

## CONSULTATION STATEMENT – Submission Draft

Brailes Neighbourhood Development Plan  
Listening and Learning  
How we communicated with the Parish





# COMMUNITY ENGAGEMENT ACTIVITY DURING THE PREPARATION OF BRAILES NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

## PRIOR PUBLIC CONSULTATIONS

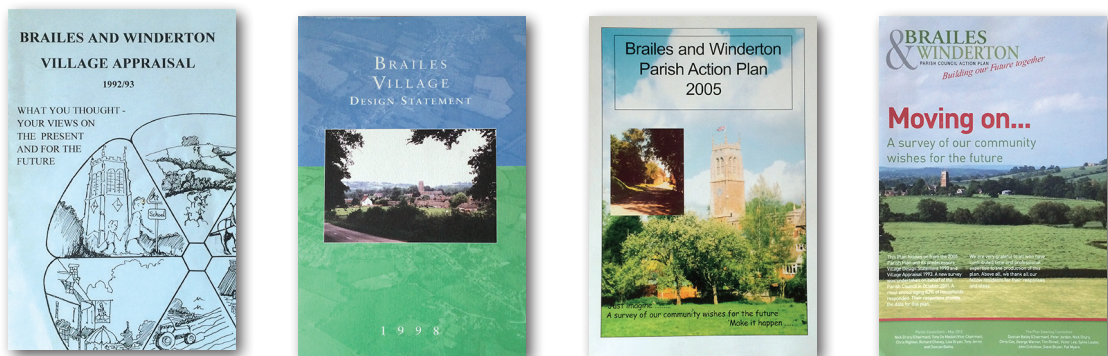
The Brailes NDP had access to information gathered from parishioners in three major household surveys carried out in the Parish:

Brailes and Winderton Parish Appraisal, 1992/93

Brailes and Winderton Parish Action Plan, 2005

Brailes & Winderton Parish Council Action Plan, Building our Future Together, 2012

In addition, there was a Brailes Village Design Statement produced in 1998.



## COMMUNICATION WITHIN THE PARISH

All these documents were approved by the Brailes Parish Council and subsequently by Stratford upon Avon District Council.

There are a number of communication channels available to the NDP team:

Village Notice Boards that are shared with the Parish Council

Village Website and NDP Website

Facebook

The parish magazine Feldon News which is a monthly magazine circulated to around 350 households in the Parish, a further 50 going to local shops and pubs.



## NDP START UP

**event** Two Open Public Meetings, to explain the purpose and operation of a NDP, were advertised through the local media. Presentations were held in Brailes Village Hall in July and October 2012 attended by 30 – 40 people on each occasion. Members of the Parish Council were present to show their support for the presentation, subsequently the Council agreed a Brailes NDP should go ahead sometime in the New Year. This decision was reported in the Feldon News and via the Council's notice board.

The first full public meeting to propose an NDP development process took place in June 2013 with a further meeting in July 2013 to formally establish a Project Team reporting to the Parish Council, between 30 – 40 people attended each meeting.

**outcome** The Brailes Neighbourhood Development Plan (NDP) Forum was set up. A volunteer chairman and secretary were duly elected by those present, subsequently approved by the Parish Council. The chairman then asked for volunteers to join a Steering Group, 8 members of the public volunteered.

The Chairman explained the remit of an NDP within the District Council's Core Strategy for the area (yet to be adopted) and under the aegis of Brailes Parish Council. He also pointed out that all matters relating to the Plan would be put into the public domain and it could only continue with the ongoing consent and participation of parishioners.

## CONTINUING CONSULTATION

To ensure the widest dissemination of the birth of Brailes NDP, a second article in the following month of August 2013 was published in the Feldon News. The article stated that Brailes, along with Winderton, were aiming to develop a NDP. This would be based on a consensus of public views on the development of the parish in housing, economics, environment, community and infrastructure, initially to 2031. It also pointed out that the Plan, if approved by public referendum would provide a legal document giving the Parish Council direct power in planning/development matters. Parishioners were once more invited to comment and/or participate. The next step was to decide on the precise area or areas to be covered by the NDP.

