

Stratford on Avon District Council

Environmental Health

Health and Safety Intervention Plan 2017/2018

What?	How?	Where/When?	Who?
Routine inspections	~ 5 proactive inspection driven by intelligence gained during the year.	Throughout the district and the year.	WDJ
Accident investigations	~150 accident notifications p/a. Decision to investigate based on Accident Assessment Form 05 and investigated according to our Accident Investigation Procedure.	Throughout the district and the year.	WDJ DNT ASC DCO
Intervention aimed at increasing awareness among our duty-holders of safety issues involved in selecting contractors following a number of accidents	Provision of relevant information and guidance.	September 2017	WDJ HA
Setting-up a Stratford DC Safety Advisory Group (SAG) with the aim of providing support, advice and scrutiny from a safety perspective to event organisers within the district (SAGs are currently held ad hoc)	Gain senior officer support, select chair, obtain secretarial support, establish terms of reference, invite attendees and begin meetings.	April 2017	WDJ HA

Identifying visitor attractions likely to involve animal contact ahead of the lambing season with a view to reducing incidents of ill-health, especially among children.	Provision of relevant guidance and reminders to follow it.	Throughout the district in Jan 2018	DCO
Business support.	Providing advice and guidance to businesses on request. Engagement with the Better Business for All (BBfA) initiative. Providing H&S information at the Food Business Fora.	Throughout the district and the year	WDJ
Attendance at Safety Advisory Group meetings for events throughout the district, including Stratford partnership meetings.	H&S input and guidance into events.	Throughout the district and the year	WDJ
Responding to H&S complaints arising from LA-enforced premises.	Dealing with complaints and requests for advice on H&S issues – approx 85 per annum	Throughout the district and the year.	WDJ DCO DNT ASC
H&S training and competence	Training opportunities as and when identified.	Not area-specific. Throughout the year.	ASC DNT WDJ DCO
Development of H&S service	Updating and production of procedures; setting of, and managing progress with, the work programme and other H&S specific management tasks. Attendance at Liaison Group.	Not area-specific. Throughout the year.	WDJ

Premises licence consultations	H&S input as statutory consultee	Not area-specific. Throughout the year.	WDJ
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Notes

This work programme is not intended to be entirely prescriptive, and emerging issues and/or serious accidents or fatalities may/will have to take precedence.