



Application for Class D Discount

SDC/1705/JUL18

Stratford-on-Avon District Council
Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX

Council Tax Helpline 01789 260990 Website www.stratford.gov.uk

If you find the text on this form difficult to read we may be able to supply it in a format better suited to your needs.

PRIVACY STATEMENT

We will use your personal data to assess and administer your Council Tax.

We may share your information with other departments in the substantial public interest and in the exercise of our official authority. Your data will be held in accordance with our Retention and Destruction Policy. For further information, or to access your information rights, please visit www.stratford.gov.uk/privacy or write to our Data Protection Officer at our Elizabeth House address or email data.protection@stratford-dc.gov.uk or call 01789 267575.

Council Tax Class D Discount

Property in need or undergoing major repair works or structural alteration.

Please complete all sections on both sides of this form to avoid any delay in processing your application. Once your application is received we may also contact you to arrange an internal inspection of the property if applicable.

Please return the form and any additional material to:
Council Tax Section, ICT and Revenues
Stratford-on-Avon District Council
Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX

Address of property undergoing or requiring work	
Owners name	
Owners address	
Daytime contact number	
E-mail address	
Date of purchase	
Date work started	
Estimated completion date	
How many rooms affected?	
Is anyone living in the property?	
What furniture (if any) remains in the property?	

In order to claim a discount, the work being carried out must be major or structural (not cosmetic) and sufficient to cause a person to have to move out of the property while the majority of the works are completed.

Please ensure full details are provided and continue on additional sheets if necessary. You must provide evidence of the work required such as photographs, surveyors report, builders quotations. Without this a discount cannot be considered.

Internal Work: Please describe exactly the work taking place/required and areas of the property involved.

External Work: Where part or complete re-builds of walls are concerned please state whether the rebuild includes both exterior and interior brickwork.

Work already done: Please describe the work completed. **Proof of this must be supplied** e.g. Copies of bills and receipts.

Give details below of all works carried out in each area. Please continue on an additional piece of paper if needed.

KITCHEN	
LIVING / DINING ROOM	
HALLWAY / LANDING	
BEDROOMS	
BATHROOM / TOILET	
OTHER ROOMS (Please also detail type of room)	
ROOF	
EXTERNAL WORK	
ANY ADDITIONAL WORK	

I declare that the information on this form is correct and complete to the best of my knowledge. I agree that the Council may make any necessary enquiries to check information. I agree to inform the Council Tax Section as soon as there is any change in circumstances which could affect my application.

I understand that any false declaration given by me can result in prosecution under the Fraud Act 2006.

Signature	
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PRINT NAME	
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Contact number	
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Date DD/MM/YYYY			/			/	2	0		
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