## PLAN BOUNDARY

**event** At the September 2013 meeting of the Forum it was proposed that the Parish boundary map should be used to define the area for the Brailes NDP.

**outcome** An article appeared in the parish magazine of October 2013 with a map of the parish outlined on the front page and the open question: Neighbourhood Plan: Which part of the parish do we want included? Put your views to the Neighbourhood Plan Forum. Parishioners were invited to put their views by phone, email or at the following forum meeting. This information was also placed on village notice boards and on the Parish Council website.





**event** Parish council at its meeting of 29th October 2013 approved the proposed parish boundary area for the NDP stating it would be making a formal application to the SDC to have the boundary area map submitted for consultation and approval. The application was made.

**outcome** SDC boundary area approval was received in May 2014. At this point the Forum felt it could move forward with a first open public presentation and consultation day following the setting up the NDP steering group in July 2013.

## PUBLIC OPEN DAY CONSULTATION 1 | MAY 2014

**event** This was organised to take place at Brailes School, Lower Brailes, with the co-operation of the Head Teacher on May 10th 2014 between 10am and 4pm. 62 members of the public came of which 55 were parishioners.

It was well advertised, refreshments available and a welcoming committee prepared to explain all the information to hand on 3 main subject headings prepared by three sub-committees: the environment, economics and social/community/housing. Each of these had a dedicated area with displays and information and invited feedback from the public. Comments from conversations were also noted down.

**outcome** The sub-committees presented their analysis of the feedback to the steering group and this was published in the Feldon News in August 2014.



## BRAILES SHOW NDP STAND | AUGUST 2014

**event** The NDP had a stall at the Brailes Show taking place on the second Saturday of August 2015 from 2pm – 5.30pm. The Show attracts a huge number of people of all ages not only from Brailes but the wider area. Pamphlets and maps were available.

**outcome** The stall attracted numbers of people who wanted to know about the progress of the Plan, what it intended to achieve and putting specific questions which concerned them about development within the parish, especially housing.

The team also received information and feedback from Show visitors who were members of other NDP groups on their progress and problems. Useful discussions took place with an exchange of views which was both informative and of practical use.

## MEETING WITH BRAILES PRIMARY SCHOOL CHILDREN | 1 MAY 2015

**event** Two members of the steering group were invited to come and talk to the children at an Assembly on the morning of 1st May 2015. This was a valid way of involving people of all ages in the community to understand and gain a wider view on life in Brailes especially as the future belongs to the young. It was hoped the children would be able to tell them about what they liked/disliked most about living in or going to school in Brailes.

**outcome** The attention and interest of the children was remarkable and the group members received many and varied answers to a number of questions with the Head Teacher organising responses. The responses received were logged to be included in the final analyses for the NDP.

A Thank You letter to the children was later printed out that the Head Teacher could display for all the children to see.

## HOUSEHOLD SURVEY QUESTIONNAIRE | MAY/JUNE 2015

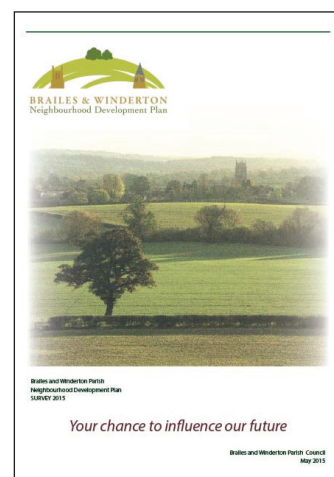
**event** The NDP steering group decided that an up-to-date Survey covering all the topics of the proposed Plan should be delivered to every household and business in the Parish. A sub-group was established using people who had worked on previous surveys. The surveys were approved by Mathew Neal from Stratford District Council. There were 3 questionnaires:

- Household
- Individual
- Businesses

Using the electoral role as a base we were able to establish lists of all households and the number of people over the age of 18 in each household (the final lists even contained those households not on the electoral role). A group of street champions had volunteered to do the main deliveries and collections of the surveys.

