

**Notes of: Long Marston Airfield and South Western Relief Road – Steering
Group Meeting**

Date: 1st September 2017

Attendees: Ben Simm (WCC)
Councillor Izzy Seccombe
Councillor Jeff Clarke
Councillor Kate Rolfe
Councillor Mike Brain
Councillor Molly Giles
Councillor Peter Moorse
Councillor Peter Richards –Chairman
Jasbir Kaur (WCC)
John Deakin (CALA Homes)
Jonathan Thompson (representing the landowner)
Mike Emmett (CALA Homes)
Neil Hempstead (SoADC)
Olaf Bierfreund (PBA)
Qing Ma (PBA)
Richard Gardner (SoADC)
Sandra Ford (HCA)

Apologies: Councillor Barnes
Councillor Fradgley
Councillor Organ
Councillor Pemberton
John Careford (SoADC)
Laura Stanway (CALA)
Paul Harris (SoADC)
Steve Davies (CALA)

Distribution: All Steering Group Members

Ref	Description	Action Date/ Update Required By	Action by
1	Welcome and Introductions	Noted	
2	South Western Relief Road and Bridge Design – Powerpoint presentation by PBA.		
3	A presentation was given by PBA outlining the preliminary options for the South Western Relief Road/Bridge	Noted	
4	Issue of artistic panels possibly being incorporated into the brick arch option. This is to be looked at further by PBA.	Ongoing	PBA
5	Discussions are on-going with the Environment Agency in respect of the hydraulic modelling. The bridge designs being put forward are in line with the discussions that have taken place with the Environment Agency so far. The implications of the bridge design on flooding can be fully assessed once the hydraulic modelling has been agreed.	Ongoing	PBA
6	WCC Bridge and Structures Team will need to have sight of the proposed bridge plans including assessment of bridge maintenance issues.	Ongoing	PBA
7	One Councillor expressed concern that the approach to using brick clad arches may increase the visual appearance of the bridge which will need to be assessed.	Ongoing	PBA
8	Public Consultation – Mike Emmett to contact Stratford Residents Action Group (SRAG) to update them in respect of the progress made with regards to South Western bridge/road design.	Noted – report back to next SG meeting	CALA
9	Agreed that the presentation that was given to the Steering Group can be circulated to all members of the group with the caveat that the plans are illustrative initial designs that are subject to change.	To be undertaken by 04.09.17	NH
10	Confirmation that CALA will undertake a full public consultation (date to be arranged) in respect of the bridge/road design options prior to a planning application being submitted.	Noted	CALA
11	Issues relating to the provision of how cycle/pedestrian routes are to be provided on the bridge and lighting were discussed. Cycle/pedestrian route likely to be off the bridge utilising The Greenway. In respect of lighting it is likely that only the junctions at the end of the road are to have street lighting although this depends on the finalised	Ongoing	PBA

	design of the bridge. Use of low noise tarmac to be given consideration also. Further work is to be undertaken in respect of the design of the road/bridge.		
12	In respect of the costs of the bridge/road options put forward in the presentation this will be able to be fully assessed once the design has been finalised.	Noted	CALA/PBA
13	Long Marston Airfield Draft Supplementary Planning Document (SPD)		
14	A brief outline of the function of the Long Marston Airfield Draft Supplementary Planning Document (SPD) was given to the Steering Group by NH with the emphasis being that it is in draft form at the moment.	Noted	
15	Initial comments were invited from Members to be put to SDC Planning Policy Team, Issues relating to railway reinstatement, housing mix, viability (including the amount of employment land to be provided) and the infrastructure plan were raised.	Comments to be sent to SDC Policy before 06.09.2017	NH
16	JT raised general issues relating to viability and requested that the SPD incorporated sufficient flexibility to ensure deliverability.	Comments to be sent to SDC Policy before 06.09.2017	NH
17	Councillor Moore highlighted that the proposed housing mix deviated significantly from the CS Policy. ME suggested that this should be debated further through the Working Group.	Comments to be sent to SDC Policy before 06.09.2017	NH
18	Key Actions from meeting dated 4 August 2017		
19	Been a delay in the publication of the formal notes from that meeting given periods of leave in August. NH outlined progress on the key actions from that meeting. Progress was outlined in respect of the Capacity funding, Forward Finding and Marginal funding bids. A commitment was made by WCC to submit a Forward Funding bid (being put together by SDC and CALA Homes) for the South Western Relief Road as one of three projects to be put forward by WCC. No guarantee was given in respect of the priority to be given to each of the three projects.	Noted	NH
20	Link to the SDC Long Marston Web page to be sent to members of the Steering Group	By 29.09.2017	NH

