	£120.00	£120.00
Site Rules - 1st year only	No VAT	£150.00	£150.00	£150.00
Administration recovery per annum	No VAT	£199.00	£199.00	£199.00
Additional cost per unit over 50 units	No VAT	£1.67	£1.67	£1.67
<u>Dangerous and Wild Animal Licence</u>				
Application	No VAT	£205.00	£205.00	£205.00
Grant	No VAT	£110.00	£110.00	£110.00
<u>Zoo Licence</u>				
Application	No VAT	£305.00	£305.00	£305.00
Grant	No VAT	£110.00	£110.00	£110.00
*Plus Vet Fees				
<u>Animal Welfare</u>				
Selling animals as pets - application for a new/renewal licence	No VAT	£460.00	£460.00	£460.00
Selling animals as pets - application for a new/renewal licence as an additional entitlement	No VAT	£115.00	£115.00	£115.00
Selling animals as pets - application for a variation to the licence that is not administrative	No VAT	£215.00	£215.00	£215.00
Hiring out of fewer than 10 horses - application for a new/renewal licence	No VAT	£400.00	£400.00	£400.00
Hiring out of fewer than 10 horses - application for a new/renewal licence as an additional entitlement	No VAT	£80.00	£80.00	£80.00
Hiring out of fewer than 10 horses - application for a variation to the licence that is not administrative	No VAT	£160.00	£160.00	£160.00
Hiring out of 10 and up to 30 horses - application for a new/renewal licence	No VAT	£480.00	£480.00	£480.00
Hiring out of 10 and up to 30 horses - application for a new/renewal licence as an additional entitlement	No VAT	£115.00	£115.00	£115.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Hiring out of 10 and up to 30 horses - application for a variation to the licence that is not administrative	No VAT	£235.00	£235.00	£235.00
Hiring out of more than 30 horses - application for a new/renewal licence	No VAT	£520.00	£520.00	£520.00
Hiring out of more than 30 horses - application for a variation to the licence that is not administrative	No VAT	£275.00	£275.00	£275.00
Breeding dogs - application for a new/renewal licence	No VAT	£480.00	£480.00	£480.00
Breeding dogs - application for a new/renewal licence as an additional entitlement	No VAT	£115.00	£115.00	£115.00
Breeding dogs - application for a variation to the licence that is not administrative	No VAT	£235.00	£235.00	£235.00
Providing/arranging of fewer than 10 cats - application for a new/renewal licence	No VAT	£385.00	£385.00	£385.00
Providing/arranging of fewer than 10 cats - application for a new/renewal licence as an additional entitlement	No VAT	£80.00	£80.00	£80.00
Providing/arranging of fewer than 10 cats - application for a variation to the licence that is not administrative	No VAT	£140.00	£140.00	£140.00
Providing/arranging boarding of 10 and up to 30 cats - application for a new/renewal licence	No VAT	£460.00	£460.00	£460.00
Providing/arranging boarding of 10 and up to 30 cats - application for a new/renewal licence as an additional entitlement	No VAT	£115.00	£115.00	£115.00
Providing/arranging boarding of 10 and up to 30 cats - application for a variation to the licence that is not administrative	No VAT	£215.00	£215.00	£215.00
Providing/arranging boarding of more than 30 cats - application for a new/renewal licence	No VAT	£500.00	£500.00	£500.00
Providing/arranging boarding of more than 30 cats - application for a new/renewal licence as an additional entitlement	No VAT	£155.00	£155.00	£155.00
Providing/arranging of more than 30 cats - application for a variation to the licence that is not administrative	No VAT	£252.00	£252.00	£252.00
Providing/arranging of fewer than 10 dogs - application for a variation to the licence that is not administrative	No VAT	£385.00	£385.00	£385.00
Providing/arranging boarding of fewer than 10 dogs - application for a new/renewal licence	No VAT	£80.00	£80.00	£80.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Providing/arranging boarding of fewer than 10 dogs - application for a new/renewal licence as an additional entitlement	No VAT	£140.00	£140.00	£140.00
Providing/arranging of between 10 and 30 dogs - application for a variation to the licence that is not administrative	No VAT	£460.00	£460.00	£460.00
Providing/arranging boarding of between 10 and 30 dogs - application for a new/renewal licence	No VAT	£115.00	£115.00	£115.00
Providing/arranging boarding of between 10 and 30 dogs - application for a new/renewal licence as an additional entitlement	No VAT	£215.00	£215.00	£215.00
Providing/arranging of more than 30 dogs - application for a variation to the licence that is not administrative	No VAT	£500.00	£500.00	£500.00
Providing/arranging boarding of more than 30 dogs - application for a new/renewal licence	No VAT	£155.00	£155.00	£155.00
Providing/arranging boarding of more than 30 dogs - application for a new/renewal licence as an additional entitlement	No VAT	£252.00	£252.00	£252.00
Keeping or training animals for exhibition - application for a variation to the licence that is not administrative	No VAT	£460.00	£460.00	£460.00
Keeping or training animals for exhibition - application for a new/renewal licence	No VAT	£115.00	£115.00	£115.00
Keeping or training animals for exhibition - application for a new/renewal licence as an additional entitlement	No VAT	£215.00	£215.00	£215.00
Appeal of star rating (risk rating)	No VAT	£150.00	£150.00	£150.00
Supply of duplicate licence to licence holder	No VAT	£20.00	£20.00	£20.00
Administrative change on licence (eg. Change of name etc.)	No VAT	£20.00	£20.00	£20.00