### STREET CHAMPIONS

Mike and Anne Russell-Carter, Peter and Alison Binns, Chris Cox, Pat and Moira Myers, Suzanne Carney-Mariss, Liz Pearce, Jo and Paul Taylor, Steve and Lisa Bryan, Denise Montgomery, Rosemary Salt, Caroline Andrews, John Dunlop, John Dudbridge, Yvonne Neville and Duncan Bailey. Without their persistence in collecting the surveys we would not have got such an outstandingly high return.



**outcome** The surveys were collected and the data was captured and analysed by Stratford District Council. There was an outstanding 83% return on the surveys. A thank you was posted on all the media to thank the Parish for this level of support. Analysis of the data was used as a key evidence base in the development of the draft Plan:

- Detailed overview of the current state of the Parish
- Detailed assessment of peoples housing desires
- A chance for people to voice opinions on how the Parish should develop
- An overview of the businesses in the Parish and any concerns for the future they might have

## PUBLIC OPEN DAY CONSULTATION 2 | JUNE 2015

**event** After advertising in the local media and mounting 3 major banners at strategic points along the main road into and out of Brailes, a second public Open Day on NDP progress took place on Saturday June 20th at Brailes Village Hall between 10am – 4pm, serving home-made cakes and refreshments.



Stands and tables were manned by steering group members.

There was ample opportunity to feedback to NDP steering group members and also to leave written comments. 67 people visited and compliments were received on the event generally and the clarity of the layout.

**outcome** More data was gathered that could be used in our evidence base. A thank you to all who came was published in the August parish magazine and an analysis of information from the public subsequently published and put on the parish council website to help keep the whole community well informed on NDP progress.

## BRAILES SHOW NDP STAND | AUGUST 2015

**event** The NDP had a stall at the Brailes Show taking place on the second Saturday of August 2015 from 2pm – 5.30pm. The Show attracts a huge number of people of all ages not only from Brailes but the wider area. Maps and some feedback from the June Survey were available.

**outcome** The stall attracted numbers of people who wanted to know about the progress of the Plan, what it intended to achieve and putting specific questions which concerned them about development within the parish, especially housing.

The team also received information and feedback from Show visitors who were members of other NDP groups.

## CONSULTATION WITH BRAILES YOUTH AGES 11 – 17 | DECEMBER 2015

**event** An online Youth Survey was organised to get feedback from the 11-17 age group in the Parish. A tablet was offered as prize for completion of the survey. The survey ran over a period of several months to allow us to gather responses from as many as possible

**outcome** We had 31 responses from youngsters in the Parish. Their feedback allowed us to fill a gap in our evidence base.

## CALL FOR SITES | DECEMBER 2015

**event** In order to get a better idea of the land that might become available over the next fifteen years, we issued a “Call for Sites” to those who owned land in the Parish. This was done via the Feldon News, Village website, Neighbourhood Plan website and all village notice boards.

**outcome** We had 20 sites from 11 land-owners; the sites have varied considerably in size. The exercise has helped us develop our housing strategy for the Plan in that it identified potential windfall sites that we should place inside our new Built up Area Boundary. It also helped identify two major sites that we can use for site allocation to help meet our housing numbers should “windfall” be insufficient. The “Call for Sites” was closed on 31st August 2016.

### Neighbourhood Plan



#### YOUR NEIGHBOURHOOD DEVELOPMENT PLAN PROGRESS

The Parish Council's Neighbourhood Plan Development Group (NPDG) has been busy over the last few months working on the data from the survey that you all supported so brilliantly in the spring. It is some time since you have heard from us, so here is what we have been up to.

