



Street Trading Application Form

Local Government (Miscellaneous Provisions) Act 1982 Schedule 4 Section 7

Public Protection

Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX
Telephone: 01789 260833 Facsimile: 01789 260809 Minicom: 01789 260747 Website: www.stratford.gov.uk

If you find the text in this form difficult to read we can supply it
in a format better suited to your needs

SECTION 1: About you

SURNAME: TITLE: (Mr Mrs Miss/Ms) _____

FORENAME(S):

HOME ADDRESS:

 POSTCODE:

TEL NUMBER (home): TEL NUMBER (mobile):

E-mail: FAX:

DATE OF BIRTH:

NAME OF BUSINESS/TRADING AS:

SECTION 2: Where will you be located

Street/Area for which consent is required

Precise location

Will you sell food and/or drink? Yes No

If YES, are you registered under Food Hygiene Regulations? Yes No

Mobile or Static Trader? Mobile Static

Zone (tick all that apply) Zone 1 Zone 2 Zone 3

Articles to be sold or offered for sale:

SECTION 3: Appearance of unit to be used

EXTERIOR

Measurements of unit:

HEIGHT

WIDTH

LENGTH

Please affix a photograph of the exterior of the mobile unit/stall

INTERIOR

Measurements of unit:

HEIGHT

WIDTH

LENGTH

Please affix a photograph of the interior of the mobile unit/stall

SECTION 4: Who are your team

Name(s) of Staff:

Date(s) of Birth:

Should there be a change or addition to the above mentioned list it is the responsibility of the consent holder to keep this office informed.

SECTION 5: Additional information

Information in support of your application (you may attach a copy of your business plan or portfolio)

If there is insufficient space, please continue on a separate page

SECTION 6: What days and times do you intend to trade?

Days of Trading			Times of Trading	
Monday	YES	NO	a.m	p.m
Tuesday	YES	NO	a.m	p.m
Wednesday	YES	NO	a.m	p.m
Thursday	YES	NO	a.m	p.m
Friday	YES	NO	a.m	p.m
Saturday	YES	NO	a.m	p.m
Sunday	YES	NO	a.m	p.m

SECTION 7: Fuel usage

Do you intend to use LPG cylinders (please see condition in policy) Yes No

SECTION 8: Disclosure

If you have been convicted of any offence, you must disclose it unless it is 'spent', under the Rehabilitation of Offenders Act 1974. *N.B. Non-disclosure will be a criminal offence under Schedule 4, Section 10 of the Local Government (Miscellaneous Provisions) Act 1982.*

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SECTION 9: Acceptance

I confirm that I am fully conversant with the Street Trading Policy.

Signature

Date

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Please tick in either A or B to show that you have enclosed the items listed which are required in support of your application:

A. NEW APPLICATIONS

- two passport photographs
- proof of UK Residence: Drivers licence, utility bill (less than 1 month old)
- proof of right to work in the UK (if applicable)
- three copies of an ordnance survey map or similar (A4 size)*
- notice sent to nearby premises*
 - * Where the trading is to be from a static point, three copies of an ordnance survey map, or of equivalent or similar standard, A4 size to a scale of 1:2500, that clearly indicates the location of the proposed street trading site in the centre of the map. The map should also indicate the locations of other street traders and outlets trading in similar commodities to those proposed. The applicant must deliver notices to these premises and the nearest 6 premises to the proposed site giving details of the application.
- two colour photographs of the stall, barrow, van or cart etc (one external and one internal)
- written permission of the landowner if the land is privately owned
- the non-refundable deposit of 50% of the requisite annual fee accompanies this application. The remaining 50% will become due should the Consent be approved.
- **a Certificate of Public Liability Insurance must be produced should the Consent be granted**
 - **where LPG appliances are to be used, a Safety Certificate from a registered gas installer (eg CORGI) must be produced within three months of the grant of a new Consent.**

B. RENEWAL APPLICATIONS

- two passport photographs
- proof of identification: Passport, drivers licence
- two colour photographs of the stall, barrow, van or cart etc (one external and one internal)
- Certificate of Public Liability Insurance
- Safety Certificate from a registered gas installer (where LPG fuelled appliances are used)
- the full annual fee accompanies this application.

The current scale of fees can be found in the Street Trading and Street Collections Policy booklet.

When completed please send to:
The Licensing Team
Stratford-on-Avon District Council
Elizabeth House, Church Street,
Stratford-upon-Avon CV37 6HX
01789 260211

Note: *Any person who, in connection with an application for Street Trading consent, makes a false statement which he/she knows to be false, in any material respect or which he/she does not believe to be true, shall be guilty of an offence. Any person guilty of an offence under this paragraph shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale (currently £1000).*

Stratford-on-Avon District Council will use the information you provide on this form for administration of Street Trading. The Council will only process this information for the purpose stated above or for a reason related to it. Your information will not be processed for a reason that is inconsistent with the District Council's notification under the Data Protection Act 1998 unless the law allows us to do so.

The Council would like to use the information that you provide to ensure that we are using your correct details for all the services the Council provide. Please tick the box if you do not agree to this.