



Grant Application Form

Please read the guidance notes whilst completing this application form

Community Services

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If you find the text in this form difficult to read we can supply it in a format better suited to your needs

FOR COUNCIL USE ONLY

| | | | |
|------------------------|--|------------------------|--|
| Date Received | | Ref No | |
| Sub Group Meeting Date | | Committee Meeting Date | |

SECTION 1: Contact Details

| | | |
|--|--|--------------------------|
| 1.1 Organisation Name | | |
| 1.2 Contact Details | Primary Contact | Secondary Contact |
| Title (Mr/Mrs/Miss/Ms/Dr) | | |
| First Name | | |
| Surname | | |
| Address | | |
| Postcode | | |
| Daytime Tel No | | |
| Mobile Tel No | | |
| Email Address | | |
| Position held in group | | |
| 1.3 Organisation Type | Please tick: <input type="radio"/> Parish/Town Council <input type="radio"/> Registered Charity <input type="radio"/> Voluntary/Community Group <input type="radio"/> Sports Club/Society <input type="radio"/> Business <input type="radio"/> School <input type="radio"/> Religious Organisation <input type="radio"/> Other (please state) | |
| 1.4 What is the main activity of your organisation? | | |

SECTION 2: Project Details

| | | |
|--|--|------------------------------------|
| 2.1 Project Title | | |
| 2.2 Project Description | | |
| 2.3 Project Timescales | Estimated Start Date dd/mm/yy | Estimated End Date dd/mm/yy |
| | . . / . . / . . | . . / . . / . . |
| 2.4 Project Location | | |
| Address | | |
| Postcode | | |
| Ward (It is important you refer to the Guidance Notes) | | |
| 2.5 How many people will benefit from this project and where do they live? (It is important you refer to the Guidance Notes) | <p>Please tick:</p> <p><input type="radio"/> WEST approx no</p> <p><input type="radio"/> EAST approx no</p> <p><input type="radio"/> SOUTH approx no</p> <p><input type="radio"/> OTHER approx no</p> | |
| 2.6 If your project benefits people experiencing specific disadvantage explain how | | |
| 2.7 If your project benefits people experiencing exclusion from mainstream activities explain how | | |
| 2.8 How have the local community been involved in the development stages of your project? | | |
| 2.9 Will your project generate new opportunities for people to get involved in their local community? | | |

| | | |
|---|------------------------------------|--|
| <p>2.10 If your project helps to build the capacity of the local community please explain how</p> | | |
| <p>2.11 If your project creates volunteering opportunities provide estimated figures</p> | <p>Number of Volunteers</p> | <p>Number of Hours per week</p> |
| | | |
| <p>2.12 If your project will provide services not currently available in your area please tell us what these will be</p> | | |
| <p>2.13 How will your project will improve the quality of life for people living in the local area</p> | | |
| <p>2.14 How do you know people in your community want this project? What evidence has been collected?</p> | | |
| <p>2.15 If there are lasting benefits after your project ends tell us what these are</p> | | |
| <p>2.16 What plans do you have to maintain this project when it is completed?</p> | | |
| <p>2.17 How does your project demonstrate partnership working?</p> | | |
| <p>2.18 What value does your project add to the community?</p> | | |

| | |
|---|--|
| <p>2.19 Your project should meet one or more of the strategic priorities below. Please explain how this will happen (please refer to guidance notes)</p> | |
| <p>Stronger Communities</p> | |
| <p>Safer Communities</p> | |
| <p>Healthier Communities and Older People</p> | |
| <p>Climate Change and Environment</p> | |
| <p>Children and Young People</p> | |
| <p>Economic Development and Enterprise</p> | |
| <p>2.20 Provide at least one measurable outcome based on your answer to question 2.19 <small>(It is important that you refer to the Guidance Notes)</small></p> | |
| <p>2.21 Please provide ownership and/or leasing details of any land or property if applicable</p> | |

SECTION 3: Funding and Financial Details

You may apply for a grant:-

- for projects costing under £1000 you may apply for 100% of the costs
- for projects costing over £1000 you may apply for up to 50% of your costs
- the maximum award to be considered will be £15,000 unless previously agreed

3.1 Project Cost Breakdown

| Item / Activity | Amount £ |
|-----------------|----------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

3.2 Inkind contribution (may apply to projects over £1000)

| Item / Activity | Amount £ |
|-----------------|----------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

3.3 Total Project Cost

£

3.4 Amount of Grant being Requested

% of costs

Amount £

4.2 Declaration

I confirm, to the best of my knowledge and belief, all information in this application form is true and correct.

I understand the Council may ask for information at any stage of the application process and for evaluation information to demonstrate completion/use of the project

I agree to all information submitted in this application, including financial details, being discussed at public meetings if or when necessary during the assessment and evaluation of this application

I am aware that Stratford-on-Avon District Council and Warwickshire County Council is under a duty to protect public funds it administers, and to this end may use the information provided on this form for the prevention and detection of fraud or other criminal offences. They may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

| 4.3 Signatures | | Primary Contact | Secondary Contact |
|----------------|----------|-----------------|-------------------|
| Name | | | |
| Signature | | | |
| Date | dd/mm/yy | .. / .. / .. | .. / .. / .. |

SECTION 5: Councillor Support

This section must be completed by your local Councillor

| | | |
|---------------------------------|---------------|--|
| 5.1 Councillor Name CAPITALS | | |
| 5.2 Ward | | |
| 5.3 Councillor Comments | | |
| 5.4 Local Support | | |
| 5.5 Councillor Signature | Date dd/mm/yy | |
| | .. / .. / .. | |

ADDITIONAL INFORMATION FOR MONITORING PURPOSES ONLY

Is your project directed at, or of particular relevance to, a particular group of people?

- YES** (please tick below) **NO** (go to next question)
- Disadvantaged people living in rural areas
 - Disadvantaged people living in urban areas
 - Unemployed people
 - People living on low income
 - Disabled people
 - Women & girls
 - Refugee & asylum seekers
 - Other (please specify) _____

Is your project directed at, or of particular relevance to, people from a specific ethnic background?

- YES** (please tick below) **NO** (go to next question)

WHITE

- British Irish Other

MIXED

- Mixed Ethnic Background

BLACK OR BLACK BRITISH

- Caribbean African Other Black

ASIAN OR ASIAN BRITISH

- Indian Pakistani Bangladeshi Other Asian

CHINESE OR OTHER ETHNIC GROUP

- Chinese Other Ethnic

Is your project directed at, or of particular relevance to, people of a specific gender?

- YES** (please tick below) **NO** (go to next question)

- Male
 Female

What ages are the people who will benefit from your project?

Please give approx % under each age group (to add up to 100%)

- 0 - 5** _____ %
 6 - 10 _____ %
 11 - 18 _____ %
 19 - 25 _____ %
 26 - 59 _____ %
 60+ _____ %