



# Application for the Registration of a Food Business Establishment



Regulation (EC) No 852/2004 on the Hygiene, Foodstuffs, Article 6(2)

Environmental Health, Technical and Community Services  
Stratford-on-Avon District Council,  
Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX

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If you find the text on this form difficult to read we may be able to supply it in a format better suited to your needs.

## DATA PROTECTION

Any personal data that you provide is necessary for the council to comply with its legal obligations under the Food Safety Act. Information may be shared with Food Standards Agency and other relevant authorities for the purposes of law enforcement and retained for at least 6 years. You have the right to access your personal data and complain if you think your data is being used incorrectly. You may have other rights that apply, such as the right to have your data corrected or erased. For full information on your rights, the Data Controller and Data Protection Officers' contact details and other details, please see the Council's Privacy Notice on the website [www.stratford.gov.uk](http://www.stratford.gov.uk)

## APPLICATION

This form should be completed by food business operators in respect of new food business establishments and submitted to the relevant food authority 28 days before commencing food operations. On the basis of the activities carried out, certain food business establishments are required to be approved rather than registered.

If you are unsure whether any aspect of your food operations would require your establishment to be approved, please contact the Environmental Health Team at Stratford-on-Avon District Council [the Food Authority] for guidance.

After this form has been submitted, food business operators must notify any changes to the activities stated above to the Environmental Health Team at Stratford-on-Avon District Council [the Food Authority] and should do so within 28 days of the change(s) happening.

1 Address of establishment (or address at which movable establishment is kept)	
Postcode	
Telephone Number	
2 Name of food business (trading name)	
3 Full Name of food business operator	
4 Address of Food Business Operator	
Postcode	
Telephone Number	
Email Address	

<b>5</b> Type of food business (Please tick ALL the boxes that apply):			
Farm Shop		Staff restaurant / canteen/kitchen	
Food manufacturing / processing		Catering	
Packer		Hospital / residential home / school	
Importer		Hotel / pub / guest house	
Wholesale / cash and carry		Private house used for a food business	
Distribution / warehousing		Moveable establishment eg ice cream van	
Retailer		Market stall	
Restaurant / café / snack bar		Food Broker	
Market		Takeaway	
Seasonal Slaughterer		Other (Please give details below):	

<b>6</b> Type of business			
Sole Trader		Partnership	
Limited Company (Please complete question 7)		Other (Please give details below):	

<b>7</b> Limited Company Name											
Company Number											
Registered Office Address											
Postcode											

<b>8</b> Number of vehicles or stalls kept at, or used from, the food business establishment and used for the purposes of preparing, selling or transporting food:											
5 or less		6 - 10		11 - 50		51 plus					

<b>9</b> Water Supplied to the Food Business Establishment	Public (Mains) Supply		Private Supply	
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<b>10</b> Full Name of manager (if different from operator)										
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<b>11</b> If this is a new business - date you intend to open			/			/	2	0			
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<b>12</b> If this is a seasonal business - period during which you intend to be open each year											

<b>13</b> Number of people engaged in food business. (Please tick one box) Count part-time worker(s) (25 hrs per week or less) as one-half											
0 - 10		11 - 50		51 plus							

Signature of Food Business Operator											
NAME IN CAPITALS											
Dated (DD/MM/YYYY)			/			/	2	0			

**After this form has been submitted, food business operators must notify any changes to the activities stated above to the Public Protection Team at Stratford-on-Avon District Council [the Food Authority] and should do so within 28 days of the change(s) happening.**