21	Future Work Programme		
22	There have been delays in respect of the transport modelling and junction analysis as well as the topographical survey for the South Western Relief Road.	Noted	
23	Concern expressed by SF (HCA) that the timetable for submission of the applications for the 3100 houses and the South Western Relief Road are overly ambitious given the amount of work that has to be undertaken. Timescale should be kept under review.	Noted. Timetable to be monitored	CALA
24	Concern expressed that residents not being informed in respect of the survey work that is being undertaken. Agreed that CALA/PBA would inform NH of the works currently/to be undertaken who would send this information to Councillor Giles to disseminate to residents.	Details to be sent to Councillor Giles by 04.09.2017	NH
25	Long Marston site –Infrastructure including education and utilities		
26	Meeting with WCC Education Department has been arranged for 19 September 2017. Work is ongoing in respect of the High Pressure Gas Main in terms of reinforcing and diverting it to reduce the amount of sterile land for development.	Noted	
27	E-mail from Clifford Chambers and Milcote Parish Council dated 17 August 2017.		
28	NH and BS to write a response in respect of the points raised in the e-mail.	By. 29.09.2017	NH/BS
29	Options in respect of the works to the Freshfields Nursery turning need to be assessed	Ongoing	PBA/BS
30	The provision of a right hand turn at Stratford Garden Centre was discussed. Ben Simm to liaise with SDC Enforcement Team in respect of the provision of the Right hand turn.	Ongoing	BS
31	Issues to be discussed at the next Long Marston Airfield and South Western Relief Road working Group meetings dated 15th September 2017		
32	Suggested issues to be taken forward : Public Transport; Quantum of employment land; Housing mix; Name of the development. NH to include on next Long Marston Working Group agenda	Noted	NH
33	Any other Business		
34	Response to be written to letter from Luddington Parish	By	PR/JC/NH/BS

	Council dated 16 August 2017 to Councillor Peter Richards and Jeff Clarke regarding feedback in respect of the Long Marston Airfield Stakeholder meeting dated 31 July 2017	29.09.2017	
34	CALA requested details of a PR contact at the District Council	By 29.09.2017	NH

KEY ACTIONS

1	Send PBA South Western Relief Road/Bridge to all members of the Long Marston Steering Group	By 04.09.2017	NH
2	Link to Long Marston page on the District Council Website to be circulated to Members	By 29.09.2017	NH
3	Details of survey work being undertaken in respect of the South Western Relief Road to be supplied by PBA and forwarded to Councillor Molly Giles	By 04.09.2017	PBA/NH
4	Ben Simm to liaise with SDC Planning Enforcement Team in respect of the provision of a right hand turning lane at Stratford Garden Centre.	By 29.09.2017	BS
5	Suggested additional information to be discussed at the next Working Groups to be included in the next Working Group Agendas	By 15.09.2017	NH
6	Response to e-mail from Clifford Chambers and Milcote Parish council dated 17 August 2017	By 29.09.2017	NH/BS
7	Response to letter from Luddington Parish Council	By 29.09.2017	PR/JC/NH/BS
8	PR contact at the District Council to be provided to CALA	By 29.09.2017	NH