Following the analysis of the survey results, at the request of the Parish Council, we have produced a 2015 Housing Status Report (a copy of the report is on the NPDG notice board by the playing fields). The report shows a “snapshot in time” of what residents in the Parish are looking for in terms of housing. The report was adopted by the Parish Council at their meeting on 28th September 2015.

We have been using other data from the survey to help develop our ideas for the Plan content. We have produced a working outline of the Plan and are now busy setting out some key objectives for each section. We have been working with the Warwickshire Historical Environment group to help us understand what the key “characteristics” of the Parish are. This is an important step in defining how we manage change in the Parish to preserve and enhance these characteristics.

One critical, and emotive, area we are about to address is the provision of new housing to meet the obligation the Parish has under the proposed Stratford District Council Draft Core Strategy. The Parish will need to provide more houses between now and 2031. The NPDG is working on a range

of approaches to this subject and we will present these to the Parish at two meetings in January 2016. **PLEASE PUT THESE DATES IN YOUR DIARY either SATURDAY 16th JANUARY or MONDAY 18th JANUARY.**

In order to help us understand what land might become available for development in the years to come we are asking for a “Call for Sites”

This is simply to see what might be considered. Any sites will be evaluated against the Neighbourhood Development Plan (NDP). This document is being developed using ideas and data collected from you and which will have to ultimately be agreed by you, the residents of Brailes and Winderton. Any proposed sites suggested in the NDP document will also be subject to planning laws outside the control of the Parish Council but influenced by the adopted NDP.

If you have any potential sites for development/housing that you would like to be considered for inclusion in the plan, then please contact us at [sg@brailesnp.co.uk](mailto:sg@brailesnp.co.uk)

**The NPDG Steering Committee**

## PUBLIC OPEN DAY CONSULTATION 3 | JANUARY 2016

**event** A third Open Day for the public was fully advertised with fliers posted to all properties to take place on Saturday 16th January, 2015, 10am – 4pm and the following Monday evening 18th January from 7pm – 9pm in Brailes Village Hall. Refreshments were provided and steering group members were there to answer questions.

Maps/charts on specific topics were displayed on boards placed around the hall and 6 questionnaires were handed out for the public to fill in, where possible, before leaving.

These covered:

- Should the NDP group draw up a new Built up Area Boundary for the settlement of Brailes?
- What criteria should we use to rank potential development sites and how would you rank these in terms of importance?
- What fields do you regard as being important “Green Spaces”?
- Where would you like/not like development to take place in the village of Brailes?
- What do think is important with regard to the “character” of new developments in Brailes?
- Should the NDP group increase the maximum size of future developments from 5 dwellings to 6?

Over the two visiting days, 149 parishioners attended and 15 other interested parties from other parishes. Much discussion took place.



**outcome** This event greatly enhanced our understanding of how people in the Parish regarded the way in which Brailes should develop; it was a critical addition to our evidence base. It allowed us to evaluate the sites that had been volunteered for development using a set of criteria approved by the public.

A Thank You letter to all who came was published in the February 2016 Feldon News.



## HOUSING NEEDS SURVEY | JUNE 2016

**event** Following consultations with Matthew Neal at Stratford District Council and Sarah Brooke-Taylor at Warwickshire Rural Community Council, it was decided that we should carry out a Housing Needs Survey to assess the current “needs” in the Parish. The Parish Council requested the survey and we used our street champions to deliver letters to every household in the Parish, in addition we used our websites and notice boards to advertise the event.

**DEADLINE – FORMS 23<sup>RD</sup> APRIL – COMPLETION 30<sup>TH</sup> APRIL**

**HOUSING NEEDS  
SURVEY FOR  
BRAILES PARISH**



**CONTACT:**  
Sarah Brooke-Taylor  
Rural Housing Enabler WRCC  
01789 842182  
sarahbt@wrccrural.org.uk

**WRCC Housing**

**Housing Needs Survey Report  
for  
Brailes Parish Council**

June 2016

Analysis by Sarah Brooke-Taylor  
Rural Housing Enabler, WRCC

**outcome** WRCC had 24 responses and have sent a final copy of the report to the Brailes Parish Council in June 2016. The report will be used to assess how the current “needs” are likely to be met by the affordable housing in the planning pipeline and how much the “need” will influence the type of development over the next five years, as the Parish Council seeks to meet “local need”.

