

KINETON NEIGHBOURHOOD DEVELOPMENT PLAN TO 2031

Consultation Statement



Kineton NDP - Consultation Statement

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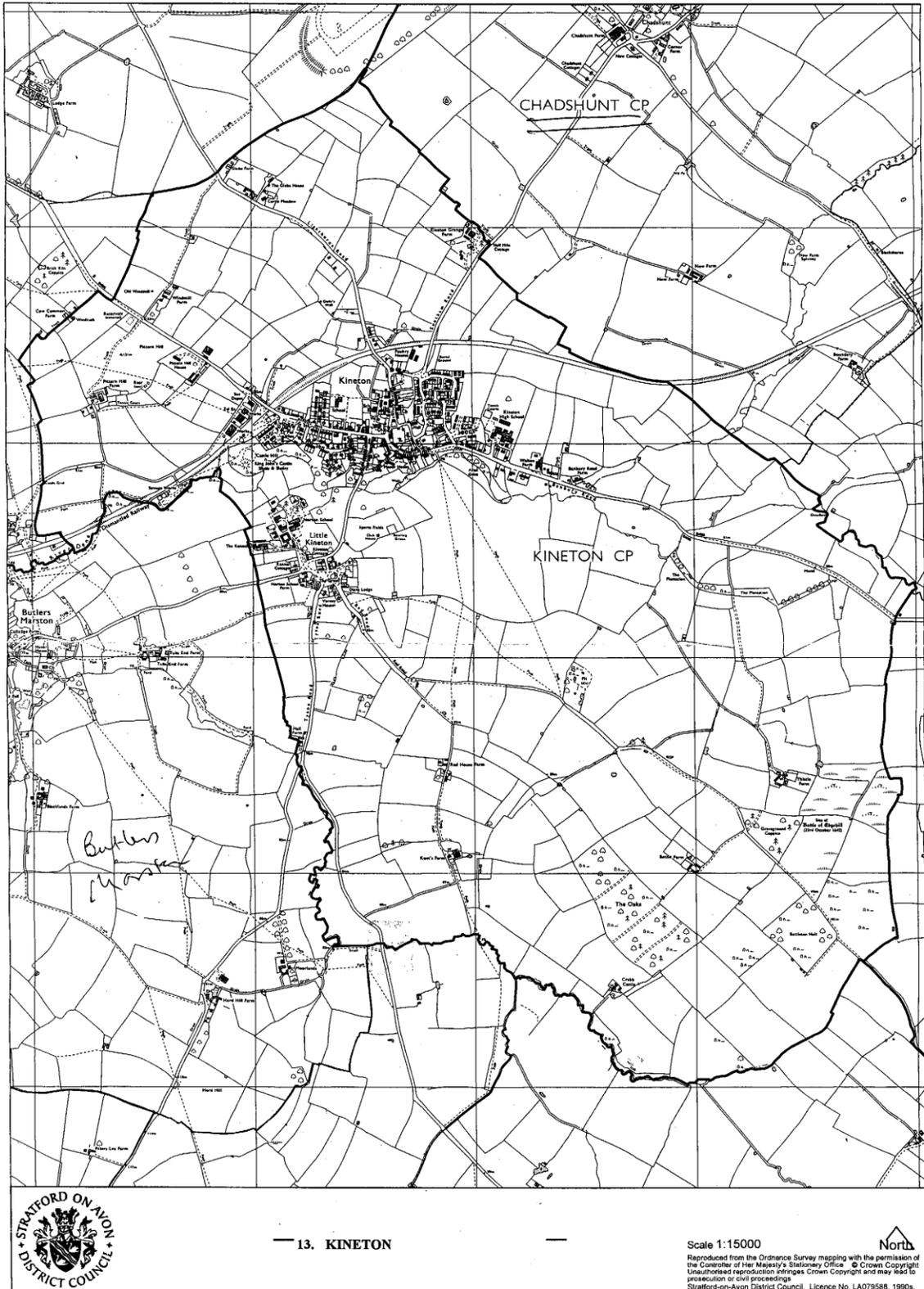
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Kineton Neighbourhood Area Boundary

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1.0 Introduction

This Consultation Statement has been prepared with the aim of fulfilling the legal obligations of the Neighbourhood Planning Regulations 2012, which are set out in the Legislative Basis in Section 5.0.

