



Permit Replacement or Vehicle Registration Alteration

Stratford-on-Avon District Council

Parking Services, Community Services, Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX
Telephone 01789 260691 Fax 01789 260676 Minicom 01789 260747 Website www.stratford.gov.uk

If you find the text in this form difficult to read we can supply it in a format better suited to your needs

I am applying for

EITHER (tick appropriate box)

(a) Change of vehicle registration (original permit **must** be returned with this application)

Season ticket (£5 charge applies)

Resident's Permit (£5 charge applies)
(please also supply proof of residence and ownership of new vehicle)

Other (£5 charge applies)

Previous Vehicle Registration number *New Vehicle Registration number

*please ensure that the vehicle registration number is correct as errors resulting in re-issuing of permit will incur an additional £5 admin charge

OR

(b) Replacement for

Lost season ticket/permit (£5 charge applies)
 Lost Bridgefoot/Unicorn Meadow passcard (£10 charge applies) } **Please provide covering letter stating reason for loss**

Name

Address
.....
POSTCODE:
.....

Daytime telephone number or Mobile

Payment enclosed - please tick £5 £10 Please make cheques payable to: STRATFORD-ON-AVON DISTRICT COUNCIL

Signed

Dated

Please return this completed application to:

Parking Services, Stratford-on-Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX

Stratford-on-Avon District Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see <http://www.stratford.gov.uk/datamatching>

RECEPTION USE ONLY

Temp Pass issued: Yes No Original Permit returned: Yes No Docs attached (if req): Yes No

Received by Date

CONDITIONS OF USE

1. Permits/season tickets/passcards are issued for private use only.
2. Season tickets and Resident's Permits must be displayed on the inside of the windscreen above the motor tax disc. If you do not display the season ticket/permit for whatever reason, you will be liable to a Penalty Charge Notice.
3. Permits/season tickets are not interchangeable between vehicles. Should you change vehicles, your season ticket/permit can be exchanged for a fee of £5.
4. Should you lose your season ticket/permit a duplicate can be issued. An administration fee is applicable.
5. If you wish to cancel your season ticket before its expiry date, an administration fee of £10 will be charged. Refunds will only be made on remaining complete months. Restrictions apply in the case of Leisure Centre or Residents Permits.
6. The issue of a permit/season ticket/passcard does not guarantee a parking place.
7. Season ticket/permits/passcards will be valid for the same period as your original permit.

**If you would like any further information please
do not hesitate to contact**

Parking Services on 01789 260691