Camera with Pan/Tilt/Zoom capability resulting in privacy consideration

1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 14, 15, 16, 17, 19, 20, 22, 23, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 41, 42, 43, 44, 55, 56, 62, 63, 65, 66, 67, 70, 71, 72, 73, 74, 75, 111.

The above cameras are capable through the use of Pan, Tilt and Zoom mechanics of obtaining views under Data Protection and Human Rights legislation which would be deemed to be private.

The addition of Privacy Zones to these cameras would negate the purposes of the CCTV scheme as specified in the Code of Practice. Therefore the following instructions must be observed by the CCTV Operator when operating the cameras

1) Under normal circumstances when patrolling with the camera in the vicinity of private areas the Operator will not zoom into that area.

2) The Operator is not to allow the camera to rest in a position that would provide a view of the private area.

3) If the Operator's attention is drawn to a particular incident within the private area which the Operator deems to be a serious incident e.g a criminal act taking place or an emergency which could result in death, injury or damage, the operator may utilise the full capacity of the camera. However, having done so the Operator must complete an entry in to the Daily Occurrence Record. The CCTV Supervisor must endorse this entry.

4) The footage will be treated in the same way as other evidential footage.

5) Operators are to remember that they may be called to justify their use of cameras.

6) In certain circumstances observations may be requested by statutory prosecuting bodies within private areas and this will be subject to the Regulation of Investigatory Powers Act 2000.

7) It must be understood that any infringement of these instructions by the Operator may constitute a breach of contract and lead to disciplinary action or dismissal.

8) All Operators should familiarise themselves with the Code of Practice and Operational Procedural Manual and also have working knowledge of the relevant current legislation for the operation of CCTV system.

Signed by (Operator)	Date	Signed by (Supervisor Manager)