NB

·Applications may be made for more than one activity on a single licence. In those circumstances the fee will be the sum of the higher fee of the selected activities and the relevant additional entitlement fees (in brackets).

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<p>·Licences are issued for between one and three years depending on the risk rating achieved by the premises at inspection, with the exception of keeping of animals for exhibition.</p>				
<u>Pest Control</u>				
<u>Control Of Pests - Domestic Premises</u>				
Indoor Public Health Pests (indoor rats, bedbugs, cockroaches) up to three visits	Plus VAT	£83.33	£83.33	£100.00
Single Treatment Pests (e.g. Wasp treatment, Flies in domestic properties)	Plus VAT	£62.50	£62.50	£75.00
Up to three visits for pests (e.g. Mice, Outdoor Rats, Fleas, Squirrels in domestic house lofts only, Carpet Beetles and Clothes Moths in domestic premises)	Plus VAT	£83.33	£83.33	£100.00
<u>Control Of Pests - Commercial Premises</u>				
Commercial Treatment (any single treatment in a commercial premises e.g. Wasp treatment, Flies in commercial properties)	Plus VAT	£62.50	£62.50	£75.00
Commercial Treatments (up to three visits in a commercial premises eg indoor or outdoor rats, bedbugs, cockroaches)	Plus VAT	£83.33	£83.33	£100.00
Pest Control advice visitors aborted call-outs	Plus VAT	£25.83	£25.83	£31.00
If any commercial premises treatment is likely to cost more than the base fee, an estimate will be given before treatment eg grainstores,		poa	poa	poa
<u>Dog Warden</u>				
Collection of Stray Dogs - Fine plus costs (Statutory fine of £25)	No VAT	£110.00	£110.00	£110.00
Dog Fouling Fixed Penalty Notice (FPN)	No VAT	£75.00	£75.00	£75.00
Reduction for early payment of FPN (within 14 days)	No VAT	£50.00	£50.00	£50.00

Charges for Not for Profit Organisations

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Refuse</u>				
<u>Schedule 2 Collection Service - fortnightly collection of 1 x 240 litre wheeled bin (or equivalent) for Refuse, Recycling.</u>				
Charity premises/shops	No VAT	£55.00	£60.00	£60.00
Village halls, Community halls	No VAT	£55.00	£60.00	£60.00
<u>Schedule 2 Collection Service - fortnightly collection of 1 x 1,100 litre wheeled bin (or equivalent) for Recycling ONLY</u>				
WCC Schools	No VAT	£142.00	£145.00	£145.00
<u>Schedule 2 Collection Service - fortnightly collection of 1 x 240 litre wheeled bin (or equivalent) for Refuse, Recycling.</u>				
Residential hostel, nursing home	No VAT	£59.00	£60.00	£60.00
Holiday let	No VAT	£59.00	£60.00	£60.00
<u>Graveyards - fortnightly collection of 1 x 240 litre wheeled bin (or equivalent) for Refuse, Recycling.</u>				
Bin Emptying for 1 Year	No VAT	£59.00	£60.00	£60.00
<u>Corporate Property</u>				
<u>Small/Local Charitable Rate</u>				
Recreation Ground (Large events, North Rec.)	Plus VAT	£100.00	£100.00	£120.00
Recreation Ground (small, half North Rec.)	Plus VAT	£30.00	£30.00	£36.00
Bancroft Gardens and waterside promenade (day events)	Plus VAT	£50.00	£50.00	£60.00
Bancroft Gardens and waterside promenade (Short duration events, half day or less)	Plus VAT	£20.00	£20.00	£24.00
Corn Market	Plus VAT	£30.00	£30.00	£36.00
Corn Market (half day)	Plus VAT	£20.00	£20.00	£24.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Large/ Non-Local Charitable Rate</u>				
Recreation Ground (Large events, North Rec.)	Plus VAT	£200.00	£200.00	£240.00
Recreation Ground (small, half North Rec.)	Plus VAT	£70.00	£70.00	£84.00
Bancroft Gardens and waterside promenade (day events)	Plus VAT	£70.00	£70.00	£84.00
Bancroft Gardens and waterside promenade (Short duration events, half day or less)	Plus VAT	£50.00	£50.00	£60.00
Corn Market	Plus VAT	£50.00	£50.00	£60.00
Corn Market (half day)	Plus VAT	£30.00	£30.00	£36.00

