

4. Application for Planning Permission

NATIONAL REQUIREMENTS

Your application must include the following:

- Completed standard application form
- Location Plan (scale of 1:1250 or 1:2500)
- Site Plan/Block plan (scale of 1:100, 1:200)
- Existing and proposed elevations (scale of 1:50 or 1:100)
- Existing and proposed floor plans (scale of 1:50 or 1:100)
- Existing and proposed site sections and finished floor and site levels (scale of 1:50 or 1:100)
- Roof plans (scale of 1:50 or 1:100)
- Copy of other plans and drawings necessary to describe the application
- Completed Ownership Certificate/Agricultural Holdings Certificate
- The appropriate fee

NB 4 copies of each of the above forms/plans must be submitted (including the original copy) unless the application is submitted electronically

For more guidance on the content of the plans referred to above please refer to the Explanatory Notes in **Section 2** of this Validation Checklist.

LOCAL REQUIREMENTS

In addition to the information listed above the following information is likely to be required depending on the scale and nature of the development and where the site is located.

- Affordable Housing Statement
- Agricultural Assessment
- Air Quality Assessment
- Archaeological Assessment
- Conservation Area Appraisal/Heritage Statement
- Contaminated Land Survey
- Design and Access Statement
- Ecological Assessment/Protected Species Survey
- Energy and Sustainability Statement
- Environmental Statement
- Financial Appraisal/Marketing Exercise/Business Plan
- Flood Risk Assessment
- Foul Sewerage Details
- Green Belt Volume calculation
- Landscaping Details
- Lighting Assessment/Scheme
- Local Needs Survey
- Noise Impact Assessment
- Parking provision
- Photographs
- Planning Obligations
- Planning Statement
- Retail Impact Assessment/Sequential Test
- Statement of Community Involvement
- Structural Survey
- Telecommunications Information
- Transport Assessment
- Travel Plan
- Tree Survey/Arboricultural Implications Study

Ventilation/Extraction details

NB 4 copies of each of the above forms/plans must be submitted (including the original copy) unless the application is submitted electronically.

For guidance on whether the above documentation is required for a specific development please refer to the Explanatory Notes in **Section 3** of this Validation Checklist.