



**DESIGN AND ACCESS STATEMENTS:
For extensions and alterations to residential properties:**

New legal requirements for planning applications in:

- Conservation Areas,
- The Cotswold Area of Outstanding Natural Beauty and
- Sites of Special Scientific Interest

If you are applying for planning permission to extend your house, to build an outbuilding or otherwise alter your residential property, and the property is in one of these areas, there are new requirements for additional information to be submitted with your planning application. This is because the design of new buildings and extensions, particularly where they stand within an area of historical or architectural importance, needs careful consideration. If you are submitting a listed building consent application, this will also require a Design and Access Statement.

From 10 August 2006, a Design and Access Statement must accompany all planning applications for these areas. Please use this form to provide this information.

More information about Design and Access Statements can be found at <http://www.stratford.gov.uk/planning/planning-900.cfm>.

If you have any queries or do not have access to the internet, please contact Planning direct on 01789 260304.

Design and Access Statement

Application reference (if known):

Site Address:

Description of proposed development:

Design and Access Statement (continued)

Please use the following prompts to describe the design of your proposal:

Site Assessment

Please include a short description of your property and its surroundings
Photographs may help to illustrate your points.

Proposal

Here you should explain how the design of your proposed extension came about and what you are trying to achieve, drawing particular attention to the way your proposed development would fit into the character of the area. Please include an explanation of the materials proposed and refer to any key architectural features or local character/design considerations. Again you may use photographs, plans, diagrams etc. to help you explain.

Consultation

Have you consulted any of your neighbours, the District or Parish Council or others about your proposals? If so, please give details and a summary of their advice/concerns and tell us how you have addressed these in the final design of the proposal.