Note:

A small charity is defined as having a turnover of less than £1m per annum

A local charity is defined as being registered within the District

Meeting Room Hire

Room 001 (The Council Chamber) - Full day - concession rate 50%	Plus VAT	£315.00	£315.00	£378.00
Room 002 - Full day - concession rate 50%	Plus VAT	£210.00	£210.00	£252.00
Room 003 - Full day - concession rate not available	Plus VAT	£125.00	£125.00	£150.00
Room 004 - Full day - concession rate not available	Plus VAT	£105.00	£105.00	£126.00
Room 001 (The Council Chamber) - Half day or evening hire (up to 4 hours) - concession rate 50%	Plus VAT	£160.00	£160.00	£192.00
Room 002 - Half day or evening hire (up to 4 hours) - concession rate 50%	Plus VAT	£105.00	£105.00	£126.00
Room 003 - Half day or evening hire (up to 4 hours) - concession rate not available	Plus VAT	£65.00	£65.00	£78.00
Room 004 - Half day or evening hire (up to 4 hours) - concession rate not available	Plus VAT	£55.00	£55.00	£66.00

*The following organisations are deemed to qualify for the **Concession rate:-**

- Other Council's;

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<ul style="list-style-type: none"> Partner organisations; and Volunteer organisations or charities. 				

Charges Limited by Statute

Housing

Minimum Energy Efficiency Regulations 2015

Domestic Properties

Providing false or misleading information to PRS exemptions register - publication, and fine upto	No VAT	£1,000.00	£5,000.00	£5,000.00
Renting out a non-compliant property for a period of less than 3 months - publication, and fine upto	No VAT	£2,000.00	£2,000.00	£2,000.00
Renting out a non-compliant property for a period of more than 3 months - publication and fine upto	No VAT	£4,000.00	£4,000.00	£4,000.00
Failure to comply with a compliance notice, publication and fine upto	No VAT	£2,000.00	£2,000.00	£2,000.00
Maximum fine for multiple offences under these regulations - upto	No VAT	£5,000.00	£5,000.00	£5,000.00

Commercial Properties

Providing false or misleading information to PRS exemptions register - publication, and fine upto	No VAT	£5,000.00	£5,000.00	£5,000.00
Renting out a non-compliant property for a period of less than 3 months - publication, and fine upto	No VAT	The greater of £5000 or 10% ratable value. Max £50,000	The greater of £5000 or 10% ratable value. Max £50,000	The greater of £5000 or 10% ratable value. Max £50,000

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Renting out a non-compliant property for a period of more than 3 months - publication and fine upto	No VAT	The greater of £10,000 or 20% ratable value. Max £150,000	The greater of £10,000 or 20% ratable value. Max £150,000	The greater of £10,000 or 20% ratable value. Max £150,000
<u>Electrical Safety Standards Regulations 2020</u>	No VAT	Maximum £30,000	Maximum £30,000	Maximum £30,000

Technical Services

PCN's

Paid within 14 days discount

50% INCREASE IF CHARGE CERTIFICATE SENT OUT

FURTHER £5 INCREASE IF SENT TO DEBT REGISTRATION

No VAT	£70/£50	£70/£50	£70/£50
No VAT	£35/£25	£35/£25	£35/£25

Democratic Services

Sale of Register (These charges may be reviewed independently during the year)

Data Copy plus £1.50 per 1000 names on register

Paper Copy plus £5 per 1000 names on register

No VAT	£20.00	£20.00	£20.00
No VAT	£10.00	£10.00	£10.00

*Edited Register Charges as per Representation of the People Regulations 2001 Regulation 110(2)

Full Register Charges as per Representation of the People Regulations 2001 Regulation 111(5)

Overseas Electors List Charges as per Representation of the People Regulations 2001 Regulation 111(6)

Charges applied to current Register

Paper Whole full register

No VAT	£490.00	£490.00	£490.00
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Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Data Whole full register	No VAT	£164.00	£164.00	£164.00
Paper Whole edited register	No VAT	£270.00	£270.00	£270.00
Data Whole edited register	No VAT	£98.00	£98.00	£98.00
Paper index	No VAT	£25.00	£25.00	£25.00
Data Index	No VAT	£24.50	£24.50	£24.50
Data Overseas Voter List	No VAT	£23.00	£23.00	£23.00
Paper Overseas Voter List	No VAT	£20.00	£20.00	£20.00

