



Fire Detection Self-Certification for a House in Multiple Occupation (HMO)

Under Part 2 of the Housing Act 2004



Stratford-on-Avon District Council

Private Sector Housing, Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX

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If you find the text in this form difficult to read we may be able to supply it in a format better suited to your needs

FORM 5 - Self-Certification for Fire

I, (print name)

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proposed licence holder/manager do hereby confirm that the fire alarm system, being a system of mains-operated interlinked detectors not containing a control panel located at

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has been inspected and checked thoroughly by me on (date)

	Dated			/			/	2	0				
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and all of the detectors have been found to sound simultaneously when tested and each appears to be in full working order.

	Signed	
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	PRINT NAME	
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	Dated			/			/	2	0				
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Note 1

This form can only be accepted for pre-existing fire alarm systems without control panels which comprise of interlinked mains-operated detectors conforming to BS 5446:2005.

Systems which are newly 'installed' will require commissioning certificates issued by a competent person to BS 5839: Part VI.

Notes 2

Fire alarm systems comprising control panels, sounders and break glass call points will require a competent person to provide commissioning and test certificates to BS 5839: Part 1.

Misrepresentation

An application for an HMO licence/re-licence is a serious matter and should be regarded as such.

It is a criminal offence to knowingly supply information which is false or misleading for the purpose of obtaining an HMO Licence. Evidence to support any statements, or information made in the HMO Licence application may be required at a later date. If the Council subsequently discovers something which is relevant and which you should have disclosed, or which is incorrect, or imprecisely stated or described, the licence can be cancelled or other statutory action taken. This may affect other HMO licences with which you have any connection.

UK GDPR and Data Protection Act 2018

The personal data you provide in this form will be used:

- 1) To identify the persons involved in the management of the HMO and to facilitate legal proceedings in the event of any offence connected with the licensing of the HMO.
- 2) To obtain information needed to assess the fitness and competence of persons involved in the management of the HMO.
- 3) To link properties and persons involved in the management of this, and other relevant HMO's.

The Council is under a legal obligation to collect and process this information. You must complete this form in order to obtain a House in Multiple Occupation Licence in compliance with the Housing Act 2004. The personal information that you provide will be shared for the purpose of verification with other agencies, such as the Police and other public bodies.

The Council can be required to disclose your personal information to government agencies and for research purposes. Your name, address, and the address of the property will be entered in a publically accessible register. Your information will be held for six years after your licence expires.

You have the right to access your personal information and complain if you think your information has been used incorrectly or unfairly; you may also have other rights that apply. For further details on your rights and the contact details for the Data Protection Officer, please see the Council's Data Protection Webpage <https://www.stratford.gov.uk/council-democracy/data-protection.cfm>

I have read and understood the notes relating to Misrepresentation and Data Protection. For the purpose of my request, the above information is accurate and true to the best of my knowledge.

Signed										
Licence Applicant (PRINT NAME)										
Dated			/			/	2	0		