



Application for a Private Hire Vehicle Licence



Local Government (Miscellaneous Provisions) Act 1976

Stratford-on-Avon District Council, Licensing Team

Governance and Democracy, Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX
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If you find the text on this form difficult to read we may be able to supply it in a format better suited to your needs.

PRIVACY STATEMENT

The personal data that you provide will be used in the determination of your application, matters in connection with any licence issued and for reference in the event of future applications you might make, the legal basis for this processing is that it is necessary for compliance with the legal obligations to which Stratford-on-Avon District Council is subject.

You must complete this form in order for us to determine your suitability for a licence and enable us to administer your licence should any be granted. If you do not complete this form we will not be able to determine your suitability for a licence or administer any licence issued, so the licence application will be refused.

Your personal data may be shared with Warwickshire Police, the Disclosure and Barring Service, the DVSA , other licensing authorities, Warwickshire County Council Transport Operations Department, Councillors who sit on the licensing committee in the case of your application/licence requiring their attention, some information will be publically available should your application be heard by a licensing committee, internal council departments who require access to your information for the purposes of administration, regulation and law enforcement, the Cabinet Office as part of the National Fraud Initiative, HM Revenue and Customs, National Anti-Fraud Network.

Your data will be kept for the duration of the time you hold a licence issued by Stratford-on-Avon District Council, and will be destroyed 6 years after the date your licence expired.

You have the right to access your personal data and to complain if you think your data is being used incorrectly. You may also have other rights, such as to have your data corrected or erased. For full details on your personal data rights please see the Council's main Privacy Notice on www.stratford.gov.uk

For the Data Controller and Data Protection Officer's contact details and further information please see the Council's main Privacy Notice on www.stratford.gov.uk

Please read the guidance notes before completing this form

Type of application (please tick as appropriate) Grant Renewal

1. VEHICLE DETAILS

Vehicle Registration Number: Plate Number:

Make of Vehicle:

Model:

Colour:

Engine Size (cc): Number of seats (excl driver)

Date first registered: DD/MM/YY / /

Vehicle Identification Number (VIN):

Fuel (please tick as appropriate) Petrol Diesel LPG Electric Hybrid

2. APPLICANT'S DETAILS

Surname

Forename(s):

Address

Postcode

Telephone Number

Mobile Number

Email Address

3. INSURANCE DETAILS

Name of Insurer:

Document Type (please tick as appropriate)

Cover Note

Certificate

Policy / Cover Note Number:

Insurance Start Date: DD/MM/YY

 / /

Expiry Date:

 / /

4. TAXIMETER DETAILS

Meter Fitted:

Yes

No

If Yes, complete the following:

Make:

Model:

Calibrated to SDC rates:

Yes

No

Calibration Date:

 / /

Calibrated By

5. OWNERSHIP DETAILS

Sole owner of the vehicle:

Yes

No

If No, complete the following:

Name(s) of other owner(s):

Address

Postcode

Finance arrangement in place?:

Yes

No

If Yes, complete the following:

Name of Finance Company:

6. I hereby apply for a private hire vehicle licence and enclose:

- 1. The vehicle registration document
- 2. The bill of sale for the vehicle (first time applications only)
- 3. A current certificate of insurance or a cover note
(This must cover the commencement date of the Private Hire Vehicle Licence)
- 4. A current department of transport test certificate (MOT) and Vehicle Inspection Certificate
- 5. The licence fee (If you have paid via the telephone or the internet insert the details below)

Authorisation code Payment date / /

7. If this application is for the grant of a new Private Hire Vehicle Licence

Do you want this vehicle to be added to an existing Operator's Licence? Yes No If Yes, complete below:

Operator's Name: Operator's Number:

8. If this new vehicle is to replace a vehicle already on an Operator's Licence

Do you want to remove a vehicle from the Operator's Licence? Yes No If Yes, complete below:

Vehicle Registration Number: Plate Number:

DECLARATION

I declare that I have checked the information given on this form and that to the best of my knowledge and belief it is correct. I undertake to comply with the relevant legislation, application procedures administered by Stratford-on-Avon District Council and to notify the Council of changes in my personal/business circumstances during the period of any licences issued. The information that you have provided on this form will be used by the Council to determine your eligibility for a Private Hire/Hackney Carriage Driver's Licence. The Council may also share this information with other Local Authorities, the Police, Social Services, DVSA, DVLA and HMRC in order to clarify information that you have provided and/or obtain additional information that will assist it in determining your eligibility for a Private Hire/Hackney Carriage Driver's Licence.

Signature

PRINT NAME

Date of Signing DD/MM/YY / /