Statutory Marked Election Registers Charges (from July 2008)

Data Format plus £1.00 per 1000 names on register	No VAT	£10.00	£10.00	£10.00
Printed Copy plus £2.00 per 1000 names on register	No VAT	£10.00	£10.00	£10.00
Confirmation letter	No VAT	£0.00	£0.00	£0.00

Environmental Services

Authorised Processes Subsistence

See appended document LAPPC

Private Water Supplies

Officer cost per hour for each of the following 4 services:-

Risk Assessment - officer hourly rate plus laboratory costs

Sampling - officer hourly rate plus laboratory costs

Investigation - officer hourly rate plus laboratory costs

Granting an Authorisation - officer hourly rate

No VAT	£39.34	£39.34	£39.34
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Licensing

Licensing Act 2003 Fee Structure

See appended document

Events Main Application Fee

5,000 to 9,999	No VAT	£1,000.00	£1,000.00	£1,000.00
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Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
10,000 to 14,999	No VAT	£2,000.00	£2,000.00	£2,000.00
15,000 to 19,999	No VAT	£4,000.00	£4,000.00	£4,000.00
20,000 to 29,999	No VAT	£8,000.00	£8,000.00	£8,000.00
30,000 to 39,999	No VAT	£16,000.00	£16,000.00	£16,000.00
40,000 to 49,999	No VAT	£24,000.00	£24,000.00	£24,000.00
50,000 to 59,999	No VAT	£32,000.00	£32,000.00	£32,000.00
60,000 to 69,999	No VAT	£40,000.00	£40,000.00	£40,000.00
70,000 to 79,999	No VAT	£48,000.00	£48,000.00	£48,000.00
80,000 to 89,999	No VAT	£56,000.00	£56,000.00	£56,000.00
90,000 and over	No VAT	£64,000.00	£64,000.00	£64,000.00

Events Main Annual Charge

5,000 to 9,999	No VAT	£500.00	£500.00	£500.00
10,000 to 14,999	No VAT	£1,000.00	£1,000.00	£1,000.00
15,000 to 19,999	No VAT	£2,000.00	£2,000.00	£2,000.00
20,000 to 29,999	No VAT	£4,000.00	£4,000.00	£4,000.00
30,000 to 39,999	No VAT	£8,000.00	£8,000.00	£8,000.00
40,000 to 49,999	No VAT	£12,000.00	£12,000.00	£12,000.00
50,000 to 59,999	No VAT	£16,000.00	£16,000.00	£16,000.00
60,000 to 69,999	No VAT	£20,000.00	£20,000.00	£20,000.00
70,000 to 79,999	No VAT	£24,000.00	£24,000.00	£24,000.00
80,000 to 89,999	No VAT	£28,000.00	£28,000.00	£28,000.00
90,000 and over	No VAT	£32,000.00	£32,000.00	£32,000.00

Gambling Act 2005

Licensed Premises Gaming Machine Permit

Grant	No VAT	£150.00	£150.00	£150.00
Existing operator Grant	No VAT	£100.00	£100.00	£100.00
Variation	No VAT	£100.00	£100.00	£100.00
Transfer	No VAT	£25.00	£25.00	£25.00
Annual Fee	No VAT	£50.00	£50.00	£50.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
Change of name	No VAT	£25.00	£25.00	£25.00
Copy of Permit	No VAT	£15.00	£15.00	£15.00
<u>Licensed Premises Automatic Notification Process</u>				
On notification	No VAT	£50.00	£50.00	£50.00
<u>Club Gaming Permits</u>				
Grant	No VAT	£200.00	£200.00	£200.00
Grant (Club Premises Certificate holder)	No VAT	£100.00	£100.00	£100.00
Existing operator Grant	No VAT	£100.00	£100.00	£100.00
Variation	No VAT	£100.00	£100.00	£100.00
Renewal	No VAT	£200.00	£200.00	£200.00
Renewal (Club Premises Certificate holder)	No VAT	£100.00	£100.00	£100.00
Annual Fee	No VAT	£50.00	£50.00	£50.00
Copy of Permit	No VAT	£15.00	£15.00	£15.00
<u>Club Machine Permits</u>				
Grant	No VAT	£200.00	£200.00	£200.00
Grant (Club Premises Certificate holder)	No VAT	£100.00	£100.00	£100.00
Existing operator Grant	No VAT	£100.00	£100.00	£100.00
Variation	No VAT	£100.00	£100.00	£100.00
Renewal	No VAT	£200.00	£200.00	£200.00
Renewal (Club Premises Certificate holder)	No VAT	£100.00	£100.00	£100.00
Annual Fee	No VAT	£50.00	£50.00	£50.00
Copy of Permit	No VAT	£15.00	£15.00	£15.00
<u>Family Entertainment Centre Gaming Machine Permits</u>				
Grant	No VAT	£300.00	£300.00	£300.00
Renewal	No VAT	£300.00	£300.00	£300.00
Existing operator Grant	No VAT	£100.00	£100.00	£100.00
Change of name	No VAT	£25.00	£25.00	£25.00
Copy of Permit	No VAT	£15.00	£15.00	£15.00