Appendix 1- Details of the persons or bodies consulted and how they were consulted

Appendix 2 - Consultation dates 07.12.14 – 18.01.15 Summaries of the issues or concerns of respondents to the Consultation Draft and how they were addressed.

Appendix 3 - Consultation dates 03.04.15 – 15.05.15 Summaries of the issues or concerns of respondents to the Targeted Consultation and how they were addressed.

All appendix material is available at **www.kineton.info**

An extensive level of consultation, both with the community and statutory bodies, has been undertaken by the steering group and Parish Council, the details of which are set out below.

The submission plan includes:

- Key community views from consultations
- Protection of the strategic gap land from development
- Lack of capacity of local services and infrastructure to accommodate development
- Acceptance of new housing but, wherever possible, on small sites within the village of a design in keeping with existing character
- Consideration of proposals to address suitable new housing for elderly “downsizers” and market housing for first time buyers
- Recognition of the importance of maintaining the distinct, rural village identity.

The Kineton Neighbourhood Development Plan takes into account representations received on both the formal consultations and comments from the public and local businesses.

2.0 Background

The Parish Council has been working with the community to help shape the future of the parish since the development of the Village Plan in 2003. The Village Plan sought to address a wide range of issues ranging from non spatial land use to spatial land use but today carries limited weight in the planning process.

The Parish Council has represented the views of residents over the years by responding to consultations from the District and County Councils in the light of

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influencing local plan policies and infrastructural development proposals to benefit the parish and its residents. In addition The Parish Council have actively sought involvement in major development proposals in adjoining parishes e.g. attendance at Stakeholder meetings run by the developers of Gaydon Lighthorne Heath. Subsequent to the Localism Act 2012 the decision was taken at full council on the 7th December 2011 to initiate the production of a community led Neighbourhood Plan. The Kineton Neighbourhood Development Plan is the culmination of over three years work by the Parish Council, the Kineton Neighbourhood Plan Working Group, local residents and local organizations.

3.0 Pre Plan Consultations

The Working Group was formed in May 2012. The Outlook (the parish magazine), a monthly publication delivered to every home in the village together with articles in a column in the local newspaper 'The Village Pump' have been used throughout the period as a primary means of communication. (See Table 3)

4.0 Specific NDP Consultation

4.1 The Working Group

At the Parish Council's Meeting on the 14th of May 2012, it was confirmed that Cllr Priddis be appointed to lead the Neighbourhood Plan Working Group. As the Village Plan update was to run in parallel with the Neighbourhood Plan some of those who had shown an interest in getting involved were invited to join; the Group of volunteers commenced their work on the individual plans shortly after.

The Group ran meetings and open days, conducted interviews and produced questionnaires to ensure their findings were properly triangulated and validated. In addition to this the Group have kept Stratford on Avon District Council informed of the Plan's progress and sought information and guidance on a number of different aspects.

4.2 Village Survey

The information and conclusions reached by the working groups in conjunction with SDC formed the basis of the Village Survey which was sent out in June 2012 to every house in the village. Posters were used to create awareness and a display with additional copies of the survey was set up in the Village Hall on the 23rd June 2012 in conjunction with the library's 'Open Day' to encourage residents to complete and return their surveys.

398 questionnaires were returned from 1032 distributed in the village (38.6% household response rate). Approximately 770 residents completed the survey, as more than one response was allowed on a single questionnaire. This was noted as a statistically valid response.

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4.3 Stakeholder Meetings

Meetings and or interviews have been conducted with the Care Homes and General Practice Surgeries; Kineton Playgroup; Kineton C of E Primary School and Kineton High School.

4.4 Housing Needs Survey

In October 2013 Kineton Parish Council commissioned Warwickshire Rural Community Council (WRCC) to do a local Housing Needs Survey. The aim of the survey was to collect accurate housing needs information for the parish.

