



Permit Replacement or Vehicle Registration Alteration



Stratford-on-Avon District Council

Parking Services, Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX

Telephone: 01789 260691 Facsimile: 01789 260676 Minicom: 01789 260747 Website: www.stratford.gov.uk

Cheques payable to STRATFORD-ON-AVON DISTRICT COUNCIL.

Debit or Credit Card payment is available at Elizabeth House.

If you find the text in this form difficult to read
we may be able supply it in a format better suited to your needs

DATA PROTECTION

The personal data that you provide will be used in the determination of your application, matters in connection with any permit issued and for reference in the event of future applications you might make, the legal basis for this processing is that it is necessary for compliance with the legal obligations to which Stratford-on-Avon District Council is subject.

You must complete this form in order for us to determine your suitability for a permit and enable us to administer your permit should any be granted. If you do not complete this form we will not be able to determine your suitability for a permit or administer any permit issued, so the application will be refused.

Your personal data may be shared with Warwickshire Police, DVLA and Wychavon District Council parking services.

Your data will be kept for the duration of the time you hold a permit issued by Stratford-on-Avon District Council, and will be destroyed 6 years after the date your permit expired.

You have the right to access your personal data and to complain if you think your data is being used incorrectly. You may also have other rights, such as to have your data corrected or erased. For full details on your personal data rights please see the Council's main Privacy Notice on www.stratford.gov.uk.

For the Data Controller and Data Protection Officer's contact details and further information please see the Council's main Privacy Notice on www.stratford.gov.uk

I am applying for

EITHER (tick appropriate box)

- (a) **Change of vehicle registration (£5 charge applies)**
(original permit **must** be returned with this application)

Previous Vehicle Registration number

*New Vehicle Registration number

*please ensure that the vehicle registration number is correct as errors resulting in re-issuing of permit will incur an additional £5 admin charge

OR

- (b) **Replacement for lost season ticket / permit (£5 charge applies)**

APPLICANTS DETAILS (IN CAPITALS)

Name

Address

Postcode

Daytime telephone number or mobile

Payment enclosed - please tick £5 Please make cheques payable to: STRATFORD-ON-AVON DISTRICT COUNCIL**APPLICANTS SIGNATURE I the applicant agree to the Conditions of Use as stated overleaf**

Signature

Dated (dd/mm/yyyy)

**To submit this completed form by email to
Stratford-on-Avon District Council please click this button****SUBMIT
FORM****CONDITIONS OF USE**

1. Season tickets and Resident's Permits must be displayed on the inside of the windscreen or on the dashboard. If you do not display the season ticket/permit for whatever reason, you will be liable to a Penalty Charge Notice.
2. Should you lose your season ticket/permit a duplicate can be issued. An administration fee is applicable.
3. If you wish to cancel your season ticket before its expiry date, an administration fee of £10 will be charged. Refunds will only be made on remaining complete months. Restrictions apply in the case of Leisure Centre.
4. The issue of a permit/season ticket does not guarantee a parking place.
5. Season ticket/permits will be valid for the same period as your original permit.

**If you would like any further information please do not hesitate to call
01789 260691**

RECEPTION USE ONLYTemp Pass issued: Yes No Number Original Permit returned: Yes No Docs attached (if req): Yes No Received by Date (dd/mm/yyyy)