



Request for Approval of Affordable Housing Specification



Stratford-on-Avon District Council

Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX

Telephone: 01789 267575 Email: planning.obligations@stratford-dc.gov.uk Website: www.stratford.gov.uk

If you find the text on this form difficult to read we may be able to supply it in a format better suited to your needs.

Stratford-on-Avon District Council will use any information that you provide to us as part of the planning process. We do this in the public interest and in the exercise of our official authority as a local planning authority.

During the course of our activities, we may share your information with consultees and will normally publish on our website and generally make publically available any documents made in relation to a planning application (including third party representations). Before we publish documents online, we endeavour to redact signatures, telephone numbers, email addresses, sensitive information (e.g. relating to health or finance) and gratuitous comments (e.g. comments which we believe may be considered defamatory or offensive) as appropriate.

Your personal data will be held in accordance with our Retention and Destruction Policy which is available on our website.

To discuss your right to request access to, rectification, restriction, portability or erasure of your personal data, or to object to the way that we process your personal data please visit www.stratford.gov.uk/privacy or contact our Data Protection Officer by post at our Elizabeth House office, by email at data.protection@stratford-dc.gov.uk or by telephone on our mainline number 01789 267 575. In addition to our own complaints procedure, you also have the right to make a complaint to the Information Commissioner’s Office.

SITE DETAILS

“Owners” of the Site stated below (which term includes their respective successors in title and assigns) are invited to complete this pro-forma to expedite the submission and approval of the Affordable Housing Specification required under the terms of the relevant planning obligation (“the Agreement”) detailed below.

The completed pro-forma, along with the necessary accompanying documentation, should be returned to the Planning and Housing Department, Stratford-on-Avon District Council.

The request should normally be submitted prior to the commencement of development.

Site Address																
Site Postcode																
Planning Reference Number(s)																
Date of the Agreement(s)			/			/							/			

PARTICULARS OF AFFORDABLE HOUSING SPECIFICATION

1. Details of the Development to which the Affordable Housing Specification relates.

Please insert details of site address/location. If a phased development (where an Affordable Housing Specification is required for each phase) please make clear which phase the Specification relates to.

2. The identity of the Qualifying Developing Body to whom the Affordable Housing Units are to be transferred in accordance with a Contract.

Please insert the name of the Registered Provider/Registered Social Landlord to whom the completed Affordable Housing Units are to be transferred.

3. Arrangements for the local management of the Affordable Housing by a Qualifying Developing Body or an Accredited Body.

Please briefly describe the arrangements for the local management of the completed affordable homes.

4. The location, type, size and tenure of each Dwelling on the Site (being such as to meet the requirements of Part 2 of Schedule 1 of the Agreement) including details of the gross internal floor area (in square metres) of each Dwelling and the total gross internal floor area of all Affordable Housing Units and Open Market Units respectively comprised within the Development.

Please tick the relevant boxes to confirm the following accompany this request.

- (1) A plan showing the location and number of each of the plots on the site, with each plot to be developed as an Affordable Housing Unit clearly marked
- (2) A schedule detailing the type, size, tenure and floor area of each of the above plots.
- (3) A schedule detailing the total floor areas of the affordable and market housing respectively.
- (4) Any other relevant statement or plan (optional)

5. Details of any other land on the Site (e.g. parking spaces) to be transferred to the Qualifying Developing Body in connection with the Affordable Housing.

Please tick one or more of the following boxes to confirm.

- (1) The plan referred to and provided in response to 4(1) above includes the required information OR
- (2) A plan showing the required information separately accompanies this request
- (3) A relevant statement accompanies this request (optional)

6. The minimum standards to be achieved in the design, construction and layout of the affordable housing including such standards as may be required by Part 2 of Schedule 1 of the Agreement.
Please tick to confirm the following accompany this request.

- (1) A statement and/or schedule detailing the standards to be achieved in the design, construction and layout of the affordable housing.
- (2) Any other relevant statement or plan (optional)

7. The intended timing of construction of both the Affordable Housing Units and Open Market Units and, where the development is to be undertaken in phases, the phasing timetable.
Please tick to confirm the following accompany this request.

- (1) A statement and/or schedule indicating the anticipated start on site and practical completion dates respectively for all of the dwellings on the site.
- (2) Where the development is to be undertaken in phases, a phasing timetable
- (3) Any other relevant statement or plan (optional)

8. The maximum total housing costs of tenants or purchasers of each Affordable Housing Unit on first occupation.
Please tick to confirm the following accompany this request.

- (1) A schedule indicating the maximum total estimated monthly housing costs (mortgage / rent + service charge) for each affordable home on first letting or sale.
- (2) Any other relevant statement or plan (optional)

DECLARATION

I/we request approval of the Affordable Housing Specification, the particulars of which are submitted herewith, in accordance with the terms of the agreement.

Signed	
--------	--

PRINT NAME	
------------	--

Date (DD/MM/YYYY)			/			/	2	0		
-------------------	--	--	---	--	--	---	---	---	--	--