Approximately 1,080 Housing Needs Survey forms were distributed and 333 forms were returned. This equates to a response rate of 31% which is considered 'good' for a survey of this type.

Following the results of the Survey, WRCC were instrumental in the parish's attempts to contact several landowners, the majority of which failed.

4.5 Open Day



A public consultation was held at the Village Hall on 22nd February 2014 in conjunction with the Village Plan. Each of the stands had a representative from the working groups who was available to answer questions. Comment forms were also available and residents were actively encouraged to give their feedback. Over 100 residents visited the stands and their verbal and written comments were recorded. Maps were also supplied and residents were asked for their feedback on where they would both accept and oppose future development through sticking pins in the relevant maps at the relevant locations. It was notable that many people stayed for in excess of an hour and asked numerous questions.

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Map showing where development would be accepted by the insertion of pins

Following analysis of both surveys and feedback from the open day the draft consultation document was drawn up and presented to the Working Group in November 2014. It was agreed by that Group and went before the full council on 5th December where it was endorsed and agreed to formally commence the public consultation period.

4.6 Second Open Day



As part of the six week consultation period on the draft document, a further open day was held at the Village Hall on Saturday the 10th of January 2015 to present the key points of the Plan to residents and to enable them to pose questions to our District Councillor, Parish Councillors and members of the Working Group. Over 160 residents attended during the day; there were again opportunities for

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residents to fill out comment forms and for those unable to attend to view and comment online.

At the conclusion of the consultation period over 90 comments had been received, the majority of which, approximately 85%, were favourable (feedback addressed in Appendix 2)

4.7 Public Meeting



Having been approached by a number of developers interested in building houses around the edge of Kineton the Parish Council decided to hold a 'Developers' Forum' on the 12th of March 2015. The aim of the forum was for the Parish Council to be completely transparent. All known interested parties, a total of six developers, were invited including those that had responded to SDC's 'call for sites' invitation. The three developers that accepted were asked to give a formal presentation followed by a question and answer session chaired by the Parish Council.

A letter was sent to each house inviting residents to the meeting; the event was also advertised in the Outlook, on the website and through Twitter. The public meeting was well attended and attracted over 120 people. A flyer had been produced to capture people's views on the sites brought forward and these were given out at the conclusion of the meeting. It was also agreed to send out further copies (one to each household) in that month's parish magazine.

On the 18th of March the Inspector's Interim Conclusions on the District Council's Emerging Core Strategy were released. It was reported that the number of

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houses required for Stratford District was being revisited and it was highly likely that the figure of 11,320¹ would increase.

In anticipation of this a further six week Targeted Consultation was launched for Additional Sites. The Consultation was sent to each household and was again put onto the website for comment. (feedback addressed in Appendix 3)

5.0 Legislative Basis

Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations sets out that a consultation statement should be a document containing the following:

- (a) details of the persons or bodies who were consulted about the proposed neighbourhood development plan;*
- (b) explanation of how they were consulted;*
- (c) details and summary of the main issues and concerns raised by the persons consulted on draft plan;*
- (d) description of how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

6.0 Consultation Statement

The Kineton Neighbourhood Development Plan Draft Consultation Document was published on 7th December 2014 and made available on the Kineton Parish Council website (www.kineton.info); it was also made available for inspection in the locations set out in Table 1 below.

Table 1: Locations where the Consultation Draft was available for inspection

Location	Made available from	Comments
Parish Council	7 th December 2014	On website and paper copies
Library Monday and Wednesday 14:00 to 17.00 Saturday 9:30 to 12:00	7 th December 2014	Paper copies, replenished as necessary

¹ Increased from 10,800 1st December 2014, which had been increased from 9,500 in January of the same year

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Table 2: Locations where the Targeted Consultation Document for Additional Sites was available for inspection

Location	Made Available from	Comments
Parish Council	3 rd April 2015	On website, notice board and additional paper copies
All Households	3 rd April 2015	Delivered to each house by Solus Distribution

Table 3 sets out the consultation timetable and refers to additional meetings, events, adverts and posters and other communication devices undertaken to comply with Part 5 s15 of the Neighbourhood Planning Regulations.