## CONSULTATION EVENT 4 – THE DRAFT PLAN | 24TH/25TH JULY 2016

**event** The event took place in the Village Hall on Sunday 24th August and Monday 25th August. A flyer advertising the event was put in the Feldon News and one delivered [via our Street Champions] to every property in the Parish. We had on display the following:

- Draft copies of the Communications Document
- Draft Consultative copies of the Plan
- Displays showing all the Objectives and Policies
- Displays of the site assessment tool and the draft Built Up Area Boundary

Each person who came was given a feedback form to register agreement or disagreement with the Policies and Objectives, plus an opportunity to make comments.

We had over ninety people attend. We recognised that this was the start of the holiday period, so we put all the information along with the feedback forms on our website and allowed until the end of August for people to get back to us with responses.

**outcome** In over 90% of the responses we had agreement to many of the Objective and Policies set out. However, in the comments there were concerns about the allocation of specific sites and the movement away from “small developments”.

The Steering Group took these concerns on board and made changes to the draft Plan as a result of this feedback.



### DATE FOR YOUR DIARIES **OPEN DAYS**

Sunday 24th July 2016 10am - 4pm  
Monday 25th July 7.30pm - 9.30pm

The Neighbourhood Plan Steering Group will have completed the first draft of the Plan.

So this is your chance to come and comment on the Objectives and Policies that will shape the Parish between now and 2031.

Your input and feedback is vital!  
We need to make sure we are representing your views

Refreshments will be served at both sessions.



## **YOUR NEIGHBOURHOOD PLAN DON'T BE LEFT OUT OF THE JULY CONSULTATIONS!**

**IF YOU WERE AWAY OR ON HOLIDAY** on 24th/25th July when the public were invited to Open Day Consultations to give their views and comments on the policies set out in the Pre-Submission Draft Development Plan, you can still have your say by going to the Brailes Neighbourhood Development Plan website any time up to the end of August.

Here you can download a PDF giving you the entire content of the Draft Plan and a straightforward questionnaire on which to offer your comments on all the objectives and policies listed.

Information will be on the questionnaire regarding to where it can be sent/deposited. The steering group needs as many public points of view as possible for the first Draft Plan that will be officially submitted for in

dependent inspection and assessment later this year.

**THANK YOU.**



**BRAILES & WINDERTON**  
Neighbourhood Development Plan

## FEEDBACK ON PRE-SUBMISSION DRAFT PLAN | NOVEMBER 2016

**event** Following the Open Days in July 2016 and the web-based feedback during August the draft Plan was amended to reflect the feedback from those events.

On Tuesday 15th November 2016 the NDP Steering Group held a joint meeting with the Parish Council to seek approval of the draft Plan. The Parish Council voted in favour of accepting the draft Plan and agreed to it going forward to the next phase of consultation.

We had received from SDC three files covering:

- Local Parish Councils and other SDC Councillors
- A list of all those who had in the past expressed an interest in commenting on proposed neighbourhood plans.
- Local businesses registered in Brailes

The first two groups were sent the following by email:

“Under the provisions of:  
Town and Country Planning Act 1990

Neighbourhood Planning [General] Planning Regulations 2012 [as amended] Brailes Neighbourhood Development Plan Regulation 14 - Pre-submission consultation and publicity Notice is hereby given that Brailes Parish Council as the Qualifying Body has prepared a neighbourhood development plan entitled the ‘Brailes Neighbourhood Development Plan’ for their Parish with the help of the local community and has formally published its Pre-submission Draft Plan for public consultation.