Fees & Charges 2022/23

Description	VAT	Agreed 2021/22 Charge	Proposed 2022/23 Charge	Proposed incl. VAT @ 20%
<u>Prize Gaming Permits</u>				
Grant	No VAT	£300.00	£300.00	£300.00
Renewal	No VAT	£300.00	£300.00	£300.00
Existing operator Grant	No VAT	£100.00	£100.00	£100.00
Change of name	No VAT	£25.00	£25.00	£25.00
Copy of Permit	No VAT	£15.00	£15.00	£15.00
<u>Small Lottery Registration</u>				
Grant	No VAT	£40.00	£40.00	£40.00
Annual Fee	No VAT	£20.00	£20.00	£20.00

Building Control - Domestic Charges

Type of Application	Full Plans Plan Charge	Full Plans Inspection Charge	Building Notice Charge
1 Dwelling (Creation/Conversion)	£277.00	£646.00	£998.00
2 Dwellings (Creation/Conversion)	£376.00	£877.00	£1,379.00
3 Dwellings (Creation/Conversion)	£455.00	£1,062.00	£1,669.00
4 Dwellings (Creation/Conversion)	£514.00	£1,201.00	£1,887.00
Single Storey Ext. Less than 10m2	£118.00	£277.00	£435.00
Single Storey Ext. 10m2 - 40m2	£160.00	£369.00	£580.00
Single Storey Ext. 40m2 - 100m2	£217.00	£508.00	£798.00
Two Storey Ext. Less than 20m2	£178.00	£415.00	£653.00
Two Storey Ext. 20m2 - 60m2	£217.00	£508.00	£798.00
Two Storey Ext. 60m2 - 100m2	£277.00	£646.00	£998.00
Two Storey Ext. 100m2 - 200m2	£356.00	£831.00	£1,306.00
Loft Conversion	£138.00	£323.00	£508.00
Single Storey Garage up to 60m2	£99.00	£231.00	£363.00
Two Storey Garage up to 100m2	£217.00	£508.00	£798.00
Garage Conversion	£112.00	£244.00	£392.00
Alteration to Basement	£217.00	£508.00	£798.00
Underpinning			
Renovation of Thermal Element	£66.00	£198.00	£290.00
Internal Alterations Less than £3,000	£59.00	£138.00	£217.00
Internal Alterations £3,000 - £10,000	£88.00	£208.00	£327.00
Internal Alterations £10,000 - £20,000	£118.00	£277.00	£435.00
Internal Alterations £20,000 - £50,000	£158.40	£369.60	£580.00
Internal Alterations £50,000 - £100,000	£217.00	£508.00	£798.00
Window Replacement	£132.00 initial window then £13.20 per additional window	N/A	£132.00 initial window then £13.20 per additional window

Pre Application Advice	Charges from 1 April 2022		
Development Type	Written advice only + site visit	Meeting + written advice + site visit	Follow up requests for further written advice
Major developments (1) - residential proposals of 50 or more dwellings or involving a site area of 2 ha or more; commercial proposals involving 5,000 sqm or more of floor space or a site area of 2 ha or more.		£3000	£175 per hour (rounded up to 15 mins)
Major development (2) - residential proposals of 10 – 49 dwellings or involving a site area of 1 - 2 ha; commercial proposals involving between 1000 and 4999 sqm of floor space or a site area of 1 -2 ha		£2000	£175 per hour (rounded up to 15 mins)
		Meeting either during site visit or in offices + written response	
Minor developments (6-9 dwellings, 500-999 sqm floor space or development on sites 0.5 to 0.99 ha)	£850	£1000	£60 per hour (rounded up to 15 mins)
Minor developments (2-5 dwellings up to 499 sqm floor space or development on sites up to 0.49h)	£600	£750	£60 per hour (rounded up to 15 mins)
Minor developments (1 dwelling)	£350	£500	£60 per hour (rounded up to 15 mins)
Listed building advice (including householders)	£450	£600	£60 per hour (rounded up to 15 mins)
Agricultural buildings (excluding dwellings) – any floor space	£120 written advice only – no site visit		
Revisions to permitted schemes	Charges as above		
100% affordable housing schemes (if applicant is Registered Social Landlord)	50% discount to whichever of the above applies		