Table 3: Additional Publicity Undertaken

Method	Target Group	Event	Location	Date
Personalised Invitations	All Local Businesses; Schools; Churches; General Practice Surgeries; Clubs and Organisations	Public Consultation 22 nd February 2014	Delivered to over 80 contact addresses	February 2014
Posters	All Residents	All Open Days and Consultation Periods	Parish notice board; lampposts and local businesses	
Banner	All Residents	Draft Consultation Period and Open Day	Southam Road entry into village; Swan Hotel (central location) and Warwick Road entry into village	December 2014 – January 2015

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Method	Target Group	Event	Location	Date
Public Events	Working Group Participants	Meetings and Workshop	Village Hall	Various as per minutes
	All Residents	Public Consultation	Village Hall	22 nd February 2014
	All Residents	Public Consultation	Village Hall	10 th January 2015
	Stakeholders Meeting	Invited Stakeholders	Village Hall	9 th March 2015
	All Residents	Public Meeting	Village Hall	12 th March 2015
Web Page Update	All Residents and Statutory Consultees			
Articles in the Outlook Parish Magazine	All Residents	General Updates; Open Days; Public Meeting and Consultation Periods	Delivered to all homes in the village	
Articles in the Local Papers	All Residents	General Updates; Open Days; Public Meeting and Consultation Periods	Stratford Herald; Midweek (free paper delivered to each home in the village); Banbury Guardian and Leamington Courier	
Facebook and Twitter	All Residents	Draft Consultation Period; Public Meeting and Open Day	Kineton.biz; Kineton Amateur Dramatics Society etc	
Verbal / Minuted	All Residents	Parish Council Meetings / Public Forum	Village Hall	Monthly

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7.0 Conclusion

This Kineton Neighbourhood Development Plan Consultation Statement and its appendices are considered to comply with Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations.

Appendix 1- Details of the persons or bodies consulted and how they were consulted

Appendix 2 Consultation dates 07.12.14 – 18.01.15 Summaries of the issues or concerns of respondents to the Consultation Draft and how they were addressed.

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The purpose of Appendix 2 and 3 is to summarise the outcomes of the consultation periods on the Pre Submission Kineton (including Little Kineton) Neighbourhood Development Plan (KNDP) held between December 2014 to January 2015, and a subsequent targeted 6 week consultation which ended on 15 May 2015.

The purpose of the consultation process was to ensure maximum involvement with the community and their responses have been used to inform and shape the Plan throughout the process.

All feedback has been given full consideration by the Neighbourhood Plan Group and, wherever possible, relevant and appropriate changes have been made to the Plan prior to submission to the LPA.

Consultation Analysis

During the consultation period there were representations made by statutory organisations. These responses, together with the Neighbourhood Plan Group's consideration of them, are contained in Appendix 2 and 3.

The Local Planning Authority (LPA), Stratford District Council (SDC), has provided informal officer comments. Kineton Parish Council has been in continuous dialogue with the LPA during the preparation of the KNDP.

SDC has raised no objections to the KNDP but has made a number of suggestions on how the final document may be improved. Changes have been made to the Pre Submission Plan to address the key issues it raised at the pre submission stage. See [Appendix 2, Attachment 1](#) for further details.

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Representations from residents were received either anonymously (e.g. Post-It-Notes and comments sheets at the Public Open Day, or website comments) or in the form of direct (formal) correspondence. In addition, following a Targeted Consultation a further set of correspondence was received.

Analysis of the “anonymous” feedback, which took place at Neighbourhood Plan Group meetings following the consultation, is given in Appendix 2 Attachment 2. Analysis of the formal feedback from the pre submission consultation (December 14 – January 15) is given in Appendix 2 Attachment 3 together with copies of the correspondence; names and addresses of individuals have been redacted. Likewise, detailed feedback from the Targeted Consultation is included at Appendix 3.