The plan sets out a vision for the future of the Parish and planning policies which will be used to determine planning applications within the neighbourhood area. In accordance with Regulation 14 of Part 5 of The Neighbourhood Planning [General] Regulations 2012 [as amended], the Parish Council must now publicise the Pre-submission Draft Plan for a minimum 6-week period inviting feedback from organisations and residents on the Pre-submission Draft Plan.

A summary of the Plan is attached. A full copy of the Pre-submission Draft Plan and supporting documentation are available on the following link:  
<http://www.brailesparishcouncil.co.uk/npwp/>  
Hard copies of the Plan are available from the Parish Clerk.

The consultation starts on Tuesday 22nd November 2016. Representations on the Pre-submission Draft Plan may be made to the Parish Council by no later than 5pm on Tuesday 17th January 2017. You are encouraged to submit your representations electronically via the following email address: [sg@brailesnp.co.uk](mailto:sg@brailesnp.co.uk)

If you want to post your response, please send to Brailes Parish Council, c/o Amanda Wasdell, Bruton Farm, Admington, Shipston-on-Stour, Warwickshire, CV36 4JW.  
All representations received will be collated and will inform possible future modifications to the Pre-submission Draft Plan prior to submission to the Local Planning Authority”.

Many thanks for our support

Tony Ashall  
Chairman Brailes Parish Council”

In addition, we attached a summary of the Plan giving an outline of the Policies and website references where further information could be found. The letter and summary were hand delivered to those businesses listed.

In addition:

- The summary plus feedback details were placed on the Plan notice board in the village.
- An article appeared in the December issue of the Feldon News detailing where further information and feedback form could be obtained from.
- Our banners in the Parish were over stickered with information on the consultation event.
- Hard copies of the Plan were placed in a number of shops and pubs in the village.



**outcome** We received feedback from a number of organisations and individuals [See BNDP Appendix 29].

All feedback was discussed by the group and where appropriate changes to the Plan were made, all those who responded were acknowledged in response emails sent in early March 2017.

The most extensive feedback came from Stratford District Council. In the area of housing this led to an extensive re-write of the draft Plan. It was also a key moment in that SDC approved its support for our “small sites” Housing Policy [see the Evidence Base for Housing document for details].

A new Submission Plan was produced along with updates to all the supporting documents. This was presented to SDC Cabinet in February 2017, the outcome of this presentation was that the NDP group were asked to provide further evidence to support their Plan.

## STRATEGIC ENVIRONMENT ASSESSMENT (SEA) | APRIL 2017 – DECEMBER 2017

**event** Following the Regulation 14 Consultation which ended in January 2017 the group were ready to action the feedback and proceed to the next phase in the development of the Plan. We had on several occasions throughout 2016 asked Stratford District Council [SDC] whether we need to carry out an SEA, we had no response.

The following timeline represents how the process evolved during 2017:

- We wrote to SDC on 22/2/17 asking if we needed to carry out an SEA.
- We had a response on 27/2/2017 saying “yes” we would need to do an SEA.
- The consultancy, Lepus, carrying out the SEA produced a Screening Document on 25/4/17 that then had to go out for a six-week consultation process.



- Once this document was approved we had our first meeting with Lepus in early June. It was pointed out by Lepus that ideally this study should have been carried out as part of the Regulation 14 Consultation.
- The final Lepus SEA report was published on 16/10/17, although this did not contain all the feedback from the regulatory bodies.
- We received final feedback from Historic England on 4/12/17, recommending the removal of the site on Castle Hill Lane from the Plan. This was disappointing response since Historic England had not raised any issues during the Reg 14 consultation earlier in the year.