Pre Application Advice	Charges from 1 April 2022		
Development Type	Written advice only + site visit	Meeting + written advice + site visit	Follow up requests for further written advice
Solicitors, developers, professional agents – replies to written requests for information (not searches)	Minimum charge £50 then any work taking longer than 1 hour charged at £50 per hour (rounded up to 15 mins)		
Telecommunications	£350	Not available	Not available
Landscape advice	£175 per hour (rounded up to 15 mins) – an estimated time will be agreed in advance. Reviewing and commenting on Draft LVIAs - £2,000 including a Site Visit. £1,200 if only carried out as a desktop exercise.		
Householder and Tree advice (and adverts)	Standing advice on website only – no officer advice given		
Lawful Development Certificates	Applicant must seek independent professional advice – no officer advice given		

Note – Pre Application Advice charges are subject to VAT. Figures shown are inclusive of VAT.

A Guide to the Fees for Planning Applications in England

These fees apply from 17 January 2018 onwards (unless stated)

This document is based upon [‘The Town and Country Planning \(Fees for Applications, Deemed Applications, Requests and Site Visits\) \(England\) Regulations 2012’ \(as amended\)](#) including all amendments up to the 1 August 2021.

The fee should be paid at the time the application is submitted.

If you are unsure of the fee applicable, please [contact your Local Planning Authority](#).

Householder Applications

Alterations/extensions to a single dwellinghouse , including works within boundary	Single dwellinghouse	£206
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Outline Applications

Site area	Not more than 2.5 hectares	£462 for each 0.1 hectare (or part thereof)
	More than 2.5 hectares	£11,432 + £138 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £150,000

Full Applications

(and First Submissions of Reserved Matters; or Technical Details Consent)

Alterations/extensions to dwellinghouses , including works within boundaries	Single dwellinghouse (or single flat)	£206
	Two or more dwellinghouses (or two or more flats)	£407
New dwellinghouses	Not more than 50 dwellinghouses	£462 for each dwellinghouse
	More than 50 dwellinghouses	£22,859 + £138 for each additional dwellinghouse in excess of 50 Maximum fee of £300,000

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Full Applications

(and First Submissions of Reserved Matters; or Technical Details Consent)
continued...

Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery)		
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	£234
	More than 40 sq m but no more than 75 sq m	£462
	More than 75 sq m but no more than 3,750 sq m	£462 for each 75sq m (or part thereof)
	More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m (or part thereof) in excess of 3,750 sq m Maximum fee of £300,000
The erection of buildings (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development	Not more than 465 sq m	£96
	More than 465 sq m but not more than 540 sq m	£462
	More than 540 sq m but not more than 4,215 sq m	£462 for first 540 sq m + £462 for each additional 75 sq m (or part thereof) in excess of 540 sq m
	More than 4,215 sq m	£22,859 + £138 for each additional 75 sq m (or part thereof) in excess of 4,215 sq m Maximum fee of £300,000

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Full Applications

(and First Submissions of Reserved Matters; or Technical Details Consent)
continued...

Erection of glasshouses (on land used for the purposes of agriculture)		
Gross floor space to be created by the development	Not more than 465 sq m	£96
	More than 465 sq m	£2,580
Erection/alterations/replacement of plant and machinery		
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)
	More than 5 hectares	£22,859 + £138 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £300,000
Applications other than Building Works		
Car parks, service roads or other accesses	For existing uses	£234
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
	More than 15 hectares	£34,934 + £138 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £78,000
Operations connected with exploratory drilling for oil or natural gas		
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)
	More than 7.5 hectares	£38,070 + £151 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £300,000

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Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent) continued...		
Applications other than Building Works continued...		
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)
	More than 15 hectares	£38,520 + additional £151 for each 0.1 hectare in excess of 15 hectares Maximum fee of £78,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
	More than 15 hectares	£34,934 + additional £138 for each 0.1 hectare in excess of 15 hectares Maximum fee of £78,000
Other operations (not coming within any of the above categories)		
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) Maximum fee of £2,028
Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each dwellinghouse
	More than 50 dwellinghouses	£22,859 + £138 for each additional dwellinghouse in excess of 50 Maximum fee of £300,000
Other Changes of Use of a building or land		£462

Lawful Development Certificate	
Existing use or operation	Same as Full
Existing use or operation - lawful not to comply with any condition or limitation	£234
Proposed use or operation	Half the normal planning fee.

