



<b>VEHICLE REGISTRATION NUMBER</b>										
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**RENEWAL NOTIFICATION (select one)**

Text to:		Post to address overleaf
Email to:		

**APPLICANTS SIGNATURE I the applicant agree to the Conditions of Use as stated overleaf**

Signature										
Dated			/			/	2	0	<sup>Y</sup>	<sup>Y</sup>

**APPLICATIONS WILL NOT BE PROCESSED IF THE FORM IS NOT CORRECTLY COMPLETED**

## IMPORTANT INFORMATION – PLEASE READ

### CONDITIONS OF USE

1. The purchase of a season ticket entitles the holder to park only in the car park as identified on the permit.
2. Season ticket permits must be displayed on the inside of the windscreen.
3. Should you change vehicles or lose your ticket an administration fee is applicable to issue you with a new season ticket.
4. Lost tickets must be reported immediately to 01789 260691 or by email to parking@stratford-dc.gov.uk.
5. A temporary pass can be issued if you are using a courtesy vehicle. An administration fee is applicable.
6. If you wish to cancel your season ticket before its expiry date, an administration fee will be charged. Refunds will only be made on remaining complete months. The original permit must be returned.
7. The issue of a season ticket does not guarantee a parking place.
8. Season tickets will be dated from the first of the month.
9. The season ticket holder is subject to the provisions of the current Stratford-on-Avon District Council's Off Street Parking Places Order which is available for inspection at our offices.
10. You are responsible for ensuring that your permit is clearly displayed. The vehicle parked MUST be displaying the correct permit or a valid pay and display ticket.
11. Warning: A Penalty Charge Notice may still be issued if your parking permit or valid pay and display ticket is not displayed, you are parked out of a bay/ over 2 bays or in a disabled bay without the appropriate blue badge displayed.

**If you would like any further information please do not hesitate to contact  
Parking Services on 01789 260691**

<b>RECEPTION USE ONLY</b>													
Received by		Date			/			/	2	0			
Temporary Pass	Number												
		Code	8	2	3	6	0	/	1	3	1	1	2