**outcome** As a result of the delay of almost one year and the outcome of the SEA, the group were forced to re-think their strategy. The following represents the result of that re-think:

- The village had asked for small development sites of up to 6 houses. Our small site [4 x 6 homes to include 8 affordable] was developed and would have provided affordable homes with landowners, developers and housing associations willing to work with the NDP. In addition, we were reserving a further two 6 house sites for future Stratford District Council [SDC] development needs.
- The withdrawal of two of our four allocated sites [one due to an objection from Historic England and one due to the landowner withdrawing the site], has led the NDP team to re-assess this policy.
- To continue with a 6-home policy, we would need to conduct a new call for sites and start the lengthy process again [as sites further down our list of sites were less appropriate for building on]
- Given the urgency to protect our village from unwanted development and ensure a Built Up Area Boundary [BUAB] is drawn as soon as possible, the committee and Parish Council voted to adopt a new policy of two sites each with 12 homes, to provide our 8 affordable homes plus a reserve site of 12 houses which would also include four affordable homes.
- One benefit of this change is to remove a potential issue that has arisen between the SDC Core Strategy and Government Guidelines on Planning. The Core Strategy supports the inclusion of affordable houses on sites of six or more houses. The recent court ruling states that for developments of this size in an Area of Outstanding Natural Beauty it is not compulsory to do so. The situation for our 6-house strategy is not clear.
- In terms of housing numbers to be built in the next thirteen years, the remaining life of the NDP, the change in numbers is as follows. The 6 houses strategy would provide 36 houses, 8 of which would be affordable housing. The 12 houses strategy would provide 36 houses, 12 of which would be affordable.
- The new policy will ensure that the NDP can now be completed in the shortest time, deliver the affordable houses you said were important and, help protect the Parish against unwanted development.
- The NDP committee, supported by the Parish Council, agreed that this change in policy should be voted on by the community.

As a result of the above the NDP group took the decision to re-write the Plan to reflect the new housing strategy.

## FEEDBACK ON PRE-SUBMISSION DRAFT PLAN | JUNE / JULY 2018

**event** A covering letter [agreed with SDC] was sent from the Parish Council, along with a copy of the Pre-Submission Plan to all the bodies listed by SDC.

*“Brailes Parish Council*

*Dear Consultee,*

*Under the provisions of:*

*Town and Country Planning Act 1990*

*Neighbourhood Planning [General] Planning Regulations 2012 [as amended] Brailes Neighbourhood Development Plan Regulation 14 - Pre-submission consultation and publicity.*

*Notice is hereby given that Brailes Parish Council as the Qualifying Body has prepared a neighbourhood development plan entitled the ‘Brailes Neighbourhood Development Plan’ for their Parish with the help of the local community and has formally published its Pre-submission Draft Plan for public consultation.*

*The plan sets out a vision for the future of the Parish and planning policies which will be used to determine planning applications within the neighbourhood area. In accordance with Regulation 14 of Part 5 of The Neighbourhood Planning [General] Regulations 2012 [as amended], the Parish Council must now publicise the Pre-submission Draft Plan for a minimum 6-week period inviting feedback from organisations and residents on the Pre-submission Draft Plan.*

*A copy of the Plan is attached. Supporting documentation are available on the following link: [www.brailesparishcouncil.co.uk/npwp/](http://www.brailesparishcouncil.co.uk/npwp/)  
Hard copies of the Plan are available from the Parish Clerk.*

*The consultation starts on 13th June 2018. Representations on the Pre-submission Draft Plan may be made to the Parish Council by no later than 5pm on 25th July 2018. You are encouraged to submit your representations electronically via the following email address: [sg@brailesnp.co.uk](mailto:sg@brailesnp.co.uk)*

*If you want to post your response, please send to Brailes Parish Council, c/o Amanda Wasdell, Bruton Farm, Admington, Shipston-on-Stour, Warwickshire, CV36 4JW.*

*All representations received will be collated and will inform possible future modifications to the Pre-submission Draft Plan prior to submission to the Local Planning Authority.*

*Many thanks for our support*

*Tony Ashall*

*Chairman Brailes Parish Council “*

**outcome** The Plan was sent to 119 consultative bodies, ten of these had email addresses that no longer existed.

We have had responses from 12 bodies. The SDC feedback was extensive and we had a meeting with SDC to discuss and agree some of the key points they raised.