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Prior Approval (under Permitted Development rights)	
Larger Home Extensions (from 19 August 2019)	£96
Additional storeys on a home (from 30 July 2021)	£96
Agricultural and Forestry buildings & operations	£96
Demolition of buildings	£96
Communications (previously referred to as 'Telecommunications Code Systems Operators')	£462
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3) (from 1 August 2021)	£96
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School	£96
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School	£96
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)	£96
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3) (from 30 July 2021)	£100 for each dwellinghouse
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)	£96; or
	£206 if it includes building operations in connection with the change of use
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)	£96; or
	£206 if it includes building operations in connection with the change of use
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)	£96; or
	£206 if it includes building operations in connection with the change of use

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Prior Approval (under Permitted Development rights) continued...		
Change of Use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops and Casinos to Restaurants and Cafés (Use Class A3) (redundant from 1 August 2021)		£96; or
		£206 if it includes building operations in connection with the change of use
Change of Use of a building from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops to Assembly and Leisure Uses (Use Class D2) (redundant from 1 August 2021)		£96
Change of Use from Shops (Use Class A1), Professional and Financial Services (Use Class A2), Takeaways (Use Class A5), Betting Offices, Pay Day Loan Shops or Launderettes to Offices (Use Class B1a) (redundant from 1 August 2021)		£96
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use		£96
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years		£96
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		£96
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£96
Erection, extension, or alteration of a university building (from 21 April 2021)		£96
Construction of new dwellinghouses (from 2 September 2020)	Not more than 50 dwellinghouses	£334 for each dwellinghouse
	More than 50 dwellinghouses	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000

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Reserved Matters

Approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462 due
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Removal/Variation/Approval/Discharge of condition

Removal or variation of a condition following grant of planning permission		£234
Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with	Householder permissions	£34
	All other permissions	£116

Advertising

Relating to the business on the premises	£132
Advance signs which are not situated on or visible from the site, directing the public to a business	£132
Other advertisements	£462

Non-material Amendment Following a Grant of Planning Permission

Householder developments	£34
Any other development	£234

Permission in Principle

Site area	£402 for each 0.1 hectare (or part thereof)
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Concessions

Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.

Exemptions from payment

An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:

- Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or
- Facilities designed to secure that person's greater safety, health or comfort.

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.

Listed Building Consent

Planning permission for relevant demolition in a Conservation Area

Works to Trees covered by a Tree Preservation Order or in a Conservation Area
Hedgerow Removal

If the application is the first revision of an application for development of the same character or description on the same site by the same applicant:

- For a withdrawn application: Within 12 months of the date the application was received
- For a determined application: Within 12 months of the date the application was granted, refused or an appeal dismissed
- For an application where an appeal was made on the grounds of non-determination: Within 12 months of the period when the giving of notice of a decision on the earlier valid application expired

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question

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Concessions continued...

Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.

Exemptions from payment continued...

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building

If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site, buildings or land as the prior approval application (for larger home extensions, additional storeys on a home, or change of uses)

Reductions to payments

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £462

If the application is being made on behalf of a parish or community council then the fee is 50%

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others

Fees for cross boundary applications

Where an application crosses one or more local or district planning authorities.

- The amount due is usually 150% of the 'single' fee that would have been payable for the proposed development (as if there had only been one application to a single authority covering the entire site); unless
- The 'total' fee (the sum total of each separately calculated fee for each part of the development within each authority's boundary) is smaller. In which case this 'total' fee is the fee due

In either case, the fee should be paid to the authority that contains the larger part of the application site within its boundary.

ENDS

2020/21 Charges onwards (subject to the 2019 DEFRA charging scheme for Local Authorities)
LAPPC (Part B) Charges

Type of charge	Type of process	fee
Application Fee	Standard process (includes solvent emission activities)	£1650
	Additional fee for operating without a permit	£1188
	PVRI, and Dry Cleaners	£155
	PVR I & II combined	£257
	VRs and other Reduced Fee Activities	£362
	Reduced fee activities: Additional fee for operating without a permit	£71
	Mobile plant**	£1650
	for the third to seventh applications	£985
	for the eighth and subsequent applications	£498
	<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts</i>	£808
Annual subsistence charge	Standard process Low	£772 (+£104)*
	Standard process Medium	£1161 (+£156)*
	Standard process High	£1747 (+£207)
	PVRI, and Dry Cleaners L/M/H	£79/£158/£237
	PVR I & II combined L/M/H	£113/£226/£341
	VRs and other Reduced Fees	£228/£365/£548
	Mobile plant, for first and second permits L/M/H**	£626/£1034/£1551
	for the third to seventh permits L/M/H	£385/£617/£924
	eighth and subsequent permits L/M/H	£198/£316/£473
	Late payment Fee	£52
	<i>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</i>	
	<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts</i>	
Transfer and Surrender	Standard process transfer	£169
	Standard process partial transfer	£497
	New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£78
	Surrender: all Part B activities	£0
	Reduced fee activities: transfer	£0
	Reduced fee activities: partial transfer	£47
Temporary transfer for mobile plant	First transfer	£53