All the responses can be seen in Appendix 38. Where appropriate the feedback was incorporated in the new version of the Plan.

We had one written response from someone in the Parish.

## CONSULTATION EVENT 5 | 1ST/2ND JULY 2018

**event** Two Open Days were held in the Parish. One between 10:00 – 14:00 on Sunday 1st July and one between 19:00 and 21:00 on Monday 2nd July. The Open Days were advertised on a leaflet that was delivered to each household in the Parish.

Over the two sessions we had twenty-nine people attend, one of whom was from outside the Parish.

**outcome** We had eleven feedback forms, the key points from which were:

- Ten of which complimented the team on the presentation and the hard work they had done
- One mentioned provision for the elderly and handicapped, we had taken this provision out of a previous
- There were a few amendments noted
- There were comments and discussions on the flood section

It should be noted that not one person attending disagreed with the move to three sites of twelve dwellings.



## SECOND STRATEGIC ENVIRONMENT ASSESSMENT | JUNE / SEPTEMBER 2018

**event** Following the revision of the Housing Policies in particular, the SEA was revised to reflect the three new sites with increased housing per site.

**outcome** The report was published in September 2018, the full report can be found in Appendix 37. The report found no significant issues with the three allocated sites. The consultation bodies made some remarks which were followed up and actioned.

## ON GOING CONSULTATION

### Parish Council

The Neighbourhood Plan Steering Group is a sub-committee of the Brailes Parish Council. Ongoing consultation has been achieved by the following:

- The Steering Group is mandated to have one member of the PC on its group, that member must be present at full working meetings where decisions taken are approved. For parts of the project the group has had up to three PC members in the group.
- There is a standing item on the PC meeting agenda for feedback from sub-committees; the group has reported back progress and any issues to the PC on a monthly basis.

### Stratford District Council

Our main contacts at SDC have been Mathew Neal and Rosemary Williams, both Neighbourhood Planning Officers; the group has used the service in the following way:

- Consultation and feedback on the design of the 2015 Survey and also the services offered for data entry and analysis of the results
- Ongoing email contact for advice and queries.
- Face to face meetings to discuss key items, especially in the area of housing, where meetings with Planners have been particularly helpful.

Their help and support have been invaluable.

### Warwickshire County Council

The group has worked with a number of the staff in the Landscape, Ecology and Historic Environment group.

This work has covered:

- Assessing “Call for Sites “ plots for landscape sensitivity
- Workshops on how to map and record historic buildings, important sites and important views within the Parish.



## ON GOING CONSULTATION

### Warwickshire Rural Community Council

The group has worked with Sarah Brooke-Taylor at WRCC in the area of affordable housing.

Sarah helped us understand some of the issues around the provision of this type of housing.

She provided leadership and resources to manage the production of the 2016 Housing Needs Survey. This survey was key part of our strategy to drive housing needs by supporting the provision of affordable house.

### Warwickshire/Northampton Housing Association

The group has worked with Neil Gilliver from this association.

Neil has helped us understand the issues around the provision of affordable houses from the perspective of a Housing Association. He has also been very supportive of our strategy to provide affordable housing in a number of small sites distributed around the village of Brailles.

### Consultancy Support

In early March 2016 the group enlisted the help of a local planning consultant, Mr. Stephen Miles BSc MSc MRTPI.

Stephen has helped us analyse our data, structure our ideas and acted as a sounding board for the way we wished to approach the development of the Plan.

His help and advice has been invaluable to the project.

### Landowners

The group has been in contact with landowners in the following ways:

- The “Call for Sites” exercise first put the group in touch with prospective land owners who wanted to put forward land for potential input to the NDP.
- More detailed discussions around location and sizes of plots of land. This was very much a period of exploring ideas and most landowners were very supportive during this stage.
- Letters of intent for those sites the group agreed to allocate or safeguard. This provided us with the evidence that the proposals in the Plan were deliverable.