	Repeat following enforcement or warning	£53
Substantial change	Standard process	£1050
	Standard process where the substantial change results in a new PPC activity	£1650
	Reduced fee activities	£102

** Not using simplified permits

LAPPC (Part B) mobile plant charges (Not using simplified permits)

Number of permits	Application fee	Subsistence fee		
		Low	Medium	High
1	£1650	£646	£1034	£1506
2	£1650	£646	£1034	£1506
3	£985	£385	£617	£924
4	£985	£385	£617	£924
5	£985	£385	£617	£924
6	£985	£385	£617	£924
7	£985	£385	£617	£924
8 and over	£498	£198	£316	£473

LA-IPPC (Part A2) charges

NB – every subsistence charge in the table below includes the additional £104 charge to cover LA costs in dealing with reporting under the E-PRTR Regulation.

Type of charge	Local Authority element
Application	£3363
Additional fee for operating without a permit	£1188
Annual Subsistence LOW	£1447
Annual Subsistence MEDIUM	£1611
Annual Subsistence HIGH	£2334
Late payment fee	£52
Variation	£1368
Substantial Variation (where 9 (2) (a) or 9 (2) (b) of the scheme applies)	£3363
Transfer	£235
Partial transfer	£698
Surrender	£698

Licensing Act 2003

Licensing Act 2003 Fee Structure

Following extensive consultation with local authorities, industry, clubs and other stakeholders about licence fees, the Department for Culture Media and Sport has announced the fees package.

Fees will recover the licensing authorities' costs of administrating, inspecting and enforcing the new regime.

There were two key findings from the consultation that needed to be addressed:

- first that the overall level of premises fees – the main generator of income for Licensing Authorities - was pitched at too low a level to enable the full costs recovery for administration and enforcement in the new regime; and
- second, that the control of premises selling alcohol would in general give rise to higher costs than other premises, particularly during transition, particularly where these were situated in town and city centres.

These findings are reflected in the revised package, main elements of which include:

- A £100-£635 one-off payment for a new licence – a rise on the previous proposal of £80-£500.
- £70-£350 for an annual fee – up from £40-£225.
- The largest town and city centre pubs paying two to three times as much for their initial application fee and annual charge.
- £37 for a personal licence
- £21 for a temporary event notice.

Subject to Parliamentary scrutiny, the new fee structure will have effect from 7 February 2005 – the beginning of the Act's transitional period, when applications for conversions to new licences can be made.

Premises Fees:

The premises fees are determined according to the rateable value of the premises, and in the case of bands D and E, whether or not their primary business is the selling of alcohol.

1. Premises and club application and annual fees – each premises that is licensable will be allocated to a fee band according to rateable value

Band	A	B	C	D	E
Rateable Value	No rateable value to £4,300	£4,301 to £33,000	£33,001 to £87,000	£87,001 to £125,000	£125,000 and above

2. Each band attracts a different level of application fee – payable during transition.

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

3. Premises applying to vary conditions in relation to the sale of alcohol during transition will be charged a supplementary fee, according to their fee band

BAND	A	B	C	D	E
FEE	£20	£60	£80	£100	£120

Each band attracts a different level of annual fee – payable one year after the grant of the licence.

BAND	A	B	C	D	E
FEE	£70	£180	£295	£320	£350

Rateable value bands	A	B	C	D	E
Main Application Fee	100	190	315	450	635
Main Annual Charge	70	180	295	320	350

A multiplier applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs).

Band	D (x 2)	E (x 3)
City / town centre pub application Fee	900	1905
City / town centre pub annual charge	640	1050

Payment to vary conditions (relates to alcohol only) during transition:

Rateable value bands	A	B	C	D	E
Variation Fee	20	60	80	100	120

Personal Licences, Temporary Events and Other Fees

6. The Licensing Authorities will also be able to charge other fees in relation to their duties, most notably for temporary events and personal licences

Application for a grant or renewal of personal licence	£37
Temporary event notice	£21
Theft, loss, etc. of premises licence or summary	£10.50
Application for a provisional statement where premises being built, etc.	£315
Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23
Application for transfer of premises licence	£23
Interim authority notice following death etc. of licence holder	£23
Theft, loss etc. of certificate or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50

Theft, loss etc. of temporary event notice	£10.50
Theft, loss etc. of personal licence	£10.50
Duty to notify change of name or address	£10.50
Right of freeholder etc. to be notified of licensing matters	£21
Application to vary premises licence at community premises to include alternative licence condition	£23
Application for minor variation	£89